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**December 4, 2008**

The Town Board of the Town Of Corinth held a workshop meeting on November 4, 2008 at 4:00pm at the Town Hall.

Present: Richard Lucia, Supervisor  
Charles Brown, Councilman  
John Major, Councilman  
Edward Byrnes, Councilman  
Rose E. Farr, Town Clerk  
Fred Man, Code Enforcement Officer  
Shawn Eggleston, Highway Superintendent

Excused: Mitchell Saunders, Councilman

Public: Raymond Bush, Jim Murray, Sr., Sigrid Koch, James Hamm, Cassandra Martin and Melanie Denno.

After roll call by the Town Clerk the following business was conducted.

## **MEDICAL BILLING**

Supervisor Lucia told the Town Board that Richard Reuther, Head of the Paramedics, told him that the computer for the billing needs the following:

- Dedicated fax line
- Duo core Processor
- At least 1G RAM
- Back up Device
- Cable internet speed

Supervisor Lucia told the board that Town Clerk Farr had reminded him that there are two more individuals that work in the Town Hall that might be interested in this job, as well as the part-time bookkeeper/confidential secretary. Supervisor Lucia told the Town Board that no matter which part-time help the job was given to it would make that person full time. Town Clerk Farr told the board that if the part-time bookkeeper/confidential secretary were given the time then she would not be working in the Town Clerk/Tax Collector's office due to the fact that she would not have any hours to do so.

Councilman Byrnes suggested that perhaps the Town could give the part-time job to a senior citizen to supplement their income. He said he thought that the Town also needed to train

## DRAFT

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someone in house as well. Supervisor Lucia stated that Richard Reuther said that he would like to learn the job and not be paid for the training.

### **RESOLUTION #248**

#### **RESOLUTION TO HIRE SOMEONE OUT OF THE TOWN HALL FOR THEJOB OF MEDICAL BILLING**

On a motion made by Councilman Major and seconded by Councilman Brown, the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

RESOLVED that the Town of Corinth hire an individual, not already employed by the Town of Corinth, to be trained to complete the billing for the emergency squad.

### **RESOLUTION #249**

#### **RESOLUTION TO APPOINT NEW AUDITOR**

On a motion made by Councilman Brown and seconded by Councilman Major, the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

RESOLVED that the Town of Corinth hereby appoint Kathy C. Gleason as auditor for the Town effective immediately.

### **RESOLUTION #250**

#### **RESOLUTION TO AMEND DATE FOR PUBLIC HEARING**

On a motion made by Councilman Brown and seconded by Councilman Byrnes, the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

RESOLVED that the date for the Public Hearing on River Edge Water District as set in Resolution #240 be amended to January 8, 2009 at 7:10PM.

# DRAFT

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## **SUPERVISOR**

Supervisor Lucia told the Town Board that the Re-Organizational Meeting for the Town will be held on Wednesday, January 7, 2009 at 7:00 PM with the Town's financial records of each department being audited at 6:30 PM.

## **HEALTH INSURANCE**

Melanie Denno and Cassandra Martin from TD Banknorth Insurance Company spoke to the Town Board about an alternative to the Blue Shield plan that was discussed on November 20, 2008. Ms. Martin went over the things that are changed with the alternative and she said that she thinks this might be something the Town would like to look into. She said that under the alternative the Town of Corinth would be saving over \$44,706.48. A meeting was scheduled with the insurance representatives and the Town of Corinth employees and spouses for Tuesday, December 9, 2008 at 2:00PM in the Town Hall.

## **SUPERVISOR**

Supervisor Lucia told the Town Board that the Corinth Free Library is having an Open House on Saturday, December 6, 2008 from 1:00 PM to 4:00 PM. He also said that Sher Millis is also having an Open House on Saturday, as well as many of the downtown merchants.

## **RESOLUTION # 251**

### **TRANSFER**

A motion by Councilman Major and seconded by Councilman Brown the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

RESOLVED that the following transfer be made:

Transfer \$2,510.00 from 49892.01 Paramedic Equipment to 49894.01 Contractual;

Transfer \$100.00 from 75204.01 Historical Property to 47894.01 Economic Development to cover L.A. Group invoice;

Transfer \$20.00 from 19904.01 Contingency to 14504.01 Elections for Pennysaver Ads.

## **SUPERVISOR**

## DRAFT

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Supervisor Lucia showed the Town Board a letter from Saratoga County Youth Bureau asking for a name of the person to be appointed to the Youth Bureau from the Town of Corinth. He said for 2008 Councilman Edward Byrnes was the representative from the Town of Corinth.

### **RESOLUTION # 252**

#### **APPOINTMENT TO YOUTH BUREAU FOR 2009**

A motion by Councilman Major and seconded by Councilman Brown the following resolution was

ADOPTED    Ayes 3            Lucia, Brown, and Major  
                 Abstained 1    Byrnes  
                 Nays 0

RESOLVED that Edward Byrnes be appointed as the Town of Corinth representative to the Saratoga County Youth Bureau for the year 2009.

### **RESOLUTION # 253**

#### **MOTION TO PAY BILLS AS AUDITED WITH NO EXCEPTIONS**

A motion was made by Councilman Byrnes and seconded by Councilman Major and the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

Resolved that the board pay the bills as audited with any exceptions as follows:

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Abstracts For 12/04/08

General Fund/Town Wide – A:

\$55,648.54

General Fund/Outside Village – B:

\$7,614.05

Community Development Grant – CD:

\$0

Highway/Town Wide – DA:

\$0

Highway/Part Town – DB:

\$24,181.15

Capital Project/Landfill Upgrades – H1:

\$0

Fire Protection – SF:

\$0

Street Lighting – SL:

\$574.30

Sewer/Water – SW:

\$5,287.50

Trust & Agency – TA:

\$16,080.77

Scenic Train –

\$0

Depot Restoration –

\$0

## DRAFT

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### **SUPERVISOR**

Supervisor Lucia distributed an Attorney/ Client Confidential Letter to the board members. He requested them to look it over to see if it was as they had discussed with the Town Attorney. The board unanimously said that the letter was okay.

### **TOWN BOARD**

Councilman Major reported that the Personnel Committee has completed some language for the handbook and should soon have something for the Town Board to look at. He said they have been discussing three areas at great length. They are as follows:

- Evaluation Procedures
- Harassment
- Disciplinary procedures

Councilman Major also reported that the LDC is working hard. He said that they were looking at the difference between commercial and industrial property and the marketing side for new businesses.

Councilman Byrnes also spoke about the Personnel Committee. He said that the matters they are working on must be completed prior to the 1<sup>st</sup> of January, 2009. Councilman Byrnes said that they were also discussing what constitutes full time employment with the Town as opposed to part-time employment.

### **HIGHWAY**

Highway Superintendent Eggleston told the Town Board that the used roller that he wished to purchase has been sold. He requested that the purchase of a used roller be put out to bid.

### **RESOLUTION # 254**

#### **PURCHASE OF USED ROLLER OUT OT BID**

A motion by Councilman Byrnes and seconded by Councilman Major the following resolution was

ADOPTED    Ayes 4            Lucia, Brown, Major, and Byrnes  
                 Nays 0

RESOLVED that the Town Clerk advertise for purchase by the Town of Corinth for a used roller in the Post Star; and be it further

RESOLVED that said bids be returned to the Town Clerk by January 7, 2009 at 4:00 PM to be opened at a Public Hearing on January 8, 2009 at 8:00 PM.

# DRAFT

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## **BEAVER LAKE**

Supervisor Lucia told the board that he received a call from Mr. Baker regarding a beaver dam north of Depot Road that need attention. Councilman Byrnes told the board that he spoke with Jim Comstock who has trapped six (6) beavers and he believes that is all of them. Mr. Comstock said that he would be sending his bill to the Town. Supervisor Lucia asked Highway Superintendent Eggleston to check into the matter north of Depot Road and see what could be done.

## **RESOLUTION #255**

### **ADJOURN TO EXECUTIVE SESSION**

A motion was made by Councilman Major, seconded by Councilman Brown and the following resolution was

ADOPTED    Ayes    4            Lucia, Brown, Major, and Byrnes  
                  Nay     0

RESOLVED that the at 5:00 PM the Town Board adjourn to Executive Session on a particular person with no decision being made

With no further business, on a motion of Councilman Brown and seconded by Councilman Major the meeting was adjourned.

Respectfully submitted,

Rose E. Farr, RMC  
Town Clerk