

TOWN OF CORINTH  
ORGANIZATIONAL MEETING JANUARY 5, 2012

The Board met at 6:30 PM to audit the Justice, Town Clerk, Planning Department, Code Enforcement Office and Supervisor's financial books and to do the Oaths of Office that will be or have already been given to the following:

RICHARD B. LUCIA	SUPERVISOR , BUDGET OFFICER
CHARLES BROWN	DEPUTY SUPERVISOR
SHAWN EGGLESTON	HIGHWAY SUPERINTENDENT
ROSE E. FARR	TOWN CLERK, TAX COLLECTOR, REGISTRAR OF VITAL STATISTICS
JEFFREY COLLURA	COUNCILMAN
JOSHUA HALLIDAY	COUNCILMAN
AMBROSE F. CLOTHIER	TOWN JUSTICE
LANE SCHERMERHORN	TOWN JUSTICE
ROBERT HAFNER	TOWN COUNSEL
LEON HICKOK	CODE ENFORCEMENT OFFICER/ BUILDING INSPECTOR/ZONING ADMINISTRATOR
LAURIE CROSSMAN	DIRECTOR SENIOR CITIZENS CENTER
DELBERT CLOTHIER	ANIMAL CONTROL OFFICER
WILBUR RANDALL	DEPUTY ANIMAL CONTROL OFFICER
CALVIN ERIC BUTLER	CHAIRMAN PLANNING BOARD
RACHAEL CLOTHIER	TOWN HISTORIAN/MUSEUM CURATOR

MARCIA BREAKEY	DEPUTY TOWN HISTORIAN
JOAN SMEAD	FIRST DEPUTY TOWN CLERK/ DEPUTY TAX COLLECTOR, DEPUTY REGISTRAR
CHERIE DELANCEY	SECOND DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR, SUB REGISTRAR
LISA KISELICA-RUMPF	SUPERVISOR'S SECRETARY/BOOKKEEPER
KATE HALLIDAY	PLANNING BOARD SECRETARY, FILL-IN BOOKKEEPER/SUPERVISOR'S CONFIDENTIAL SECRETARY
DEBORAH ELMS	CHIEF COURT CLERK
COLETTE STRAIGHT	DEPUTY COURT CLERK
STACHIA WAGNER	DEPUTY COURT CLERK
BEVERLY JACON	ASSESSOR'S SECRETARY
LINDA HAMM	BUILDING DEPARTMENT SECRETARY/ZONING BOARD OF APPEALS SECRETARY
WILLIAM CLARKE	CHAIRMAN ZONING BOARD OF APPEALS/ MEMBER BOARD OF ASSESSMENT REVIEW
GRAHAME CHAMPAGNE	CHAIRMAN BOARD OF ASSESSMENT REVIEW
WADE HOLMES	LANDFILL ATTENDENT
WILLIAM CLOTHIER	LANDFILL ATTENDENT

EDWARD ROWAN

LANDFILL ATTENDENT

The organizational meeting of the Town Board of the Town of Corinth was held January 5, 2012 at the Town Hall commencing at 7:00 PM.

Present: Richard B. Lucia, Supervisor  
Charles Brown, Councilman  
Edward Byrnes, Councilman  
Jeffrey Collura, Councilman  
Joshua Halliday, Councilman  
Rose E. Farr, Town Clerk  
Shawn Eggleston, Highway Superintendent  
Robert Hafner, Town Counsel  
Leon Hickok, Code Enforcement Officer

Public Present: Michele Eggleston, Rose Butler, Mary Lou Hickok, Dara Halliday, Elaine Ryder, Brenda Schermerhorn, Tim Halliday, Thelma Collura, Sophie Collura, Natalie Collura, Olivia Fragomeni, Francesa Fragomeni, Isabella Fragomeni, Alex Fragomeni, Rachael Fragomeni, David Fragomeni, Jared Halliday, Jett Collura, Dianna Collura, Marc Rich, Mary Williams, Mary Murphy, Joel Jenkins, Crystal Clothier, Carol Lucia, Ricky Lucia, Tracy Lucia, Linda Hamm, Beverly Jacon, and Kate Halliday.

The meeting was called to order by Richard B. Lucia, Supervisor. After roll call by the Town Clerk and the Pledge the meeting went as follows:

Presentation

Supervisor Lucia presented a plaque to Town Justice Ambrose F. Clothier and one to Highway Superintendent Shawn Eggleston for twenty-five (25) years of dedicated service.

**RESOLUTION #1**  
**TRANSFERS**

On a motion made by Councilman Collura and seconded by Councilman Brown and the following resolution was

ADOPTED      Ayes 5      Lucia, Brown, Byrnes, Collura and  
Halliday  
                  Nays 0

RESOLVED that the following transfers be made:

**Resolution**  
**December 31, 2011**

Transfer \$547.99 from 19904.01 (Contingency) to 13204.01 (Independent Auditing & Accounting-\$240.00) and 74502.01 (Museum Equipment-\$307.99) for shortage.

Transfer \$4.44 from 14102.01 (Town Clerk Equipment) to 14104.01 (Town Clerk Contractual) for shortage.

Transfer \$1807.52 from 88101.01 (Cemetery Personal Services) to 16201.01 (Buildings Personal Services) for payroll.

Transfer \$139.75 from 35102.01 (Dog Control Equipment) to 35104.01 (Dog Control Contractual) for shortage.

Transfer \$1142.94 from 45404.01 (Ambulance Contractual) to 49892.01 (Paramedics Equipment) for shortage.

Transfer \$524.96 from 81602.01 (Refuse/Garbage Equipment) to 81601.01 (Refuse/Garbage Personal Services) for shortage.

Transfer \$94.13 from 31204.02 (Police & Constable Contractual) to 31201.02 (Police & Constable Personal Services) for shortage.

Transfer \$1022.90 from 36204.02 (Safety Inspection Contractual) to 36201.02 (Safety Inspection Personal Services) for shortage.

Transfer \$735.58 from 73101.02 (Youth Personal Services) to 73102.02 (Youth Equipment) for shortage.

**RESOLUTION #2**

**MOTION TO PAY BILLS AS AUDITED WITH ANY EXCEPTION**

On a motion of Councilman Halliday and seconded by Councilman Byrnes the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday  
Nays 0

RESOLVED that the board pays bills as audited with any exceptions as follows:

Abstracts For 12/31/2011

Voucher #20111491-20111535

General Fund/Town Wide – A:

\$25,992.62

General Fund/Outside Village – B:

\$12,197.60

Community Development Grant – CD:

\$0

Highway/Part Town – DB:

\$340.05

Capital Project/Landfill Upgrades – H1:

\$0

Fire Protection – SF:

\$0

Street Lighting – SL:

\$578.46

Sewer/Water – SW:

\$0

Trust & Agency – TA:

\$78,250.97

Scenic Train –

\$0

Town of Corinth Railroad –

**RESOLUTION #3**  
**MOTION TO ADOPT ORGANIZATIONAL**  
**RESOLUTION AS PRESENTED**

A motion was made by Councilman Brown , seconded by Councilman Byrnes the following Organizational Resolutions #4 through #74 as presented were approved, except as follows:

Richard Lucia – abstains from Resolutions #4, #5, #16 for Brian Lucia and yes for all the rest, and #33

Councilman Brown – abstain from Resolution #8

Councilman Halliday - abstain from Resolution #19 and #30

Resolution #7 each councilman abstained for their own salary

Roll Call: Richard Lucia - yes  
Charles Brown - yes  
Edward Byrnes - yes  
Jeff Collura - yes  
Joshua Halliday - yes

Carried: 5 – Yes  
0 – Noes

**RESOLUTION #4 SUPERVISOR’S SALARY**

BE IT RESOLVED, that the salary of Supervisor Richard B. Lucia be set at \$26,156.00 for the year 2012.

**RESOLUTION #5 BUDGET OFFICER**

BE IT RESOLVED, that Richard B. Lucia be named Budget Officer for the year 2012, at a salary of \$3,015.00 for the year 2012.

**RESOLUTION #6 JUSTICE SALARY**

BE IT RESOLVED, that the salaries of the Town Justices Ambrose F. Clothier and Lane J. Schermerhorn be set at \$15,162.00 each for the year 2012.

**RESOLUTION #7 COUNCILMAN'S SALARIES**

BE IT RESOLVED, that the salary of Councilmen Charles Brown, Edward Byrnes, Jeffrey Collura and Joshua Halliday each be set at \$6,209.00 the year 2012.

**RESOLUTION #8 DEPUTY SUPERVISOR**

BE IT RESOLVED, that Councilman Charles Brown be named Deputy Supervisor at a salary of \$1,125.00 for the year 2012.

**RESOLUTION #9 HIGHWAY SUPERINTENDENT SALARY**

BE IT RESOLVED, that the Town Highway Superintendent Shawn Eggleston's salary be set at \$55,306.00 for the year 2012.

**RESOLUTION #10 SOLE ASSESSOR'S SALARY**

BE IT RESOLVED, that Maryellen Hill Pierce be named as Sole Assessor at a salary of \$33,894.00 for the year 2012 plus paid health insurance for One (1) person for the remainder of her (6) year contract.

**RESOLUTION #11 ASSESSOR'S OFFICE SECRETARY'S SALARY**

BE IT RESOLVED, that the Assessor's office will have regular hours at which time there will be an Assessor's Office Secretary to help the public. This secretary will be Beverly Jacon an hourly salary of \$10.93 an hour for actual time worked or benefited time earned for the year 2012.

**RESOLUTION #12**  
**TOWN HALL CUSTODIAN'S AND BUILDING AND GROUNDS**  
**KEEPER'S SALARY**

BE IT RESOLVED, that the salary for custodian, Gary Fuller, be set at a yearly salary of \$8,370.00 for the year 2012, and

BE IT FURTHER RESOLVED, that the salary for the Custodian and Grounds Keeper, Bradford Towers, will be \$18.53 per hour for actual time worked or benefited time earned for the year 2012, and

BE IT FURTHER RESOLVED, that Emergency Part-Time Town Hall Custodial Help be paid \$10.58 per hour for the year 2012.

**RESOLUTION #13 TOWN COUNSEL**

BE IT RESOLVED, that Miller, Mannix, Schachner & Hafner, LLC. be named Town Counsel at a salary of \$27,500.00 for the year 2012.

**RESOLUTION #14 ZONING BOARD OF APPEALS STIPEND**

BE IT RESOLVED, that the Chairman of the Zoning Board of Appeals be paid a stipend of Sixty-Six and 33/100 Dollars (\$66.33) per meeting that is attended, on a quarterly basis, for the year 2012 and the Zoning Board of Appeals Members receive a stipend of Fifty and 39/100 (\$50.39) for each meeting attended, again on a quarterly basis, and

BE IT FURTHER RESOLVED that the following are the names and the terms of the members of the Zoning Board of Appeals:

William Clarke – 2 years – Chairman  
Glenn Tearno - 1 year  
Christopher Rudolph – 5 years  
Jeffrey Fedor - 4 years  
Sigrid Koch - 3 years

**RESOLUTION #15 ATTORNEY FOR ZONING BOARD OF APPEALS**

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Zoning Board of Appeals for the year 2012, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Zoning Board of Appeals meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting for the year 2012.

**RESOLUTION #16 MACHINE OPERATORS' AND LABORERS' SALARY**

BE IT RESOLVED, that the salary of machine operators in the Town of Corinth be set at \$20.00 per hour, and the salary of laborers in the Town of Corinth be set at \$18.25 per hour both plus longevity of 5 cents per hour after five years service, and an additional 5 cents per hour after ten years of service, and an additional 5 cents per hour after fifteen years of service for the year 2012.

BE IT FURTHER RESOLVED, that the following is a list of the individual highway employees and their hourly rate of pay not including longevity:

Jason Lent (MEO)	\$20.00
John Mann Jr.(MEO/Mechanic)	\$20.00
Kevin Mann (Welder/MEO)	\$20.00
Joseph Marcotte (MEO)	\$20.00
Marc Rich (MEO)	\$20.00
Zen Baudoux (Laborer)	\$18.25
Jason DeLong (MEO)	\$20.00
Robert DeLong (MEO)	\$20.00
Wade Holmes (Full time Weigh Master)	\$16.00
Edward Rowan (Part-time Weigh Master)	\$11.23
William Clothier (Part-time Weigh Master)	\$11.23
Brian Lucia (Cleaner)	\$10.88

**RESOLUTION #17 EMERGENCY HELP**

BE IT RESOLVED that the Emergency Highway Help for the Town of Corinth be set at a salary of \$11.22 per hour for the year 2012 and

BE IT FURTHER RESOLVED that Summer Highway Help for the Town of Corinth be set at a salary of \$9.91 per hour for the year 2012.

**RESOLUTION #18 SUPERVISOR'S SECRETARY AND BOOKKEEPER**

BE IT RESOLVED, that Lisa Kiselica-Rumpf be appointed the Supervisor's Confidential Secretary and Bookkeeper at an hourly salary of \$18.55 an hour for actual time worked or benefited time earned for the year 2012.

**RESOLUTION #19 FILL IN SUPERVISOR'S SECRETARY AND BOOKKEEPER**

BE IT RESOLVED, that Kate Halliday be appointed fill-in Supervisor's Secretary and Bookkeeper at an hourly rate of \$11.04 for two days a week and to fill in for vacation and sick time for the year 2012.

**RESOLUTION #20 COURT CLERK**

BE IT RESOLVED, that Deborah Elms be appointed Town of Corinth Court Clerk at an hourly rate of pay of \$20.99 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2012.

**RESOLUTION #21 DEPUTY COURT CLERK**

BE IT RESOLVED, that Colette Straight be appointed Deputy Court Clerk at an hourly rate of pay of \$12.18 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2012.

BE IT FURTHER RESOLVED, that Stachia Wagner be appointed Deputy Court Clerk for vacation and sick time at the hourly rate of \$10.01 per hour for the year 2012. She will work up to three (3) days per week.

**RESOLUTION #22**  
**CHANGES IN JUSTICE COURT**

RESOLVED that the Justice Court will maintain a separate ledger for all bail collected and distributed by the Justice Court, be it further

RESOLVED that the court will complete a daily balance of the money collected by the court with the cashbook and ledger sheets being balanced accordingly. The Town Board will appoint an auditor to periodically review these books.

**RESOLUTION #23 TOWN CLERK'S SALARY**

BE IT RESOLVED, that the salary of Town Clerk Rose E. Farr be set at \$31,783.00 for the year 2012.

**RESOLUTION #24 DEPUTY TOWN CLERKS**

BE IT RESOLVED, that the Town Clerk be authorized to appoint Joan Smead as First Deputy Town Clerk at an hourly rate of \$11.64 per hour as needed for the year 2012, and be it further

RESOLVED , that Cherie DeLancey be appointed as Second Deputy Town Clerk at an hourly rate of \$10.01 for two days a week and as needed for the year 2012.

**RESOLUTION #25 REGISTRAR OF VITAL STATISTICS**

BE IT RESOLVED, that the Town Clerk Rose E. Farr, be appointed Registrar of Vital Statistics at a salary of \$1,595.00 for the year 2012.

**RESOLUTION #26 COLLECTOR OF TAXES**

BE IT RESOLVED, that Rose E. Farr be named Collector of Taxes for the year 2012 with a salary of \$7,309.00.

**RESOLUTION #27 SENIOR CITIZEN DIRECTOR**

BE IT RESOLVED, that Laurie Crossman shall be named Director of the Corinth Senior Citizens Center Program for the year 2012 at a salary of \$33,763.00 and the person substituting for the Director be paid the hourly rate of \$10.67 per hour.

BE IT FURTHER RESOLVED, that Ida Hicks shall be named van driver and will be paid the hourly rate of \$10.50 per hour for the year 2012. The person substituting for the van driver will be paid \$10.14 per hour.

**RESOLUTION #28 ANIMAL CONTROL OFFICER**

BE IT RESOLVED, that Delbert Clothier shall be named Town of Corinth Animal Control Officer at a salary of \$70.90 per day plus full benefits for the year 2012 and \$10.50 per hour weekends during the year 2012 and holidays on the honor system, and

BE IT FURTHER RESOLVED, that Wilbur Randall be named Deputy Animal Control Officers at a salary of \$58.52 per day and \$10.48 per hour weekends as needed when Animal Control Officer is absent on the honor system for the year 2012. Mr. Clothier is also appointed to dispose of road kill animals at the rate of \$15.00 per carcass, and

BE IT FURTHER RESOLVED, that the person on call on Saturday, Sunday and holidays will also be paid Twenty-Nine and 37/100 Dollars (\$29.37) per day for the year 2012.

**RESOLUTION #29 BUILDING INSPECTOR, CODE ENFORCEMENT OFFICER AND ZONING ADMINISTRATOR**

BE IT RESOLVED THAT Leon Hickok. be named full-time Building Inspector and Code Enforcement Officer for the Town of Corinth at a salary of \$26,337.00 plus benefits for the year 2012, and

BE IT RESOLVED that Leon Hickok, be named Zoning Administrator at a salary of \$4,467.00 for the year 2012.

**RESOLUTION #30 PLANNING BOARD SECRETARY**

BE IT RESOLVED that Kate Halliday be named Planning Board Secretary for the year 2012 at a salary of \$11.04 per hour.

**RESOLUTION #31 ATTORNEY FOR PLANNING BOARD**

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Planning Board for the year 2012, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Planning Board meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting.

**RESOLUTION #32 PLANNING BOARD CHAIRMAN STIPEND**

BE IT RESOLVED that the Chairman of the Planning Board be paid a stipend of \$66.33 per meeting that is attended, plus \$75.00 per month for work performed at home, on a quarterly basis, for the year 2012 plus telephone charges while on town business only and the Planning Board Members receive a stipend of \$50.03 for each meeting attended, again on a quarterly basis.

BE IT FURTHER RESOLVED that the members of the Planning Board served as board members for the following terms:

Louise Reed	-	5 years
Joan Beckwith	-	3 years
Philip Giordano	-	2 years
Althea Rivette	-	1 year
Calvin E. Butler	-	4 years
Daniel Willis	-	Alternate

**RESOLUTION #33 BUILDING DEPARTMENT CLERICAL  
AND ZONING BOARD OF APPEALS SECRETARY**

BE IT RESOLVED that Linda Hamm be named Building Department Secretary and Zoning Board of Appeals Secretary at a combined hourly salary of \$13.76 per hour including both jobs to be disbursed on an hourly basis for actual time worked or benefited time earned plus full time benefits for so long as this position remains at full time status.

**RESOLUTION #34  
TOWN BOARD'S MEETING WITH PLANNING BOARD AND ZONING  
BOARD OF APPEALS**

BE IT RESOLVED that the Town Board will meet with the Planning Board and Zoning Board of Appeals twice a year as follows:

- The Town Board will meet separately with the Planning Board and Zoning Board of Appeals once in early Fall and once in late Winter 2012.

**RESOLUTION #35 YOUTH COMMISSION CHAIRMAN**

BE IT RESOLVED that Craig Falkenbury be appointed as Youth Commission Chairman for the Town of Corinth for the year 2012 a salary of \$1,653.00 The Village of Corinth also pays Craig Falkenbury compensation for this.

**RESOLUTION #36 BOARD OF ASSESSMENT REVIEW**

BE IT RESOLVED that the Chairman of the Board of Assessment Review be paid the sum of Two Hundred Dollars (\$200.00) and the members be paid One Hundred Dollars (\$100.00) for the year 2012, and

BE IT FURTHER RESOLVED that the names of the members of the Board of Assessment Review and their terms are as follows:

Jean Marcotte	-	10/01/2010 to 09/30/2015
William Clarke	-	01/07/2010 to 09/30/2014
Bruce Baker	-	10/01/2008 to 09/30/2013
Grahame Champagne-		10/01/2007 to 09/30/2012

**RESOLUTION #37 HIGHWAY FOREMAN**

BE IT RESOLVED that Highway Superintendent Shawn Eggleston be authorized to appoint a Highway Foreman at his discretion as needed for the year 2012. The Foreman Position pays an additional 50 cents per hour during time served in that position.

**RESOLUTION #38 TOWN HISTORIAN**

BE IT RESOLVED that Rachel Clothier be named Town Historian for the year 2012 and to be paid a salary of \$1,000.00 and

BE IT FURTHER RESOLVED that Marcia Breakey be appointed Deputy Historian.

**RESOLUTION #39 MUSEUM CURATOR**

BE IT RESOLVED that Rachel Clothier be appointed Museum Curator for the year 2012 with a salary of \$1,000.00.

**RESOLUTION #40**  
**TOWN COURT ATTENDANT**

Be it resolved that the Town appoint Robert Eggleston as court attendant and security for the year 2012 to be paid \$18.00 per hour to attend Court nights and Town Board, Planning Board and Zoning Board of Appeals meetings as needed with a minimum of two hours per meeting.

**RESOLUTION #41 REGULAR MEETING NIGHTS**

BE IT RESOLVED that the Town Board of the Town of Corinth shall meet on the second Thursday of every month at 7:00 P. M. A second meeting will be held on the fourth Thursday of each month at 4:30 P.M. The first portion will deal with variances and other pending business, and public input. The Board will then adjourn the meeting into a bill paying session. For Vouchers to be paid that date they must be to the Town Clerk by 12:00 noon the Tuesday before bill paying meeting. There will also be a regular workshop meeting on the first Thursday of the month, starting January, at 4:30 PM to pay bills for the first half hour as a second night and also the third Thursday from 4:30 PM to 6:00 PM as needed for workshops.

**RESOLUTION #42**

BE IT RESOLVED that Resolution #66 sets forth that full time Town Hall employees will work five days a week for a total of 37.5 hours per week except for the court that will work a total of 30 hours per week. Actual work hours may vary with flex time at the discretion of the Town Board or Supervisor, and

BE IT RESOLVED, that the Town Board of the Town of Corinth establishes the following standard workday for elected and appointed officials for the purpose of determining days worked for the New York State and Local Employees Retirement System:

On motion made by Councilman Brown and seconded by Councilman Halliday the reading of the hours is hereby waived.

ADOPTED            Ayes 5    Lucia, Brown, Byrnes, Collura and Halliday  
                             Nays 0

**ELECTED OFFICIALS**

Supervisor            Richard B. Lucia

Five Day Work Week    -    Seven and One Half Hour Day

Councilmen            Charles Brown  
                             Edward Byrnes  
                             Jeffrey Collura  
                             Joshua Halliday

One Day Work Week    -    Seven and One Half Hour Day

Superintendent of Highways    Shawn Eggleston

Five Day Work Week    -    Eight Hour Day

Justices                Ambrose F. Clothier  
                             Lane J Schermerhorn

One Day Work Week    -    Six Hour Day

Town Clerk             Rose E. Farr

Five Day Work Week    -    Seven and One-Half Hour Day

**APPOINTED OFFICIALS**

Court Clerk             Deborah Elms  
Deputy Court Clerk     Colette Straight

Four Day Work Week - Seven and One Half Hour Day

Deputy Court Clerk Stachia Wagner

Three Day Work Week - Seven and One Half Hour Day

Tax Collector Rose E. Farr  
(Seasonal Jan., Feb., March)

Five Day Work Week - Seven and One Half Hour Day

Deputy Town Clerk Cherie DeLancey

Two Day Work Week - Eight and One Half Hour Day  
Eight Hour Day

Planning Board Secretary Kate Halliday

One and One Half Day Work Week - Seven and One Half Hour  
Day

Building Department & Zoning Board of  
Appeals/Assessor Secretary - Linda Hamm  
Beverly Jacon

Five Day Work Week - Seven and One Half Hour Day

Building Inspector/Code Enforcement  
Officer/ Zoning Administrator - Leon Hickok.

Five Day Work Week - Seven and One Half Hour Day

Supervisor's Secretary Lisa Kiselica-Rumpf

Five Days - Seven and One Half Hour Day

Part-time Supervisor's Secretary Kate Halliday

One and One Half Day Work Week - Seven and One-Half Hour  
Day

Paramedics

Five Day Work Week - Six Hour Day

Planning Board Member - Althea Rivette and Philip Giordano

One Day Per Month - Six Hour Day

Maintenance/Grounds - Bradford Towers

Five Day Work Week - Eight Hour Day

Senior Citizens Director - Laurie Crossman

Five Day Work Week - Seven and One Half Hour Day

Assessor - Mary Ellen Hill-Pierce

Two Day Work Week - Seven and One Half Hour Day

Cleaner - Gary Fuller

Twenty hour week- four day week - Five Hour Day

Full-Time Highway Department

Five Day Work Week - Eight Hour Day

**RESOLUTON #43 OFFICIAL DEPOSITORY**

BE IT RESOLVED that Saratoga National, the Corinth Branch, be designated as the official depository for all funds for the Town of Corinth for the year 2012, and be it further

RESOLVED that TD Bank North, the Corinth Branch, be designated as the official depository for all Justice Court Town of Corinth funds for the year 2012 since court money cannot accrue interest.

**RESOLUTION #44 OFFICIAL NEWSPAPER**

BE IT RESOLVED that the Glens Falls Post Star be designated as the Official Newspaper of the Town of Corinth for the year 2012.

**RESOLUTION #45 INVESTMENT POLICY**

BE IT RESOLVED that the Town Supervisor and/or the Deputy Supervisor be authorized to invest moneys not immediately needed as prescribed by the Town of Corinth's Investment Policy adopted December 28, 2005. A copy of said Investment Policy is on file in the Town Clerk's Office.

**RESOLUTION #46 HIGHWAY SUPERINTENDENT EXPENDITURES**

BE IT RESOLVED that the Town of Corinth Highway Superintendent be authorized to expend money according to a Procurement Policy adopted on January 3, 2006. Said Procurement Policy is on file in the Town Clerk's Office and the Town Clerk shall give a copy yearly to the department heads, and

BE IT FURTHER RESOLVED on motion of Councilman Brown and seconded by Councilman Collura to waive the reading of the Procurement Policy since only the amounts have changed.

**RESOLUTION #47 TOWN EXPENSES**

BE IT RESOLVED, that any Town Department purchase must be according to the terms in the Procurement Policy adopted by the Town of Corinth on January 3, 2006. A copy of said Procurement Policy is on file in the Town Clerk's Office.

**RESOLUTION #48 MONTHLY FINANCIAL REPORT**

BE IT RESOLVED that the Town Supervisor be authorized to make monthly financial reports as prescribed by Article 4 Section 50F of the General Municipal Law. Each Member of the Town Board is to receive a copy of such report.

**RESOLUTION #49 TOWN BOARD COMMITTEES**

BE IT RESOLVED that the Town Supervisor appoints the following persons listed on the following committees for the year 2012 and they will hereby work with and report on said committees at the Town Board meetings.

Emergency Management	Councilman Brown and Collura
Town Buildings and Lands	Councilmen Halliday and Collura
Town Roads	Councilmen Byrnes and Brown Highway Supt. Shawn Eggleston
Town/Village Relations (includes Fire Department)	Councilman Brown and Councilman Byrnes
Equalization and Assessment	Councilman Halliday and Councilman Collura
Town Youth Committee	Councilman Byrnes and Councilman Halliday
Town Insurance	Melanie Denno, Renee Baker, Town Board and Town Employees
Landfill	Councilmen Collura and Byrnes Highway Supt. Eggleston
Records Management Advisory Committee	Supervisor Lucia, Councilman Brown and Town Clerk Farr
Chaplain	Supervisor Lucia
Town Web Page	Steven Smead-Web Master
Senior Citizen Board	Councilman Brown
Advisor to County Youth Bureau & Senior Housing	Councilman Byrnes

**RESOLUTON #50 ASSOCIATION OF TOWNS & TRAINING**

BE IT RESOLVED, that there will be no moneys expended for Town employees to attend the Association of Towns meeting in New York City for the year 2012.

**RESOLUTION #51 PARAMEDICS**

BE IT RESOLVED that the Town of Corinth hire paramedics at an hourly rate of \$18.00 and a paramedic director at the annual salary of \$17,640.00 for the year 2012. Expense accounts must be by itemized vouchers.

**RESOLUTION #52 VILLAGE FIRE PROTECTION**

BE IT RESOLVED that the Town Board of the Town of Corinth and the Village of Corinth duly enter into a contract for fire protection to said district of the Town of Corinth upon terms and provisions set forth, amount of said contract for the year 2012 is \$274,737.00. A copy of said contract to be filed in the office of the Town Clerk.

**RESOLUTION #53 WATER RENT PENALTY**

BE IT RESOLVED, that the Town of Corinth, after the end of the month in which the water rent is due, shall charge a 5% penalty for late payment of water rent for the first month, and 2% additional each month thereafter, for late payment of water rents for Eastern Avenue, Dorset Drive, Tranquility Estate and Passarelli Water Districts up to a total of 10% penalty for the year 2012.

**RESOLUTON #54 BUDGET APPROPRIATIONS**

BE IT RESOLVED that except as authorized by law, no officer, board (does not mean Town Board), department, or commission shall incur any liability or enter into any contract without its provision, therefore shall have been made in the

annual budget, and in case, in excess of the amount appropriated for such year, and

BE IT FURTHER RESOLVED that pursuant to Section 117 of Town Law of New York State, any contract, verbal or written, and in violation of this section shall be null and void as to the Town and no money belonging to the Town shall be paid therefore, and

BE IT FURTHER RESOLVED that if funds appropriated for a particular Town Department are completely depleted before the close of a fiscal year, no further expenditures shall be made for liabilities incurred for that Department unless the amount of the appropriation is increased by the town board, and funds are available to finance the increase, and

BE IT FURTHER RESOLVED that each Elected Official and Employee, paid and non-paid, shall be given a certified copy of this resolution by the Town Clerk.

**RESOLUTION #55 HEALTH OFFICER**

BE IT RESOLVED that Richard W. Pitkin, MD shall be named Health Officer for the Town of Corinth for the year 2012.

**RESOLUTION #56 CORINTH FREE LIBRARY**

BE IT RESOLVED that the Town of Corinth shall contribute \$14,500.00 for the year 2012 to the Corinth Free Library.

**RESOLUTION #57 PAY PERIODS**

BE IT RESOLVED that all wages of hourly Town Employees be paid on a bi-weekly basis for the year 2012.

BE IT RESOLVED that all wages Department Heads and Elected Officials be paid on a semi-monthly basis on the 15<sup>th</sup> and the last day of the month for the year 2012.

### **RESOLUTION #58 TOWN ENGINEERS**

BE IT RESOLVED that Clough Harbour & Associates and LA Group be named Town Engineers on an as needed basis, and

BE IT FURTHER RESOLVED that the Town Supervisor can seek other local qualified engineers for some areas of work.

### **RESOLUTION #59 INDEPENDENT AUDITORS**

BE IT RESOLVED that Thomas Bodden , be appointed as Independent Auditors for the Town of Corinth for the year 2012 at a fee of \$40.00 per hour and \$20.00 per hour travel time each way pursuant to his contract with the Town of Corinth.

### **RESOLUTION #60 MEMORANDUM OF UNDERSTANDING**

BE IT RESOLVED that the annual memorandum of understanding including culverting, bridge repairs, channel clearing and/or realignment of streams for a distance of 100 feet or less, be entered into with the Regional Office of the Department of Environmental Conservation under Article 15 of the Environmental Conservation Law.

### **RESOLUTION #61 LANDFILL CLOSURE PROVISION**

BE IT RESOLVED that the Town Supervisor be authorized to sign any D.E.C. mandates on Landfill Closure that may come about.

### **RESOLUTION #62 SMOKING AREAS**

BE IT RESOLVED that the Corinth Town Hall is a NO SMOKING HALL other than designated smoking area. This area is outside. All smoking to be done at least twenty (20) feet away from the doorways. Also all breaks are to be taken on premises.

BE IT RESOLVED that smoking breaks need to be limited to two (2) 15 minute breaks per day. The recommended times for these breaks are 10:00 AM and 2:00 PM. These breaks must be limited to two (2) per day. These breaks are to be staggered by personnel so someone is in the building to cover each office and not

everyone is out of the building at once. A copy of this resolution shall be given to each person working in the Town Hall.

**RESOLUTION #63 HOSPITAL RECORDS**

BE IT RESOLVED that fees for obtaining old hospital records will be a search fee of \$5.00 and 25 cents each for a copy, plus postage and handling for a patient's own request, a legal request will have a \$15.00 search fee, and a 25 cents per copy, plus postage and handling. A patient is urged to sign out his or her own records to keep.

BE IT FURTHER RESOLVED that Donna Balcom be appointed as ARH Records Manager at the rate of \$15.00 per hour for hours spent in this capacity.

**RESOLUTION #64 COMMITTEE CHAIRMAN**

BE IT RESOLVED that committees working for the Town of Corinth listed below will be continued and the persons listed below will serve as Chairman of said Committees for a term of one year each, up for re-appointment each year.

Planning Board	C. Eric Butler
Zoning Board of Appeals	William Clarke
Assessment Board of Review	Grahame Champagne
Landfill C & D	Jeff Collura
Scenic Rail	Richard Lucia
County Senior Advisory Committee	John Randall
County Fire Advisory Board	Raymond Bush
County Youth Board	Edward Byrnes

**RESOLUTION #65 DEPUTY HIGHWAY SUPERINTENDENT**

BE IT RESOLVED the Town Board appoint Marc Rich to be Deputy Highway Superintendent and assume the duties of that office when the Highway Superintendent (Shawn Eggleston) is absent in 2012.

**RESOLUTION #66 OTHER PRACTICES**

BE IT RESOLVED the Town Hall Business Hours will be as follows:

Monday through Wednesday	-	7:30 AM to 4:00 PM
Thursday	-	8:00 AM to 4:00 PM
Friday	-	8:00 AM to Noon

Justice Court hours will be the same except they will be open on Friday from 8:00 AM to 12:30 PM.

BE IT FURTHER RESOLVED that the Town Board requests Town Hall employees to dress accordingly for an office job serving the public. Jeans and sneakers may be worn only on dress down day. (Friday)

**RESOLUTION #67**  
**TOWN HALL EMERGENCY CLOSURE**

BE IT RESOLVED that in the event of an emergency closure. All employees scheduled to work at that given time will be compensated for any time off. Any employee not scheduled to be at work at the time of closure will not be compensated in any way.

**RESOLUTION #68 PETTY CASH FUND**

BE IT RESOLVED that there be established a petty cash fund in the Bookkeeper's office of \$100.00 for the year 2012, for use in small items such as extra postage, miscellaneous and such.

**RESOLUTON #69 CODE OF ETHICS**

BE IT RESOLVED that each and every employee of the Town of Corinth receive a copy of the adopted Town of Corinth Code of Ethics by the Town Clerk.

**RESOLUTION #70 CODE OF ETHICS**

On motion made by Councilman Halliday and seconded by Councilman Brown the reading of the Code Of Ethics is hereby waived.

ADOPTED            Ayes 5    Lucia, Brown, Byrnes, Collura and Halliday  
                             Nays 0

**SECTION 1:** Pursuant to the provisions of Section 860 of the General Municipal Law, the Town Board of the Town of Corinth recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this resolution to promulgate these rules of ethical conduct for the officers and employees of the Town of Corinth. These rules shall serve as a guide for official conduct of the officers and employees of the Town of Corinth. The rules of ethical conduct of this resolution as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal offices and employees.

**SECTION 2. DEFINITIONS:** (a) Municipal officers or employees means an officer or employee of the Town of Corinth, whether paid or unpaid, including members of nay administrative board or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a chief engineer or assistant chief engineer.

(B) Interest” means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires.

**SECTION 3. STANDARD OF CONDUCT:** Every officer or employee of the Town of Corinth shall be subject to and abide by the following standards of conduct:

(a) GIFTS: He shall not directly or indirectly, solicit any gift or accept or receive any gift having a value of Seventy-five Dollars (\$75.00), whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence or could be reasonably expected to influence him, in the performance of his official duties or was intended as a reward for any official action on his part.

(b) CONFIDENTIAL INFORMATION: He shall not disclose confidential information acquired by him in the course of his official duties or use such information to further his personal interest.

(c) REPRESENTATION BEFORE ONE'S OWN AGENCY: He shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer. Member or employee of any municipal agency which he has jurisdiction or which has power to appoint any member, officer or employee.

(d) REPRESENTATION BEFORE ANY AGENCY FOR A CONTINGENT FEE: He shall not receive or enter into any agreement, expressed or implied for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees at any time of fees based upon the reasonable value or the services rendered.

(e) DISCLOSURE OF INTEREST IN LEGISLATION: To the extent that he knows thereof, a member of the Town Board and any officer or employee of the Town of Corinth, whether paid or unpaid, who participates in the discussion gives official opinion to the Town Board on any legislation before the Town Board shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

(f) INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES: He shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with his official duties

(g) PRIVATE EMPLOYMENT: He shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his official duties.

(h) FUTURE EMPLOYMENT: He shall not, after termination of service or employment with such municipality, appear before any board or agency of the Town of Corinth in relation to any case, proceeding or application in which he personally participated during the period of his service or employment which was under his active consideration.

SECTION 4: Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee or any claim, account, demand or suit against the Town of Corinth, or any agency thereof on behalf of himself or any member of his family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

SECTION 5: DISTRIBUTION OF CODE OF ETHICS. The Supervisor of the Town of Corinth shall instruct the Town Clerk to distribute a copy of this Code of Ethics to every officer and employee of the Town of Corinth within thirty (30) days after the adoption of this resolution. Each officer or employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his office or employment.

SECTION 6. PENALTIES In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

SECTION 7. EFFECTIVE DATE This resolution shall take effect January 1, 2011.

### **RESOLUTION #71**

#### **CORINTH INDUSTRIAL AGENCY APPOINTMENTS**

BE IT RESOLVED that the Town of Corinth hereby appoints the following people for the following terms to the Corinth Industrial Agency:

B. Beverly Towers –3 years – 2011-2014  
Melanie Denno - 4 years – 2011-2015  
Brenda Peris - 5 years – 2011-2016

Richard B. Lucia - 1 year- 2011-2012  
David Barrass - 2 years – 2011-2013

**RESOLUTION #72 TOWN OF CORINTH BENEFITS FOR FULL TIME EMPLOYEES**

On motion made by Councilman Brown and seconded by Councilman Halliday the reading of the Town of Corinth Benefits for Full Time Employees is hereby waived.

ADOPTED           Ayes 5   Lucia, Brown, Byrnes, Collura and Halliday  
                          Nays 0

**I.WAGE COMPENSATION:**

- A. Hourly rate for Town hourly employees and yearly annual salary for appointed employees shall be established by the Town Board annually.
- B. Full time employment should be defined as 40 hours per week for the Highway Department and 37-1/2 hours per week for Town Hall employees and 30 hours per week for Court employees..
- C. Highway Department employees shall be paid time and one half for any hours worked in excess of forty hours per week. The need for employees to work overtime will be decided on a daily basis and will be authorized by the Superintendent of Highways.
- D. All full time and part time employees of the Town of Corinth will be paid a longevity of 5 cents per hour after five years service, and an additional 5 cents per hour after ten years of service, and an additional 5 cents per hour after fifteen years of service for the year 2012. This will not included elected officials.

**II – VACATION TIME**

- A. Vacation time is based upon the following:  
(All based on forty hours per week/5 days per week – highway)  
(All based on 37-1/2 hours per week/5days per week – Town Hall employees)  
(All based on 30 hours per week/4 days per week – Court employees)

Vacation Time will be deducted in hourly increments.

After an anniversary date of 1 year; 5 years or 10 years vacations will be paid as follows:

1. Length of employment by Town 1-4 years = 2 weeks paid
2. Length of employment by Town 5-9 years = 3 weeks paid
3. Length of employment by Town 10+ years = 4 weeks paid

B. Vacation time is to be requested one (1) week in advance. In case of emergency, subject to the Department Head, an exception may be made.

All advance requests for time off must be made in writing on the Time-Off Request form and submitted first to the Department Head and thereafter to the Town Supervisor for final approval. Vacation time is not intended to be used to change the employee's normal work schedule.

### III – FUNERAL LEAVE

Permanent-Full Time employees are eligible to three (3) days funeral leave for the death of the following: mother, father, sister, brother, spouse, significant other, child, grandmother, grandfather, mother-in-law, father-in-law, or the grandparent of the employee's spouse. These three (3) days must be sequential and include the date of the funeral.

### IV – JURY DUTY

Permanent, full time employees will be paid the difference between his jury duty pay and his or her regular pay. Employees are to return to regular duties provided he or she has four or more hours left of his or her regular day.

### V – HOLIDAYS

A. All permanent, full time employees shall have the following paid holidays:

- |                                   |                               |
|-----------------------------------|-------------------------------|
| 1. New Year's Day-01/02/2012      | 7. Columbus Day-10/08/12      |
| 2. Martin Luther King Day-1/16/12 | 8. Election Day-11/06/12      |
| 3. President's Day-2/20/12        | 9. Veterans Day-11/12/12      |
| 4. Memorial Day-05/28/12          | 10. Thanksgiving Day-11/22/12 |

- 5. Fourth of July-07/04/12
- 6. Labor Day-09/03/12

- 11. Day after Thanksgiving-11/23/12
- 12. Christmas-12/25/12

B. When Highway Department employees are called in on an emergency basis on a paid holiday, the employee would receive holiday pay plus time and one-half for the hours worked.

C. Employees must work the regular day before and after the holiday in order to receive holiday pay if scheduled to work.

## VI – PERSONAL DAYS

Permanent, full time employees are entitled to two (2) days per year, This time to be used within the year not accumulative.

## VII – SICK LEAVE

All permanent, full-time employees of the Town accumulate one (1) day of sick leave per month, at the completion of the month. Sick leave may be used only in the event of the employee's own illness, or in the event the employee needs to care for a family member who resides in the employee's household. Sick days may not be used before they are accrued. Sick leave may be used in one hour increments. Employees are encouraged to schedule doctors' appointments outside of their regular working hours. In the event this is not possible, sick leave for doctors' appointments may be used with advance approval of the employee's supervisor.

Employees hired before January 1, 2011, may accumulate up to a maximum of one hundred twenty (120) days of sick leave. Employees hired prior to January 1998 who have accumulated sick days beyond 120 days will have such excess accumulated days held in reserve to be available to the employee in the event his/her accumulated sick leave falls below the 120 day cap.

Employees hired on or after January 1, 2011 may accumulate up to a maximum of sixty (60) days of sick leave.

If an employee retires from employment with the Town, and qualifies for retirement under the New York State Retirement System, he/she may be paid for unused sick leave up to the 120 day cap. (For employees hired January 1, 2011 and after the cap will be 60 days). Payment will be calculated as follows: The hourly rate of the employee will be determined based upon the average base

hourly salary for the three years prior to retirement. No adjustment will be made for shift differentials, overtime, stipend or other payments that may have been paid above and beyond the hourly base rate.

If an employee is terminated from employment for any reason other than retirement or disability retirement, the employee shall have no claim for pay in lieu of unused sick leave.

Employees returning to work after three consecutive sick days shall provide written documentation from their doctor of their illness and their fitness to return to work. If the absence was due to a family member's illness, written documentation of illness, from a doctor, shall be provided.

If an employee calls in sick the last scheduled working day before a holiday or the first scheduled working day after a holiday he/she is required to have a written confirmation of illness from a doctor in order to be paid for the holiday.

At the employee's option, three (3) sick days per year can be converted to personal days. The employee must notify his/her supervisor, and obtain approval, by noon of the previous work day if a personal day is to be taken. With prior approval, a personal day can be used the day before or after a holiday.

All leaves must be reported to the Supervisor and the Bookkeeper on a daily basis. Work place accidents must be promptly reported on a form provided by the employer.

If an employee is eligible for leave under the Family Medical Leave Act (FMLA), such employee must use all available paid sick leave before taking unpaid leave for the remainder of the FMLA leave. The employee may, at his/her option, use accumulated vacation or personal leave during an FMLA leave. Employees on FMLA leave will not accrue additional sick or vacation days.

Abuse of sick leave may result in discipline up to and including discharge.

## VIII – NEW YORK STATE RETIREMENT COVERAGE

A three (3) percent contribution will be paid by any employee who has not been in the retirement system for 10 years and who are in Tiers 3, 4 and 5. Also part time employees may join if they desire. Employees in the New York State

retirement system more than 10 years do not have to contribute as per new rule set forth by the New York State Retirement as of October 1999.

When a permanent, full time employee reaches 55 years of age, AND has been a Town employee for a minimum of 15 consecutive years, he will be eligible for paid medical insurance upon retirement, for the employee only as long as the retiree is under the town's insurance plan and the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility medical insurance upon retirement, for the employee only as long as the retiree is under the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility reimbursement from the S.S. check on a year to year motion by Corinth Town Board.

All town retirees retiring prior to the 1998 resolution will have paid insurance only as long as they remain under the town's insurance plan.

## IX DEFERRED COMPENSATION

All employees of the Town of Corinth if they wish are entitled to enroll in New York State Deferred Compensation Plan.

## X – HEALTH INSURANCE

A. Permanent, full time employees shall have their health insurance benefits paid by the Town of Corinth as follows:

Individuals and retirees at no cost for the year 2012

Two person and family the Town pays 80% of the monthly premium and the employee pays 20% as a payroll deduction.

If any permanent, full time employee chooses not to participate in the health insurance plan for an entire year they will receive a payment of \$1,000.00 at the end of the year.

## XI – FAMILY MEDICAL LEAVE ACT

The Town of Corinth complies with the Federal Family and Medical Leave Act (FMLA) of 1993. This provides for up to 12 weeks (defined by employee's normal work week) in a 12 month period, of unpaid job protected leave for eligible employees for certain medical or family needs.

The Highway Superintendent is the manager for the FMLA compliance for all highway employees. The Town Supervisor is the manager for FMLA compliance for all Town Employees.

### Employee Eligibility

An eligible employee is one who has been employed by the Town of Corinth for at least 12 months before leave request and who has worked at least 1,250 hours in the 12 months prior to date leave commences.

### Leave Entitlement

An eligible employee may request a FMLA leave for one or more of the following reasons:

1. The birth of his/her child and to care for the newborn child.
2. The placement with the employee or a child for adoption or foster care.
3. To care for the employee's spouse, son, daughter or parent with a serious health condition.
4. Because of a serious health condition that makes the employee unable to perform the functions of his/her job.
5. The employee must provide medical certification 30 days before the leave begins or if the leave was unforeseeable, 15 days from the date the leave was requested.
6. The employer may require medical certification to support a request for leave because of a serious or chronic health condition.

The Town of Corinth reserves the right to request a second or third opinion (at the employer's expense) and a fitness for duty report to return to work.

## Conditions

1. The 12-week leave is based on a rolling 12-month period measured forward from the first date the leave is used.
2. All eligible accrued paid vacation, sick time and personal days must be used first and are a part of the maximum 12-week leave. The remaining days of the FMLA leave will be unpaid. However, employee benefits (Health Insurance, Disability Insurance) will be continued by the Town of Corinth during this unpaid balance of the FMLA leave.

In case of an employee who is responsible for payment of health insurance benefits, the contribution will be paid at the same level for the 12-week leave as if he/she was working. Coverage will cease if payments made by employee are not made within 30 days of due date. Premium payments for policy coverage are subject to change.

3. Employee will not continue to accrue paid time off while on FMLA.
4. In some instances, the employer may recover premiums it paid to maintain health coverage for an employee who fails to return to work from FMLA leave.

## Job Restoration

Upon return from FMLA leave, an employee must be restored to his or her original job, or to an equivalent job with equivalent pay, benefits and other employment terms and conditions.

In addition, an employee's use of FMLA leave cannot result in the loss of any employment benefit that the employee earned or was entitled to before using FMLA.

## XII- MILEAGE REIMBURSEMENT

All officers and employees of the Town of Corinth using their personal vehicles for necessary travel in performance of their duties will be reimbursed at the Saratoga County rate. Certificates of insurance are required for all officers and employees using their private vehicles. All mileage must be itemized showing starting point, destination and place of return. Said statement shall be attached to a voucher before payment can be made.

### XIII-DRUG AND ALCOHOL TESTING

Beginning January 1, 2003 the State Mandated Drug and Alcohol testing program will be implemented for all Town employees driving Town vehicles.

### XIV-Sexual Harassment Policy

#### TOWN OF CORINTH SEXUAL HARASSMENT POLICY STATEMENT

The United States Equal Employment Opportunity Commission (EEOC) on September 23, 1980 amended its guidelines on sex discrimination to establish the fact that sexual harassment is a violation of Title VII of the Civil Rights Act of 1964. Town of Corinth is committed to a policy that sexual harassment constitutes illegal behavior and is prohibited in any and every work place in which Town employees are required to conduct business.

Under EEOC Guidelines, unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to the conduct is either an implicit term or condition of employment, or (2) submission to or rejection of the conduct is used as a basis for an employment decision affecting the person's rejecting or submitting to the conduct, or (3) the conduct has the purpose or effect of unreasonably interfering with an affected person's work performance or creating an intimidating, hostile or offensive work environment.

The EEOC Guidelines hold employers accountable for sexual harassing conduct by (1) supervisory personnel, (2) between fellow employees, and even by non-employees (for example persons delivering goods) where the employer "knows or should have known" of such conduct.

Town of Corinth recognizes sexual harassment as a form of employee misconduct, and provides affected employees with rights of redress and compliant resolution channels for incidents of sexual harassment. Complaints which cannot be resolved between the involved parties should be recorded by the victim of sexual harassment, and presented in writing to (1) supervisory personnel, (2) Department Heads and (3) the Town Supervisor, in successive order. Complaints may also be made to either the New York State Human Rights Division or the United States Equal Employment Opportunity Commission.

The Town Attorney will conduct swift and thorough investigations of all unresolved allegations of sexual harassment including follow-up reports, and will enforce appropriate sanctions including disciplinary action against employees engaging in sexual harassment.

Training for appropriate staff in each department shall be given on the identification of sexual harassment how to process complaints, and the role and responsibility of supervisory personnel in the prevention of sexual harassing incidents.

Town of Corinth is committed to a working environment free from sexual harassment and its effects. This policy shall be distributed to all Town departments for posting in a common location within such areas.

#### XV – INTERNET POLICY

Effective January 1, 2002 the Town of Corinth hereby adopts a policy entitled, “Use of Technology and Internet Policy”. A copy of said policy is on file in the Town Clerk’s Office.

#### XVI – CELL PHONE POLICY

It is recognized that specific Town Employees will be required to carry cellular telephones to meet their job responsibilities. Job Titles requiring cellular telephones shall be listed and given to the Town Board each year along with a report of usage and costs involved.

The employee shall make every attempt to use their cellular phones for only business purposes, not barring an occasional Emergency call. Audits will be done monthly on all accounts so as to be no abuse of shared cellular minutes. If an abuse of outside of town business calls is made, the employee could be responsible for calls made outside of Town Business. If inappropriate call abuse is discovered, such employee shall be asked to sign a written financial responsibility statement to continue use of a Town of Corinth Cellular Telephone. Employees are also reminded of the State law preventing driving while on the telephone.

## XVII- LIGHT DUTY POLICY

Any light duty medical cases coming before the Town will be handled on a case by case basis.

## XVIII- EMPLOYEE PRIVACY POLICY

It is the policy of the Town of Corinth to protect and maintain the privacy of all employees, this policy extends to medical records and personal and financial information.

### 1. MEDICAL RECORDS & INFORMATION

- a. Pre-employment physicals, if required, will be limited to a determination of whether the individual is capable of performing their essential job functions with or without accommodation.
- b. Requests about an employee's fitness for continued employment will be limited to the determination of whether the employee is capable of returning to work and performing essential job functions and/or whether the employee poses a risk to others.
- c. Employees' medical records, including return to work slips, doctors' notices regarding absences, insurance application forms, etc. will be kept in a private and secure location and will not be subject to access by co-workers and/or the public.
- d. Medical information will not be forwarded from the Town of Corinth to anyone, including doctors, new employers, health insurance companies or administrators, etc. without the written consent of the employee.
- e. Results of drug or alcohol testing will be treated as medical records and afforded the same protections as other medical records.
- f. Notwithstanding the provisions of this policy, should an employee file for workers' compensation, disability and/or unemployment compensation benefits, and should it become necessary in the administration, management, or defense of such claims to review and/or release medical records, an employee who refuses to allow release of medical records for these purposes, may forfeit

their rights to benefits and/or be subject to personnel action consistent with state and/or federal laws.

## 2. PUBLIC ACCESS TO RECORDS

The New York Public Officers Law, more commonly known as the Freedom of Information Law, requires the Town to make records available for public inspection and copying. It is the policy of this Town to comply with the Public Officers Law. Consistent with the Law, the following records may be released:

- a. An employee's name, public office address, title, and salary;
- b. Oaths of Office;
- c. Dates of Employment and/or Termination; and
- d. Employment history.
- e. The following information will not be released as part of a Freedom of Information Law response and, if part of a document that is otherwise subject to public inspection, this information will not be redacted.
  - i. Social Security Numbers;
  - ii. Medical Records;
  - iii. Reasons for absences;
  - iv. Marital and/or family status; and
  - v. Banking information such as financial institutions and/or account numbers.

This list is subject to change based upon developments under this law.

## 3. COURT ORDERS/SUBPOENAS

Nothing in this policy shall prevent the release of information when required:

- a. To investigate a theft or crime believed to have been committed on Town property or involving Town property;

- b. In accordance with an Order or Subpoena which on its face appears to be duly issued; or
- c. When required by the Internal Revenue Service or other federal agency.

#### 4. AUTHORIZED RELEASE OF INFORMATION

It is the policy of this Town to obtain releases from employees before transmitting information even if the transmittal of such information is for the benefit of the employee. Examples include:

- a. Transmittal of information necessary to activate a direct deposit or payroll transfer;
- b. Information necessary to obtain employee benefits;
- c. Information necessary for the initiation, management or termination of a workers' compensation, unemployment compensation, disability, or other claim.

Employees may be required to sign releases in order to participate in employee benefit programs or to receive wage compensation benefits.

#### 5. GROUNDS FOR PERSONNEL ACTION

In the event that an employee accesses another employee's personal information without proper authority, disseminates private information in violation of this policy, or obtains and uses private employee information for any unauthorized purpose, that employee shall be subject to discipline consistent with state and federal laws.

### IX WORKPLACE VIOLENCE POLICY

#### **1. Purpose**

To define the policy of the Town Of Corinth that all employees have the right to work in an environment free from physical violence, threats and intimidation.

## 2. Policy

The safety and security of all our employees is of utmost importance to the Town Of Corinth (“the Town”). The Town will not tolerate workplace violence of any type, from any source. This includes, but is not limited to, threats, threatening and abusive behavior, or acts of violence against (a) employees, visitors, users of our facilities or other individuals, or (b) Town buildings equipment or property. In addition, weapons of any kind are prohibited in the workplace, unless specifically authorized (see Section 4 below for exceptions).

## 3. Definitions

- 3.1 **Violence or threats:** Prohibited acts of workplace violence include but are not limited to threats, intimidation, physical attack or property damage.

**Threat:** the expression of intent to cause physical or mental harm. Such an expression constitutes a threat without regard to whether the person communicating the threat has the ability to carry it out, and without regard to whether the threat is made on a present, conditional or future basis. In determining whether the conduct constitutes a threat, including whether the action causes a reasonable apprehension of harm, the Town will consider the totality of the circumstances.

**Physical attack:** without limitation, unwanted or hostile physical contact such as hitting, pushing, kicking, shoving, throwing of objects or fighting.

**Intimidation:** includes but is not limited to stalking or engaging in actions, either verbal or physical, which frighten or coerce.

**Property damage:** intentional damage to or destruction of property owned by the Town personnel, contract and

temporary employees, volunteers, customers and anyone else on Town property.

Other examples of violence include but are not limited to:

Stalking another employee.

Distributing “hate” literature or engaging in other communication that advocates violence.

Any behavior that would qualify under the Town’s Anti-Harassment Policy including but not limited to threatening phone calls, e-mails, letters, stalking, and/or suggestions or intimation of violence.

Being in possession of weapons on Town property, including private vehicles in Town parking lots or in Town vehicles, unless specifically authorized (see Section 4 below for exceptions).

3.2 **Weapon:** includes a device, instrument, material or substance which is used for, or can cause, death or bodily injury, or damage to property. Weapons include, but are not limited to: an explosive or an explosive weapon, a device principally designed, made or adapted for delivering or shooting an explosive weapon, a machine gun, a rifle or shotgun, a handgun, a firearm silencer, a switchblade knife or any other type of knife or brass knuckles, or any other implement for infliction of bodily injury, damage to property, or death, which has no common lawful purpose. Pocket knives or knives used solely for eating, food preparation or distribution, are not considered “weapons” for purposes of this policy unless used to inflict bodily injury or property damage.

3.3 **On the worksite/in the workplace:** includes all real property owned or occupied by the Town, Town vehicles and personal vehicles when performing Town business off Town property.

- 3.4 **Reasonable suspicion:** the degree of knowledge sufficient to induce an ordinarily prudent and cautious person to believe that the circumstances being presented are more likely to be true than not. Reasonable suspicion must be based on an articulatory, specific and objective basis and may include direct observation, or information received from a source believed to be reliable.
- 3.5 **Employee:** for purposes of this policy, persons receiving a payroll check, contractors and volunteers.
- 3.6 **Possession:** includes but is not limited to, the presence of a weapon on the employee, in his/her motor vehicle, desk, lunch box, toolkit, bag, purse, cabinets, office, etc.

#### 4. Weapons

Despite laws which provide for permits allowing individuals to carry concealed handguns (New York State Penal Law Article 400), it is the Town's policy to prohibit the possession of all weapons, including handgun, on property owned, operated or under the control of the Town. Weapons of any kind are prohibited in the workplace. The only exceptions to this prohibition are as follows:

Firearms used for instructional or Town-sanctioned ceremonial purposes.

Persons employed in the Army, Air Force, Navy, Coast Guard, or Marine Service of the United States or any member of the New York National Guard when in the discharge of their official duties and acting under orders requiring them to carry arms or weapons.

Civil officers of the United States in the discharge of their official duties.

Officers and soldiers of the militia and the National Guard when called into actual service.

Officers of the state, or any county, city or town, charged with the enforcement of the laws of the state, when in the discharge of their official duties.

Any registered security officer/guard who meets licensing requirements, who is discharging such officer's duties.

Any law enforcement officer, police officer, or bonded and sworn deputy sheriff may carry handguns always pursuant to a written directive by the executive supervisor of the organization to which the person is attached or employed, despite the person's regular duty hours or assignments

## **5. Prohibited Activities**

The Town specifically prohibits the following and may discipline an employee up to and including dismissal for any of the following:

- 5.1 Use, possession, or sale of any weapon on the work site.
- 5.2 Storing any weapon in a motor vehicle, desk, lunch box, locker, toolkit, bag, purse, cabinets, office or other repository on the worksite.
- 5.3 Refusing to submit to an inspection for the presence of a weapon based on reasonable suspicion.

- 5.4 Refusing to allow inspection of storage areas specified in 5.2  
Above based on a reasonable suspicion that a weapon or weapons will be found in such an area.
- 5.5 Conviction under any criminal statute for the illegal use or possession of a weapon or for committing a violent act against the person or property of another.
- 5.6 Engaging in violence or threats of violence.

## **6. Notification and Reporting**

All Town personnel are responsible for notifying the contact person designated below of any threats or violence that they witness or receive or that they are told another person witnessed or received. Even without a specific threat, all employees should report any behavior they have witnessed that they regard potentially threatening or violent or which could endanger the health or safety of an employee when the behavior might be or has been carried out on a Town-controlled site or is connected to Town employment or Town business. Employees are responsible for making this report regardless of the relationship between the individual who initiated the threatening behavior and the person or persons being threatened.

## **7. Restraining and Protective Orders**

An employee who applies for or obtains a protective or restraining order that lists Town properties as protected areas must provide to the designated contact person listed below a copy of the petition and declarations used to seek the order and a copy of any temporary or permanent protective or restraining order that was granted.

## **8 Confidentiality**

The Town understands the sensitivity of the information requested and has developed confidentiality procedures that recognize and respect the privacy of the reporting employee. Note that we cannot promise absolute confidentiality because we may have to report this to a law enforcement agency, other governmental agency, etc. However, we will maintain the anonymity of the reporting employee when at all possible.

## **9. Town Response to Threats and Violence.**

In the event a complaint or concern arises with regard to compliance with this policy, the Town will promptly conduct an investigation to determine the validity of the complaint and what, if any, corrective action should be taken to resolve the matter and promote a violence-free workplace.

Depending on the seriousness of the allegation(s) and other factors that the Town deems relevant, such as security concerns potential disruptions, etc., any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property shall be removed from the premises as quickly as safety permits and shall remain off Town premises pending the outcome of an investigation.

Following investigation which indicates this policy was violated, the Town will initiate an immediate and appropriate response. This response may include, but is not limited to, suspension and/or termination of any business relationship, reassignment of job duties, suspension or termination of employment and/or criminal prosecution of the person or persons involved. Other corrective action might include: coaching, mediation, other disciplinary action, transfer or demotion, reaffirmation of the policy, individualized or group training, etc.

## **10. Retaliation.**

The Town Of Corinth respects the right of employees to raise concerns regarding violent activities and cooperate with necessary investigations. Retaliation against employees who report violence or participate in investigations is strictly prohibited. "Retaliation" is broadly construed. It includes not only overt retribution, but also acts such as refusal to

communicate or cooperate regarding work related matters, withholding information or assistance needed to perform one's job, more closely scrutinizing and employee's work performance, etc.

An employee who feels (s)he has been retaliated against for reporting violence or participating in an investigation should promptly report the retaliation to his/her immediate supervisor. If the employee, for any reason, feels uncomfortable reporting the alleged retaliation to his/her immediate supervisor, the employee may report to the Department Head or the Human Resources Director.

### **11. Coverage.**

The Town at its discretion may from time to time modify this policy. In the event the policy is revised, a copy of the revised policy will be provided to each employee.

### **12. Designated Contact Person**

Name: Richard B. Lucia  
Title Supervisor  
Department: Supervisor  
Phone: 518-654-9232 Ext, 2  
Cell Phone: 518-361-9962

Location: Corinth Town Hall  
600 Palmer Avenue  
Corinth, New York 12822

**RESOLUTION #73**  
**EMPLOYEES HANDBOOK**

BE IT RESOLVED that each employee of the Town of Corinth be given an Employee Handbook. Each employee must sign for said handbook. The Employee Handbook includes the following: the Code of Ethic Policy, Benefits for Full Time Employees, Investment Policy, Procurement Policy, Harassment in the Work Place, Employee Disciplinary Procedures, Use of Technology and the Internet Policy, Cell Phone Policy, Workplace Violence Policy and Employee Privacy Policy.

**RESOLUTION #74**  
**FIXED ASSETS**

BE IT RESOLVED that the Town Board appoint the Town Bookkeeper as Fixed Asset Coordinator. Whenever a piece of equipment is purchased the department head approving the purchase must obtain a Fixed Asset Card from the bookkeeper and fill it out with all required information, for example price, model, brand, where purchased, serial numbers, source of funds, etc. They will return the completed card to the bookkeeper to be entered into her computer program and file.

Once a year fixed asset cards will be distributed to department heads and an audit will be done of each office. Each department will be required to audit another department and allow another department to audit theirs.

Supervisor Lucia gave the following State of Town Address:

## State of the Town

January 5, 2012

Welcome 2012, We are here to meet and greet you, with Whatever you have in store for us. We are hoping for some Better economy, lower mandates, more revenues, and good Health, this year, but we will deal with whatever you Bring us.

As we enter this New Year, I want to Sincerely welcome Councilmen elect, Jeffrey Collura and Joshua Halliday. Also wish Retiring Councilmen, John Major and Mitchell Saunders, well in their future endeavors.

Looking back at 2011, After many weeks of negotiating for an Emergency Squad Contract, As of January 31, 2011 The Corinth Emergency Squad Inc, lost its ability to support Advanced Life Support services to the residents of Corinth.

Because the Town Board requires a 24 hour, seven day a week ambulance service that could provide reliable service at the paramedic level to its residents, after much discussion and thought among State and County Agency's, and Attorneys, It was decided to move forward with a new Municipal owned Emergency Squad for the Town and Village of Corinth Residents. On February 24<sup>th</sup>, the present Town and Village of Corinth Jessup's Landing Emergency Squad was put into service.

This was not an easy task and took the cooperation of many people and organizations. We are grateful to the Corinth Volunteer Fire Company for its help, providing shelter, radios and man power, The Village of Corinth for Cooperation and for letting us use part of their Old DPW Garage to make into the present headquarters, and to the Paramedics, who stood by us to give Patient care to our residents, Mr. Brian Martineau and His CES Board for their help and Cooperation, but not

last by any Means are the Volunteers, that stepped forward to make the Organization complete.

We have two ambulances and two fly cars, which are all on Runs a lot of the time. The Town of day has submitted a CON to Join us for coverage, as well as talks with other Communities For some coverage. We now have The Billing back in place to Help offset expenses as we did in the past. This has all been Done without increasing the Ambulance and Paramedic Accounts from the previous years.

For this to happen, a lot of bad feelings erupted in the Community, and I am sorry for that, and Nothing reflects on The Volunteerism and dedication of the past Sixty Five Years That the CES took care of our needs while giving of their time To the Organization and the Community, Bless these Volunteers, but it is now proven that the coverage and Response times in Today's world, are better than in a long time.

Applications for Paramedics or Volunteers can be picked up at the Town Hall Supervisors Office.

Another grueling situation last year was complying with the new mandated 2% tax cap. After many attempts at the Budget, making cuts and sacrifices here and there, still trying to be fair to our employees, and retiree's, it was back to the drawing board once again. We started out with our projected tax cap for 2012 being about \$38,000 Dollars. And Mr. Houdini, while you're at it figures in a 21% Health Insurance increase and a 9.5 % State Retirement mandate.

With some suggestions from our Accountant, and the help of our Attorney putting the numbers into the Comptrollers office we came up with a flat budget all around meaning the same tax rate levy as last year. We trimmed, and took out, changed Insurance Companies, and have done a budget to do more with less, and it will probably be the same way in the 2013 budget process.

One thing after the final tax cap numbers came back, we

could have raised our levy another \$88,000 and still have been under the cap. Good work Team.

Our HUD Grant we received last year is being administered by its writers, Marvin and company, and is helping Many Town Of Corinth Families get much needed roofs, wells, doors, windows, and in some cases, trailer replacements.

Our Highway Department, under Highway Superintendent, Shawn Eggleston, Has purchased a new Highway Mower, which was in this year's budget, and purchased jointly with the village a new Bull Dozer. I can't thank Shawn and his crew enough for all you do for our citizens, and your Community, such as Taking down Castle Park, Servicing the Jessup's Landing vehicles, Helping the Village Highway and Fire Departments, The School, Beaver Ponds, Moving historical Items, and working on the rail "chain gang" Thank You much. Corinth was so much more fortunate with this years Storms, floods and hurricanes, than our surrounding neighbors, and we count our blessings for that, but Shawn was always out there lending a helping hand.

2011 saw the signing of a Railroad Operator, for the Track owned by the Town and Warren County. Its new operators are truly rail-oriented folks with many lines in U.S. and the United Kingdom. We saw such things as Thomas the Tank, Fall Foliage Rides, Polar Express, and now Ski Train trips to Gore Mountain in North Creek.

The Iowa Pacific is also looking at freight riding the rail again, after a long absence. Each Community along the line has a Committee to help work on things to offer a rider a reason to stop at their particular Station. I have received a grant for \$45,000 to put up a Station Stop Platform Building and fix the road entryway to the Depot area. We have an active Committee to help in ways to rebuild a new "old" depot on the site. This committee needs a lot of energetic rail fans to help, If interested please call my office at the Town Hall. This summer Sher Millis from Shers Studio will do another beautiful mural

on the Whites Crossing cement wall on Route 9-N, across from Heath Road, in conjunction with the Corinth Youth Commission. If you have not checked out the murals on Biscuits Bakery, and the Building on the “Barn’s“ Parking lot, do so to see what an addition this makes in the community.

Although there is a Notice published that the Railroad tracks located in the Town of Corinth are owned by the Town of Corinth, and entering on the Tracks or the area bordering the tracks for any reason, including hunting, is prohibited except by authorized users. Whether there is a no trespassing sign or not, this is illegal trespassing on private property and the Town will prosecute violators to the full extent of the Law.

Our Comprehensive plan committee presented the Town Board with a final draft. After a joint meeting with the Town Board, Planning Board and Zoning Board, the document now goes back to the Town Board for review and making it a plan to present to the public. This has been put on the back burner for a couple of months because of the lack of funds, and other matters that took up the Board’s time for the last couple months. Workshops will begin with the Town Board very soon. Written comment has been asked from Planning, and Zoning Boards, as well as past Councilman Major and Saunders. We will continue to work with the L.A. Group on this project.

The Dissolution of the Village Study has been completed and the Village Board has been petitioned to bring it to a vote on January 17<sup>th</sup>. After the vote by the Village residents, the Town will do what it has to do, to carry on good government for Corinth

International Paper Company has donated the Old Time Office Building to the Town; to create a “Paper Making Museum” This has been a passion of Corinth Native, Stephen Cernek, a Professor at Daniel Webster University. We are awaiting the final paperwork from the Attorney’s Offices. Many Artifacts from the mill have been moved to the building for storage.

**Kudos to the very small but powerful Corinth Image Committee for another year of Spectacular July and December Celebrations, for us to all enjoy. My hat is off to you all.**

**We received a \$15,000 Grant to purchase a new Senior Citizen Van, and the old one was donated to the Jessup's Landing Squad for a Second Fly Car.**

**Again the Summer Theater production with the Corinth Youth Commission, of "Oliver" was Outstanding, bravo's to the young people on and behind the Stage. Also there was a production on Hometown Christmas Day of "A Neverland Christmas Carol," that brought in hats and mittens for children and a donation to the Playground fund.**

**Not to be forgotten was the Community Church's Observation of 9-11 day but also the awesome display on the High School Hill of Miss Tirzah Montayne's display of 2,752 mini flags in the shape of the Twin Towers. Nice work folks !!**

**Once again Corinth was honored with a visit from our "Brothers and Sisters" from the World Wide Greek Federation. It is always an educational Gathering.**

**The Saratoga County Program, "Return The Favor" program has proven much more successful than ever predicted, with over two thousand Saratoga County Veterans getting the Special discounts they so rightfully earned.**

**Our Town and Village Emergency Management Committee, led by Charles Brown and Sue Winslow, is second to none in the county. Even though we are fortunate enough to not have Emergency's at the moment, meeting turnouts are low and we need to keep up on this as we never know when the need will be there and we need to be as prepared as we can be, one step ahead of the game. Please continue your attendance at these ever so important meetings.**

**In December the Saratoga County Honor a Deceased Veteran honored the life of former Town Supervisor Joseph Hughes. The Event was attended by Town Board Members, Residents, Family and a huge turnout from Horace D.**

**Washburn Post # 533. A major salute to the post and its Auxiliary for all your efforts for our veterans.**

**Not a minute a day goes by without prayer and remembrance for our military preserving our freedoms, I will be planning a candlelight ceremony on our front lawn in the spring to honor our serving military from our hometown.**

**By Joining in the Adirondack Gateway Council of Folks from Northern Saratoga County, Warren, and Washington Counties, it binds us together for Economic Opportunities to help all Parties. Some of my Goals for 2012, work on a better connection from Corinth to Exit 16, Jobs and Industry at the former International paper site, Senior Housing Brought to fruition, Get the Depot Built with grants, continue good Government without debt for Corinth, welcoming new Enterprise to Corinth, such as the New Hudson Federal Credit Union Office Building, and we do Welcome you back to your roots.**

**Many Thanks go out to our Town Hall Employees for always keeping the building and grounds looking so festive. Many compliments from our citizens make it all worthwhile.**

**Much appreciation to All the Town Employees that work hard at providing good government to our Town People everyday, Thank you all for your contributions.**

**As Always, The many Volunteers that make up our Community in any Big or Small way, do just that, make us a community, and Thank You for your part.**

**My County Obligations for 2012, are again Chairing Social Programs, Including Youth Bureau, Office of the aging, Social Services, Veterans Committee, Public Safety Committee, Buildings and Grounds, EOC, and Inter county Legislation.**

**Again Welcome to the new members, Thank you to the Older Members for your input for a most difficult year.**

**Loving thanks to my very supportive family in putting up with all that goes with starting my 10<sup>th</sup> term of office. I couldn't have done it without you.**

**In closing, I once again am here to faithfully discharge the duties as your Town Supervisor. God Bless Corinth, New York, and God Bless America.**

**Thank You,**

**Richard B. Lucia, Supervisor**

**RESOLUTION #75**

**MOTION TO ADJOURN**

On a motion of Councilman Halliday and seconded by Councilman Brown the following resolution was

ADOPTED Ayes 5      Lucia, Brown, Byrnes, Collura and Halliday  
                      Nays 0

RESOLVED that with no further business the board adjourn at 7:45PM.

Respectfully submitted,

Rose E. Farr, RMC  
Town Clerk