

TOWN OF CORINTH
ORGANIZATIONAL MEETING JANUARY 3, 2013

The Board met at 6:30 PM to audit the Justice, Town Clerk, Planning Department, Code Enforcement Office and Supervisor's financial books and to do the Oaths of Office that will be or have already been given to the following:

RICHARD B. LUCIA	BUDGET OFFICER
CHARLES BROWN	DEPUTY SUPERVISOR/EMERGENCY MANAGEMENT COORDINATOR
ROSE E. FARR	TAX COLLECTOR AND REGISTRAR OF VITAL STATISTICS
ROBERT HAFNER	TOWN COUNSEL
LEON HICKOK	CODE ENFORCEMENT OFFICER/ BUILDING INSPECTOR/ZONING ADMINISTRATOR
LAURIE CROSSMAN	DIRECTOR SENIOR CITIZENS CENTER
DELBERT CLOTHIER	ANIMAL CONTROL OFFICER
ALICIA FLOUD	DEPUTY ANIMAL CONTROL OFFICER
CALVIN ERIC BUTLER	CHAIRMAN PLANNING BOARD
RACHAEL CLOTHIER	TOWN HISTORIAN/MUSEUM CURATOR
MARCIA BREAKEY	DEPUTY TOWN HISTORIAN
JOAN SMEAD	FIRST DEPUTY TOWN CLERK/ DEPUTY TAX COLLECTOR, DEPUTY REGISTRAR
CHERIE DELANCEY	ACCOUNT CLERK/TYPIST
LISA KISELICA-RUMPF	ACCOUNT CLERK/TYPIST

KATE HALLIDAY	BOOKKEEPER
DEBORAH ELMS	CHIEF COURT CLERK
COLETTE STRAIGHT	DEPUTY COURT CLERK
STACHIA WAGNER	DEPUTY COURT CLERK
BEVERLY JACON	ASSESSOR'S SECRETARY
LINDA HAMM	BUILDING DEPARTMENT SECRETARY/ZONING BOARD OF APPEALS SECRETARY/PLANNING BOARD SECRETARY
WILLIAM CLARKE	CHAIRMAN ZONING BOARD OF APPEALS/ MEMBER BOARD OF ASSESSMENT REVIEW
	CHAIRMAN BOARD OF ASSESSMENT REVIEW
WADE HOLMES	LANDFILL ATTENDENT
RAYMOND BAKER	LANDFILL ATTENDENT
JAMES YATTAW	LANDFILL ATTENDENT

Present: Richard B. Lucia, Supervisor
Charles Brown, Councilman
Edward Byrnes, Councilman
Jeffrey Collura, Councilman
Joshua Halliday, Councilman
Rose E. Farr, Town Clerk
Shawn Eggleston, Highway Superintendent
Robert Hafner, Town Counsel
Leon Hickok, Code Enforcement Officer

Public Present: Kate Halliday, Timothy Halliday, Dara Halliday, Marc Rich, Michele Eggleston, Linda Hamm, Beverly Jacon, Cherie DeLancey and Marc Deuel.

After roll call and Pledge of Allegiance the following business was conducted:

RESOLUTION #1
TRANSFERS

A motion was made by Councilman Halliday and seconded by Councilman Brown and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

Resolved that the following transfers be made:

Resolution
December 31, 2012

Transfer \$465.13 from appropriation 12202.01 (Supervisor Equipment) to 12204.01 (Supervisor Contractual) for shortage.

Transfer \$38.85 from 13302.01 (Tax Collector Equipment) to 13304.01 (Tax Collector Contractual Services) for shortage.

Transfer \$1352.02 from 16201.01 (Buildings Personal Service) to 16204.01 (Buildings Contractual) for shortage.

Transfer \$13.88 from 49892.01 (Paramedics Equipment) to 49891.01 (Paramedics Personal Service) for shortage.

Transfer \$23.35 from 88102.01 (Cemeteries Equipment) to 88104.01 (Cemeteries Contractual) for shortage.

Transfer \$227.71 from 67721.02 (Program for the Aging Personal Service) to 67724.02 (Program for the Aging Contractual) for shortage.

Transfer \$1004.66 from 73102.02 (Youth Programs Equipment) to 73104.02 (Youth Programs Contractual) for shortage.

Transfer \$1658.57 from 19904.01 (Contingency) to 14104.01 (Town Clerk Contractual - \$612.07), 50104.01 (Supt. of Highway Contractual - \$546.50), 81894.01 (Other Sanitation Contractual - \$500.00).

Increase 30104.01 in the amount of \$194.85 for transfer from EMS Savings Account.

Increase 3501.04 (State Aid/CHIPS) in the amount of \$76,761.79 for receipt of NYS Dept. of Transportation funds.

Insurance

A discussion was had regarding accident insurance for only the paid EMS or insurance for both the paid and non-paid EMS.

RESOLUTION #2

INSURANCE

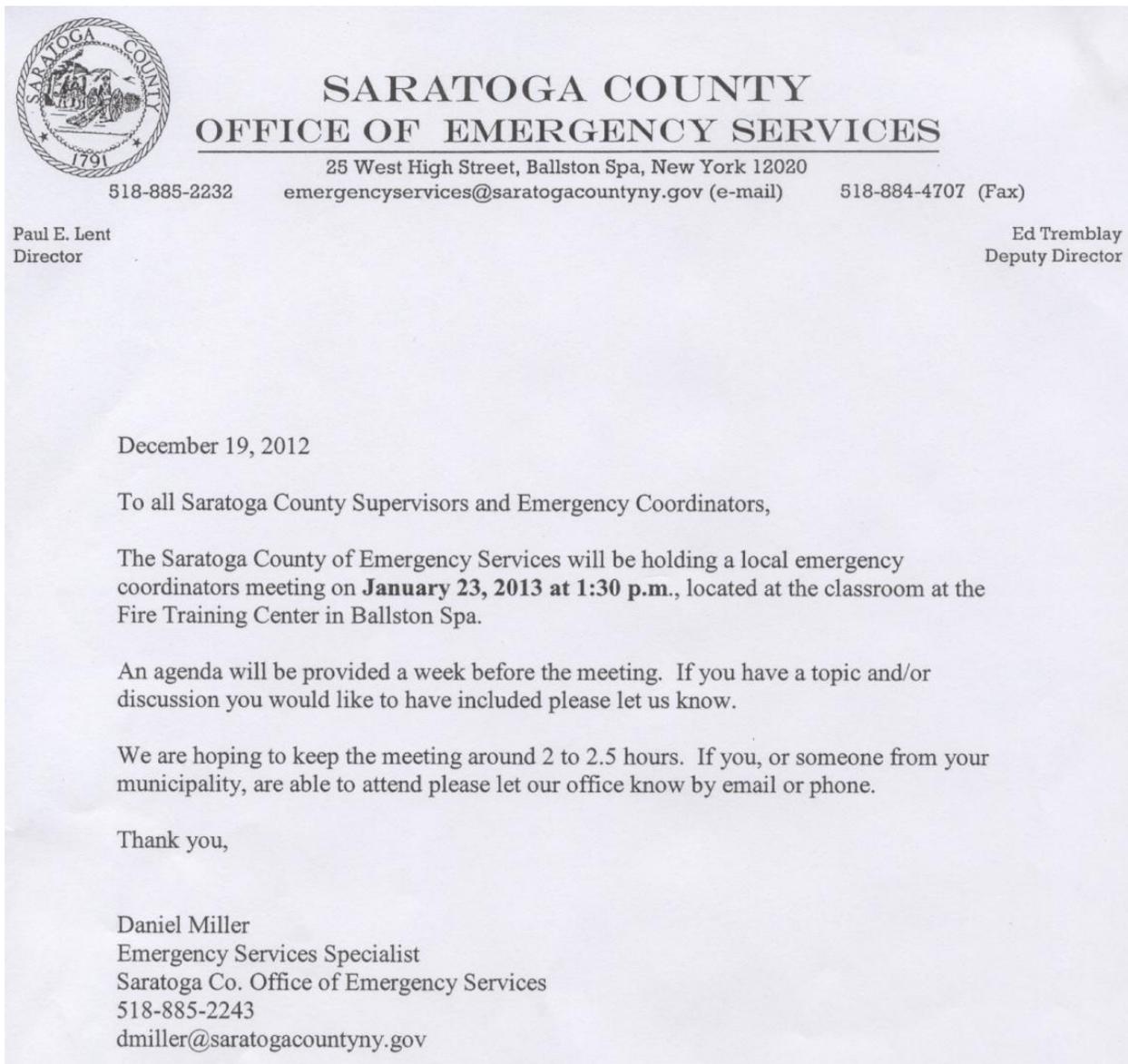
A motion was made by Councilman Byrnes and seconded by Councilman Halliday and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

Resolved that the Town of Corinth purchase accident insurance to cover both the paid and non-paid EMS personnel in the amount of \$4,213.00.

Supervisor

Supervisor Lucia read the following letter regarding Emergency Coordinators Meeting:



Councilman Brown said he would be attending the meeting.

Supervisor Lucia told the board that he received an email from the State Comptroller stating that the Town of Corinth's tax levy for 2013 was materially within the allowable 2% limit.

Supervisor Lucia said that the Senior Sentinel is on file in his office.

RESOLUTION #3
APPROVAL OF MINUTES

A motion was made by Councilman Byrnes, seconded by Councilman Collura and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the minutes for November 15th, December 5th, December 6th, December 13th, and December 20th, 2012 be approved.

Town Board

The entire Town Board, Town Clerk, Town Attorney and Code Enforcement Officer wished everyone a Very Happy New Year.

RESOLUTION #4
MOTION TO ADJOURN TO BILL PAYING

On the motion made by Councilman Halliday and seconded by Councilman Collura the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

Resolved that the Board adjourns to bill paying session.

RESOLUTION #5
PAY BILLS AS AUDITED WITH ANY EXCEPTIONS

On the motion made by Councilman Halliday and seconded by Councilman Byrnes the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the following bills and abstracts be paid unless pulled:

Abstracts For 12/20/2012

Voucher #20120916-20120940, 201212277-20121284, 20122324-20122337

<u>General A/Town Wide - A</u>	\$ 23,466.57
<u>General Fund/Outside Village - B</u>	\$ 3,616.61
<u>Community Development Grant - CD</u>	\$
<u>Highway/Part Town - DB</u>	\$ 22'965.81
<u>Sewer/Water</u>	
Eastern Avenue	\$
Tranquility	\$
Dorset Drive	\$
Passarelli	\$
<u>Trust & Agency</u>	\$
<u>Lighting</u>	
Eastern Avenue	\$
Eggleston Street	\$
South Corinth	\$

RESOLUTION #6

MOTION TO ADJOURN

On a motion of Councilman Brown and seconded by Councilman Collura the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that with no further business the board adjourned Organizational Meeting at 7:10 PM.

The organizational meeting of the Town Board of the Town of Corinth was held January 3 , 2013 at the Town Hall commencing at 7:10 PM.

RESOLUTION #7
MOTION TO ADOPT ORGANIZATIONAL
RESOLUTION AS PRESENTED

A motion was made by Councilman Halliday, seconded by Councilman Byrnes the following Organizational Resolutions #8 through #78 as presented were approved, except as follows:

Richard Lucia – abstains from Resolutions #8. #9, #20 for Brian Lucia and yes for all the rest, and #35

Councilman Brown – abstain from Resolution #12 and #43

Councilman Halliday - abstain from Resolution #23

Resolution #11 each councilman abstained for their own salary

Roll Call:	Richard Lucia	-	yes
	Charles Brown	-	yes
	Edward Byrnes	-	yes
	Jeff Collura	-	yes
	Joshua Halliday	-	yes

Carried: 5 – Yes
0 – Noes

RESOLUTION #8
SUPERVISOR’S SALARY

BE IT RESOLVED, that the salary of Supervisor Richard B. Lucia at \$26,679.00 for the year 2013.

RESOLUTION #9
BUDGET OFFICER

BE IT RESOLVED, that Richard B. Lucia be named Budget Officer for the year 2013, at a salary that remains the same of \$3,015.00 for the year 2013.

RESOLUTION #10
JUSTICE SALARY

BE IT RESOLVED, that the salaries of the Town Justices Ambrose F. Clothier and Lane J. Schermerhorn be set at \$15,465,00 each for the year 2013.

RESOLUTION #11
COUNCILMAN'S SALARIES

BE IT RESOLVED, that the salary of Councilmen Charles Brown, Edward Byrnes, and Joshua Halliday each be set at \$6,333.00 and Jeffrey Collura remain at \$6,209.00 the year 2013.

RESOLUTION #12
DEPUTY SUPERVISOR

BE IT RESOLVED, that Councilman Charles Brown be named Deputy Supervisor at a salary of \$1,148.00 for the year 2013.

RESOLUTION #13
HIGHWAY SUPERINTENDENT SALARY

BE IT RESOLVED, that the Town Highway Superintendent Shawn Eggleston's salary be set at \$56,412.00 for the year 2013.

RESOLUTION #14
SOLE ASSESSOR'S SALARY

BE IT RESOLVED, that Mary Ellen Hill Pierce be named as Sole Assessor at a salary, that remains the same, of \$33,894.00 for the year 2013 plus paid health insurance for One (1) person for the remainder of her (6) year contract.

RESOLUTION #15
ASSESSOR'S OFFICE SECRETARY'S
SALARY

BE IT RESOLVED, that the Assessor's office will have regular hours at which time there will be an Assessor's Office Secretary to help the public. This secretary

will be Beverly Jacon an hourly salary of \$11.87 an hour for actual time worked or benefited time earned for the year 2013.

RESOLUTION #16
TOWN HALL CUSTODIAN'S AND BUILDING AND GROUNDS
KEEPER'S SALARY

BE IT RESOLVED, that the salary for the Custodian and Grounds Keeper, Mark Deuel will be \$16.32 per hour for actual time worked or benefited time earned for the year 2013, and

BE IT FURTHER RESOLVED, that Emergency Part-Time Town Hall Custodial Help be paid \$10.79 per hour for the year 2013.

RESOLUTION #17
TOWN COUNSEL

BE IT RESOLVED, that Miller, Mannix, Schachner & Hafner, LLC. be named Town Counsel at a contract of \$28,000.00 for the year 2013.

RESOLUTION #18
ZONING BOARD OF APPEALS STIPEND

BE IT RESOLVED, that the Chairman of the Zoning Board of Appeals be paid a stipend of Sixty-Seven and 66/100 Dollars (\$67.66) per meeting that is attended, on a quarterly basis, for the year 2013 and the Zoning Board of Appeals Members receive a stipend of Fifty-one and 40/100 (\$51.40) for each meeting attended, again on a quarterly basis, and

BE IT FURTHER RESOLVED that the following are the names and the terms of the members of the Zoning Board of Appeals:

William Clarke – 1 year – Chairman
Glenn Tearno - 5 year
Jeffrey Fedor - 3 years
Sigrid Koch - 2 years

RESOLUTION #19
ATTORNEY FOR ZONING BOARD OF APPEALS

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Zoning Board of Appeals for the year 2013, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Zoning Board of Appeals meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting for the year 2013.

RESOLUTION #20
MACHINE OPERATORS' AND LABORERS' SALARY

BE IT RESOLVED, that the salary of machine operators in the Town of Corinth be set at \$20.40 per hour, and the salary of laborers in the Town of Corinth be set at \$18.62 per hour both plus longevity of 5 cents per hour after five years service, and an additional 5 cents per hour after ten years of service, and an additional 5 cents per hour after fifteen years of service for the year 2013.

BE IT FURTHER RESOLVED, that the following is a list of the individual highway employees and their hourly rate of pay not including longevity:

Jason Lent (MEO)	\$20.40
John Mann Jr.(MEO/Mechanic)	\$20.40
Kevin Mann (Welder/MEO)	\$20.40
Joseph Marcotte (MEO)	\$20.40
Marc Rich (MEO)	\$20.40
Zen Baudoux (Laborer)	\$18.62
Jason DeLong (MEO)	\$20.40
Robert DeLong (MEO)	\$20.40
Wade Holmes (Full time Weigh Master)	\$16.32
Raymond Baker (Part-time Weigh Master)	\$11.45
James Yattaw (Part-time Weigh Master)	\$11.45
Brian Lucia (Cleaner)	\$11.10

RESOLUTION #21
EMERGENCY HELP

BE IT RESOLVED that the Emergency Highway Help for the Town of Corinth be set at a salary of \$11.44 per hour for the year 2013 and

BE IT FURTHER RESOLVED that Summer Highway Help for the Town of Corinth be set at a salary of \$9.91 per hour for the year 2013.

RESOLUTION #22
SUPERVISOR'S ACCOUNT CLERK/TYPIST

BE IT RESOLVED, that Lisa Kiselica-Rumpf be appointed Account Clerk/Typist at an hourly salary of \$18.92 an hour for actual time worked up to twenty (20) hours a week for the year 2013.

BE IT FURTHER RESOLVED, that Cherie DeLancey be appointed Account Clerk/Typist at an hourly salary of \$13.00 an hour for actual time worked up to Twenty (20) hours a week for the year 2013.

RESOLUTION #23
BOOKKEEPER

BE IT RESOLVED, that Kate Halliday be appointed Bookkeeper at an hourly rate of \$20.00 for actual time worked up to 29 hours a week for the year 2013.

RESOLUTION #24
COURT CLERK

BE IT RESOLVED, that Deborah Elms be appointed Town of Corinth Court Clerk at an hourly rate of pay of \$21.41 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2013.

RESOLUTION #25
DEPUTY COURT CLERK

BE IT RESOLVED, that Colette Straight be appointed Deputy Court Clerk at an at an hourly rate of pay of \$12.42 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2013.

BE IT FURTHER RESOLVED, that Stachia Wagner be appointed Deputy Court Clerk for vacation and sick time at the hourly rate of \$10.32 per hour for the year 2013. She will work up to three (3) days per week.

RESOLUTION #26
TOWN CLERK'S SALARY

BE IT RESOLVED, that the salary of Town Clerk Rose E. Farr be set at \$32,895.00 for the year 2013.

RESOLUTION #27
DEPUTY TOWN CLERK

BE IT RESOLVED, that the Town Clerk be authorized to appoint Joan Smead as First Deputy Town Clerk at an hourly rate of \$11.87 per hour as needed for the year 2013.

RESOLUTION #28
REGISTRAR OF VITAL STATISTICS

BE IT RESOLVED, that the Town Clerk Rose E. Farr, be appointed Registrar of Vital Statistics at a salary of \$1,627.00 for the year 2013.

RESOLUTION #29
COLLECTOR OF TAXES

BE IT RESOLVED, that Rose E. Farr be named Collector of Taxes for the year 2013 with a salary of \$7,455.00.

RESOLUTION #30
SENIOR CITIZEN DIRECTOR

BE IT RESOLVED, that Laurie Crossman shall be named Director of the Corinth Senior Citizens Center Program for the year 2013 at a salary of \$34,438.00 and the person substituting for the Director be paid the hourly rate of \$11.00 per hour.

BE IT FURTHER RESOLVED, that Ida Hicks shall be named van driver and will be paid the hourly rate of \$11.00 per hour for the year 2013. The person substituting for the van driver will be paid \$10.34 per hour.

RESOLUTION #31
ANIMAL CONTROL OFFICER

BE IT RESOLVED, that Delbert Clothier shall be named Town of Corinth Animal Control Officer at a salary of \$72.32 per day plus full benefits for the year 2013 and \$11.00 per hour weekends during the year 2013 and holidays on the honor system, and

BE IT FURTHER RESOLVED, that Alicia Floud be named Deputy Animal Control Officers at a salary of \$58.52 per day and \$11.00 per hour weekends as needed when Animal Control Officer is absent on the honor system for the year 2012. Mr. Clothier is also appointed to dispose of road kill animals at the rate of \$15.00 per carcass, and

BE IT FURTHER RESOLVED, that the person on call on Saturday, Sunday and holidays will also be paid Twenty-Nine and 96/100 Dollars (\$29.96) per day for the year 2013.

RESOLUTION #32
BUILDING INSPECTOR, CODE ENFORCEMENT OFFICER AND
ZONING ADMINISTRATOR

BE IT RESOLVED THAT Leon Hickok. be named full-time Building Inspector/ Code Enforcement Officer and Zoning Administrator for the Town of Corinth at a salary of \$32,436.00.00 plus benefits for the year 2013..

RESOLUTION #33
ATTORNEY FOR PLANNING BOARD

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Planning Board for the year 2013, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Planning Board meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting.

RESOLUTION #34
PLANNING BOARD CHAIRMAN STIPEND

BE IT RESOLVED that the Chairman of the Planning Board be paid a stipend of \$67.66 per meeting that is attended, plus \$75.00 per month for work performed at home, on a quarterly basis, for the year 2013 plus telephone charges while on town business only and the Planning Board Members receive a stipend of \$51.03 for each meeting attended, again on a quarterly basis.

BE IT FURTHER RESOLVED that the members of the Planning Board served as board members for the following terms:

Louise Reed	-	4 years
Joan Beckwith	-	2 years
Philip Giordano	-	1 year
Althea Rivette	-	5 years
Calvin E. Butler	-	3 years
Daniel Willis	-	Alternate

RESOLUTION #35
BUILDING DEPARTMENT CLERICAL
AND ZONING BOARD OF APPEALS/PLANNING BOARD SECRETARY

BE IT RESOLVED that Linda Hamm be named Building Department Secretary, Zoning Board of Appeals Secretary and Planning Board Secretary at a combined hourly salary of \$15.06 per hour including all jobs to be disbursed on an hourly basis for actual time worked or benefited time earned plus full time benefits for so long as this position remains at full time status.

RESOLUTION #36
TOWN BOARD'S MEETING WITH PLANNING BOARD AND ZONING
BOARD OF APPEALS

BE IT RESOLVED that the Town Board will meet with the Planning Board and Zoning Board of Appeals twice a year as follows:

- The Town Board will meet separately with the Planning Board and Zoning Board of Appeals once in early Fall and once in late Winter 2013.

RESOLUTION #37
YOUTH COMMISSION CHAIRMAN

BE IT RESOLVED that Craig Falkenbury be appointed as Youth Commission Chairman for the Town of Corinth for the year 2013 at a salary of \$1,686.00. The Village of Corinth also pays Craig Falkenbury compensation for this.

RESOLUTION #38
BOARD OF ASSESSMENT REVIEW

BE IT RESOLVED that the Chairman of the Board of Assessment Review be paid the sum of Two Hundred Dollars (\$200.00) and the members be paid One Hundred Dollars (\$100.00) for the year 2013, and

BE IT FURTHER RESOLVED that the names of the members of the Board of Assessment Review and their terms are as follows:

William Clarke	-	01/07/2010 to 09/30/2014
Bruce Baker	-	10/01/2008 to 09/30/2013

RESOLUTION #39
HIGHWAY FOREMAN

BE IT RESOLVED that Highway Superintendent Shawn Eggleston be authorized to appoint a Highway Foreman at his discretion as needed for the year 2013. The Foreman Position pays an additional 50 cents per hour during time served in that position.

RESOLUTION #40
TOWN HISTORIAN

BE IT RESOLVED that Rachel Clothier be named Town Historian for the year 2013 and to be paid a salary of \$1,000.00 and

BE IT FURTHER RESOLVED that Marcia Breakey be appointed Deputy Historian.

RESOLUTION #41
MUSEUM CURATOR

BE IT RESOLVED that Rachel Clothier be appointed Museum Curator for the year 2013 with a salary of \$1,000.00.

RESOLUTION #42
TOWN COURT ATTENDANT

Be it resolved that the Town appoint Robert Eggleston as court attendant and security for the year 2013 to be paid \$18.36 per hour to attend Court nights and Town Board, Planning Board and Zoning Board of Appeals meetings as needed with a minimum of two hours per meeting.

RESOLUTION #43
EMERGENCY MANAGEMENT COORDINATOR

Be it resolved that the Town appoint Deputy Supervisor Charles Brown as Emergency Management Coordinator for the year 2013 with a salary of \$1,200.00 for the year 2013.

RESOLUTION #44
REGULAR MEETING NIGHTS

BE IT RESOLVED that the Town Board of the Town of Corinth shall meet on the second Thursday of every month at 7:00 P. M. A bill paying meeting will be held on the first and third Thursday of each month at 4:30 P.M. The first portion will

deal with pending business, and public input. The Board will then adjourn the meeting into a bill paying session. For Vouchers to be paid that date they must be to the Town Clerk by 12:00 noon the Tuesday before bill paying meeting. When necessary there will also be a workshop meeting on the fourth Thursday of the month at 4:30 PM.

RESOLUTION #45

BE IT RESOLVED that Resolution #70 sets forth that full time Town Hall employees will work five days a week for a total of 37.5 hours per week except for the court that will work a total of 30 hours per week. Actual work hours may vary with flex time at the discretion of the Town Board or Supervisor.

RESOLUTION #46
OFFICIAL DEPOSITORY

BE IT RESOLVED that Saratoga National, the Corinth Branch, be designated as the official depository for all funds for the Town of Corinth for the year 2013, and be it further

RESOLVED that TD Bank North, the Corinth Branch, be designated as the official depository for all Justice Court Town of Corinth funds for the year 2013 since court money cannot accrue interest.

RESOLUTION #47
OFFICIAL NEWSPAPER

BE IT RESOLVED that the Glens Falls Post Star be designated as the Official Newspaper of the Town of Corinth for the year 2013.

RESOLUTION #48
INVESTMENT POLICY

BE IT RESOLVED that the Town Supervisor and/or the Deputy Supervisor be authorized to invest moneys not immediately needed as prescribed by the Town of Corinth's Investment Policy adopted December 28, 2005. A copy of said Investment Policy is on file in the Town Clerk's Office.

RESOLUTION #49
HIGHWAY SUPERINTENDENT EXPENDITURES

BE IT RESOLVED that the Town of Corinth Highway Superintendent be authorized to expend money according to a Procurement Policy adopted on January 3, 2006. Said Procurement Policy is on file in the Town Clerk's Office and the Town Clerk shall give a copy yearly to the department heads, and

BE IT FURTHER RESOLVED on motion of Councilman Halliday and seconded by Councilman Byrnes to waive the reading of the Procurement Policy since only the amounts have changed.

RESOLUTION #50
TOWN EXPENSES

BE IT RESOLVED, that any Town Department purchase must be according to the terms in the Procurement Policy adopted by the Town of Corinth on January 3, 2006. A copy of said Procurement Policy is on file in the Town Clerk's Office.

RESOLUTION #51
MONTHLY FINANCIAL REPORT

BE IT RESOLVED that the Town Supervisor be authorized to make monthly financial reports as prescribed by Article 4 Section 50F of the General Municipal Law. Each Member of the Town Board is to receive a copy of such report.

RESOLUTION #52
TOWN BOARD COMMITTEES

BE IT RESOLVED that the Town Supervisor appoints the following persons listed on the following committees for the year 2013 and they will hereby work with and report on said committees at the Town Board meetings.

Emergency Management

Councilman Brown and Collura

Town Buildings and Lands	Councilmen Halliday and Collura
Town Roads	Councilmen Byrnes and Brown Highway Supt. Shawn Eggleston
Town/Village Relations (includes Fire Department)	Councilman Brown and Councilman Byrnes
Equalization and Assessment	Councilman Halliday and Councilman Collura
Town Youth Committee	Councilman Byrnes and Councilman Halliday
Town Insurance	Melanie Denno, Renee Baker, Town Board and Town Employees
Landfill	Councilmen Collura and Byrnes Highway Supt. Eggleston
Records Management Advisory Committee	Supervisor Lucia, Councilman Brown and Town Clerk Farr
Chaplain	Supervisor Lucia
Town Web Page	Steven Smead-Web Master
Senior Citizen Board	Councilman Brown
Advisor to County Youth Bureau & Senior Housing	Councilman Byrnes
Land Use/Zoning Liaison	Councilman Halliday
Advisory to County Fire Council	Raymond Bush

RESOLUTION #53
ASSOCIATION OF TOWNS & TRAINING

BE IT RESOLVED, that a maximum of five Town Officers be authorized to attend the Association of Towns meeting in New York City, the Town Supervisor, two Town Councilpersons, Town Clerk, and Highway Superintendent for the year 2013. If these people turn down his or her turn, the Supervisor may designate someone else who needs schooling. Necessary expenses will be a legal charge to the Town of Corinth, each person to be paid registration, travel to and from, hotel expenses, and a limit of \$350.00 to be followed by receipts. Also the Town Counsel may attend with the same expenditures every other year and the Planning Board Attorney with partial expenses of \$350.00.

RESOLUTION #54
PARAMEDICS

BE IT RESOLVED that the Town of Corinth hire paramedics at an hourly rate of \$18.36 and a paramedic director at the annual salary of \$17,993.00 for the year 2013. Expense accounts must be by itemized vouchers.

RESOLUTION #55
VILLAGE FIRE PROTECTION

BE IT RESOLVED that the Town Board of the Town of Corinth and the Village of Corinth duly enter into a contract for fire protection to said district of the Town of Corinth upon terms and provisions set forth, amount of said contract for the year 2013 is \$298,076.00. A copy of said contract to be filed in the office of the Town Clerk.

RESOLUTION #56
WATER RENT PENALTY

BE IT RESOLVED, that the Town of Corinth, after the end of the month in which the water rent is due, shall charge a 5% penalty for late payment of water rent for the first month, and 2% additional each month thereafter, for late payment of water rents for Eastern Avenue, Dorset Drive, Tranquility Estate and Passarelli Water Districts up to a total of 10% penalty for the year 2013.

RESOLUTION #57
BUDGET APPROPRIATIONS

BE IT RESOLVED that except as authorized by law, no officer, board (does not mean Town Board), department, or commission shall incur any liability or enter into any contract without its provision, therefore shall have been made in the annual budget, and in case, in excess of the amount appropriated for such year, and

BE IT FURTHER RESOLVED that pursuant to Section 117 of Town Law of New York State, any contract, verbal or written, and in violation of this section shall be null and void as to the Town and no money belonging to the Town shall be paid therefore, and

BE IT FURTHER RESOLVED that if funds appropriated for a particular Town Department are completely depleted before the close of a fiscal year, no further expenditures shall be made for liabilities incurred for that Department unless the amount of the appropriation is increased by the town board, and funds are available to finance the increase, and

BE IT FURTHER RESOLVED that each Elected Official and Employee, paid and non-paid, shall be given a certified copy of this resolution by the Town Clerk.

RESOLUTION #58
HEALTH OFFICER

BE IT RESOLVED that George Siniapkin, MD shall be named Health Officer for the Town of Corinth for the year 2013.

RESOLUTION #59
CORINTH FREE LIBRARY

BE IT RESOLVED that the Town of Corinth shall contribute \$14,790.00 for the year 2013 to the Corinth Free Library.

RESOLUTION #60
PAY PERIODS

BE IT RESOLVED that all wages of hourly Town Employees be paid on a bi-weekly basis for the year 2013.

BE IT RESOLVED that all wages Department Heads and Elected Officials be paid on a semi-monthly basis on the 15th and the last day of the month for the year 2013.

RESOLUTION #61
TOWN ENGINEERS

BE IT RESOLVED that Clough Harbour & Associates and LA Group be named Town Engineers on an as needed basis, and

BE IT FURTHER RESOLVED that the Town Supervisor can seek other local qualified engineers for some areas of work.

RESOLUTION #62
INDEPENDENT AUDITORS

BE IT RESOLVED that Thomas Bodden be appointed as Independent Auditor for the Town of Corinth for the year 2013 at a fee of \$40.00 per hour and \$20.00 per hour travel time each way pursuant to his contract with the Town of Corinth.

RESOLUTION #63
MEMORANDUM OF UNDERSTANDING

BE IT RESOLVED that the annual memorandum of understanding including culverting, bridge repairs, channel clearing and/or realignment of streams for a distance of 100 feet or less, be entered into with the Regional Office of the Department of Environmental Conservation under Article 15 of the Environmental Conservation Law.

RESOLUTION #64
LANDFILL CLOSURE PROVISION

BE IT RESOLVED that the Town Supervisor be authorized to sign any D.E.C. mandates on Landfill Closure that may come about.

RESOLUTION #65
SMOKING AREAS

BE IT RESOLVED that the Corinth Town Hall is a NO SMOKING HALL other than designated smoking area. This area is outside. All smoking to be done at least twenty (20) feet away from the doorways. Also all breaks are to be taken on premises.

BE IT RESOLVED that smoking breaks need to be limited to two (2) 15 minute breaks per day. The recommended times for these breaks are 10:00 AM and 2:00 PM. These breaks must be limited to two (2) per day. These breaks are to be staggered by personnel so someone is in the building to cover each office and not everyone is out of the building at once. A copy of this resolution shall be given to each person working in the Town Hall and will be enforced.

RESOLUTION #66
HOSPITAL RECORDS

BE IT RESOLVED that fees for obtaining old hospital records will be a search fee of \$5.00 and 25 cents each for a copy, plus postage and handling for a patient's own request, a legal request will have a \$15.00 search fee, and a 25 cents per copy, plus postage and handling. A patient is urged to sign out his or her own records to keep.

BE IT FURTHER RESOLVED that Donna Balcom be appointed as ARH Records Manager at the rate of \$15.00 per hour for hours spent in this capacity.

RESOLUTION #67
COMMITTEE CHAIRMAN

BE IT RESOLVED that committees working for the Town of Corinth listed below will be continued and the persons listed below will serve as Chairman of said Committees for a term of one year each, up for re-appointment each year.

Planning Board	C. Eric Butler
Zoning Board of Appeals	William Clarke
Assessment Board of Review	
Landfill C & D	Jeffrey Collura
Scenic Rail	Richard Lucia
County Senior Advisory Committee	John Randall
County Fire Advisory Board	Raymond Bush
County Youth Board	Edward Byrnes

RESOLUTION #68
DEPUTY HIGHWAY SUPERINTENDENT

BE IT RESOLVED the Town Board appoint Marc Rich to be Deputy Highway Superintendent and assume the duties of that office when the Highway Superintendent (Shawn Eggleston) is absent in 2013.

RESOLUTION #69
OTHER PRACTICES

BE IT RESOLVED the Town Hall Business Hours will be as follows:

Monday through Wednesday	-	7:30 AM to 4:00 PM
Thursday	-	8:00 AM to 4:00 PM
Friday	-	8:00 AM to Noon

Justice Court hours will be the same except they will be open on Friday from 8:00 AM to 12:30 PM.

BE IT FURTHER RESOLVED that the Town Board requests Town Hall employees to dress accordingly for an office job serving the public. Jeans and sneakers may be worn only on dress down day. (Friday)

RESOLUTION #70
TOWN HALL EMERGENCY CLOSURE

BE IT RESOLVED that in the event of an emergency closure. All employees scheduled to work at that given time will be compensated for any time off. Any employee not scheduled to be at work at the time of closure will not be compensated in any way.

RESOLUTION #71
PETTY CASH FUND

BE IT RESOLVED that there be established a petty cash fund in the Bookkeeper's office of \$100.00 for the year 2013, for use in small items such as extra postage, miscellaneous and such.

RESOLUTION #72
CODE OF ETHICS

BE IT RESOLVED that each and every employee of the Town of Corinth receive a copy of the adopted Town of Corinth Code of Ethics by the Town Clerk.

RESOLUTION #73
CODE OF ETHICS

On motion made by Councilman Brown and seconded by Councilman Halliday the reading of the Code Of Ethics is hereby waived.

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

SECTION 1: Pursuant to the provisions of Section 860 of the General Municipal Law, the Town Board of the Town of Corinth recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this resolution to promulgate these rules of ethical conduct for the officers and employees of the Town of Corinth. These rules shall serve as a guide for official conduct of the officers and employees of the Town of Corinth. The rules of ethical conduct of this resolution as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal offices and employees.

SECTION 2. DEFINITIONS: (a) Municipal officers or employees means an officer or employee of the Town of Corinth, whether paid or unpaid, including members of any administrative board or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a chief engineer or assistant chief engineer.

(B) Interest” means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires.

SECTION 3. STANDARD OF CONDUCT: Every officer or employee of the Town of Corinth shall be subject to and abide by the following standards of conduct:

(a) GIFTS: He shall not directly or indirectly, solicit any gift or accept or receive any gift having a value of Seventy-five Dollars (\$75.00), whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence or could be reasonably expected to influence him, in the performance of his official duties or was intended as a reward for any official action on his part.

(b) CONFIDENTIAL INFORMATION: He shall not disclose confidential information acquired by him in the course of his official duties or use such information to further his personal interest.

(c) REPRESENTATION BEFORE ONE’S OWN AGENCY: He shall not

receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer. Member or employee of any municipal agency which he has jurisdiction or which has power to appoint any member, officer or employee.

(d) REPRESENTATION BEFORE ANY AGENCY FOR A CONTINGENT FEE: He shall not receive or enter into any agreement, expressed or implied for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees at any time of fees based upon the reasonable value or the services rendered.

(e) DISCLOSURE OF INTEREST IN LEGISLATION: To the extent that he knows thereof, a member of the Town Board and any officer or employee of the Town of Corinth, whether paid or unpaid, who participates in the discussion gives official opinion to the Town Board on any legislation before the Town Board shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

(f) INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES: He shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with his official duties

(g) PRIVATE EMPLOYMENT: He shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his official duties.

(h) FUTURE EMPLOYMENT: He shall not, after termination of service or employment with such municipality, appear before any board or agency of the Town of Corinth in relation to any case, proceeding or application in which he personally participated during the period of his service or employment which was under his active consideration.

SECTION 4: Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee or any claim, account, demand or suit against the Town of Corinth, or any agency thereof on behalf of himself or

any member of his family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

SECTION 5: DISTRIBUTION OF CODE OF ETHICS. The Supervisor of the Town of Corinth shall instruct the Town Clerk to distribute a copy of this Code of Ethics to every officer and employee of the Town of Corinth within thirty (30) days after the adoption of this resolution. Each officer or employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his office or employment.

SECTION 6. PENALTIES In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

SECTION 7. EFFECTIVE DATE This resolution shall take effect January 1, 2011.

RESOLUTION #74
CORINTH INDUSTRIAL AGENCY APPOINTMENTS

BE IT RESOLVED that the Town of Corinth hereby appoints the following people for the following terms to the Corinth Industrial Agency:

B. Beverly Towers –2 years – 2011-2014
Melanie Denno - 3 years – 2011-2015
Brenda Peris - 4 years – 2011-2016
Richard B. Lucia - 5 years - 2013-2017
David Barrass - 1 year – 2011-2013

RESOLUTION #75
TOWN OF CORINTH BENEFITS FOR FULL TIME EMPLOYEES

On motion made by Councilman Halliday and seconded by Councilman Brown the reading of the Town of Corinth Benefits for Full Time Employees is hereby waived.

Councilman Collura told the board that he objected to Section 3.2, 3.6, 4, 5, and 9 as he felt it violated his constructional rights under Amendment 2 and 4. All other councilmen stated that they understand what Councilman Collura is questioning and they suggest that discuss this matter at length at a workshop. Supervisor Lucia said that Town Counsel has already given the board his opinion on this matter.

ADOPTED Ayes 4 Lucia, Brown, Byrnes, and Halliday
 Nays 0

I. WAGE COMPENSATION:

- A. Hourly rate for Town hourly employees and yearly annual salary for appointed employees shall be established by the Town Board annually.
- B. Full time employment should be defined as 40 hours per week for the Highway Department and 37-1/2 hours per week for Town Hall employees and 30 hours per week for Court employees..
- C. Highway Department employees shall be paid time and one half for any hours worked in excess of forty hours per week. The need for employees to work overtime will be decided on a daily basis and will be authorized by the Superintendent of Highways.
- D. All full time and part time employees of the Town of Corinth will be paid a longevity of 5 cents per hour after five years service, and an additional 5 cents per hour after ten years of service, and an additional 5 cents per hour after fifteen years of service for the year 2013. This will not included elected officials.

II – VACATION TIME

- A. Vacation time is based upon the following:
(All based on forty hours per week/5 days per week – highway)
(All based on 37-1/2 hours per week/5days per week – Town Hall employees)
(All based on 30 hours per week/4 days per week – Court employees)

Vacation Time will be deducted in hourly increments.

After an anniversary date of 1 year; 5 years or 10 years vacations will be paid as follows:

1. Length of employment by Town 1-4 years = 2 weeks paid
2. Length of employment by Town 5-9 years = 3 weeks paid
3. Length of employment by Town 10+ years = 4 weeks paid

B. Vacation time is to be requested one (1) week in advance. In case of emergency, subject to the Department Head, an exception may be made.

All advance requests for time off must be made in writing on the Time-Off Request form and submitted first to the Department Head and thereafter to the Town Supervisor for final approval. Vacation time is not intended to be used to change the employee's normal work schedule.

III – FUNERAL LEAVE

Permanent-Full Time employees are eligible to three (3) days funeral leave for the death of the following: mother, father, sister, brother, spouse, significant other, child, grandmother, grandfather, mother-in-law, father-in-law, or the grandparent of the employee's spouse. These three (3) days must be sequential and include the date of the funeral.

IV – JURY DUTY

Permanent, full time employees will be paid the difference between his jury duty pay and his or her regular pay. Employees are to return to regular duties provided he or she has four or more hours left of his or her regular day.

V – HOLIDAYS

A. All permanent, full time employees shall have the following paid holidays:

1. New Year's Day-01/01/2013
2. Martin Luther King Day-1/21/13
3. President's Day-2/18/13
4. Memorial Day-05/27/13
5. Fourth of July-07/04/13
6. Labor Day-09/02/13
7. Columbus Day-10/14/13
8. Election Day-11/05/13
9. Veterans Day-11/11/13
10. Thanksgiving Day-11/28/13
11. Day after Thanksgiving-11/29/13
12. Christmas-12/25/13

B. When Highway Department employees are called in on an emergency basis on a paid holiday, the employee would receive holiday pay plus time and one-half for the hours worked.

C. Employees must work the regular day before and after the holiday in order to receive holiday pay if scheduled to work.

VI – PERSONAL DAYS

Permanent, full time employees are entitled to two (2) days per year, This time to be used within the year not accumulative.

VII – SICK LEAVE

All permanent, full-time employees of the Town accumulate one (1) day of sick leave per month, at the completion of the month. Sick leave may be used only in the event of the employee's own illness, or in the event the employee needs to care for a family member who resides in the employee's household. Sick days may not be used before they are accrued. Sick leave may be used in one hour increments. Employees are encouraged to schedule doctors' appointments outside of their regular working hours. In the event this is not possible, sick leave for doctors' appointments may be used with advance approval of the employee's supervisor.

Employees hired before January 1, 2011, may accumulate up to a maximum of one hundred twenty (120) days of sick leave. Employees hired prior to January 1998 who have accumulated sick days beyond 120 days will have such excess accumulated days held in reserve to be available to the employee in the event his/her accumulated sick leave falls below the 120 day cap.

Employees hired on or after January 1, 2011 may accumulate up to a maximum of sixty (60) days of sick leave.

If an employee retires from employment with the Town, and qualifies for retirement under the New York State Retirement System, he/she may be paid for unused sick leave up to the 120 day cap. (For employees hired January 1, 2011 and after the cap will be 60 days). Payment will be calculated as follows: The hourly rate of the employee will be determined based upon the average base hourly salary for the three years prior to retirement. No adjustment will be made for shift

differentials, overtime, stipend or other payments that may have been paid above and beyond the hourly base rate.

If an employee is terminated from employment for any reason other than retirement or disability retirement, the employee shall have no claim for pay in lieu of unused sick leave.

Employees returning to work after three consecutive sick days shall provide written documentation from their doctor of their illness and their fitness to return to work. If the absence was due to a family member's illness, written documentation of illness, from a doctor, shall be provided.

If an employee calls in sick the last scheduled working day before a holiday or the first scheduled working day after a holiday he/she is required to have a written confirmation of illness from a doctor in order to be paid for the holiday.

At the employee's option, three (3) sick days per year can be converted to personal days. The employee must notify his/her supervisor, and obtain approval, by noon of the previous work day if a personal day is to be taken. With prior approval, a personal day can be used the day before or after a holiday.

All leaves must be reported to the Supervisor and the Bookkeeper on a daily basis. Work place accidents must be promptly reported on a form provided by the employer.

If an employee is eligible for leave under the Family Medical Leave Act (FMLA), such employee must use all available paid sick leave before taking unpaid leave for the remainder of the FMLA leave. The employee may, at his/her option, use accumulated vacation or personal leave during an FMLA leave. Employees on FMLA leave will not accrue additional sick or vacation days.

Abuse of sick leave may result in discipline up to and including discharge.

VIII – NEW YORK STATE RETIREMENT COVERAGE

A three (3) percent contribution will be paid by any employee who has not been in the retirement system for 10 years and who are in Tiers 3, 4 and 5. Also part time employees may join if they desire. Employees in the New York State retirement system more than 10 years do not have to contribute as per new rule set forth by the New York State Retirement as of October 1999.

When a permanent, full time employee reaches 55 years of age, AND has been a Town employee for a minimum of 15 consecutive years, he will be eligible for paid medical insurance upon retirement, for the employee only as long as the retiree is under the town's insurance plan and the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility medical insurance upon retirement, for the employee only as long as the retiree is under the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility reimbursement from the S.S. check on a year to year motion by Corinth Town Board.

All town retirees retiring prior to the 1998 resolution will have paid insurance only as long as they remain under the town's insurance plan.

IX DEFERRED COMPENSATION

All employees of the Town of Corinth if they wish are entitled to enroll in New York State Deferred Compensation Plan.

X – HEALTH INSURANCE

A. Permanent, full time employees shall have their health insurance benefits paid by the Town of Corinth as follows:

Individuals and retirees at no cost for the year 2013

Two person and family the Town pays 80% of the monthly premium and the employee pays 20% as a payroll deduction.

If any permanent, full time employee chooses not to participate in the health insurance plan for an entire year they will receive a payment of \$1,000.00 at the end of the year.

XI – FAMILY MEDICAL LEAVE ACT

The Town of Corinth complies with the Federal Family and Medical Leave Act (FMLA) of 1993. This provides for up to 12 weeks (defined by employee's normal work week) in a 12 month period, of unpaid job protected leave for eligible employees for certain medical or family needs.

The Highway Superintendent is the manager for the FMLA compliance for all highway employees. The Town Supervisor is the manager for FMLA compliance for all Town Employees.

Employee Eligibility

An eligible employee is one who has been employed by the Town of Corinth for at least 12 months before leave request and who has worked at least 1,250 hours in the 12 months prior to date leave commences.

Leave Entitlement

An eligible employee may request a FMLA leave for one or more of the following reasons:

1. The birth of his/her child and to care for the newborn child.
2. The placement with the employee or a child for adoption or foster care.
3. To care for the employee's spouse, son, daughter or parent with a serious health condition.
4. Because of a serious health condition that makes the employee unable to perform the functions of his/her job.
5. The employee must provide medical certification 30 days before the leave begins or if the leave was unforeseeable, 15 days from the date the leave was requested.
6. The employer may require medical certification to support a request for leave because of a serious or chronic health condition.

The Town of Corinth reserves the right to request a second or third opinion (at the employer's expense) and a fitness for duty report to return to work.

Conditions

1. The 12-week leave is based on a rolling 12-month period measured forward from the first date the leave is used.
2. All eligible accrued paid vacation, sick time and personal days must be used first and are a part of the maximum 12-week leave. The remaining days of the FMLA leave will be unpaid. However, employee benefits (Health Insurance, Disability Insurance) will be continued by the Town of Corinth during this unpaid balance of the FMLA leave.

In case of an employee who is responsible for payment of health insurance benefits, the contribution will be paid at the same level for the 12-week leave as if he/she was working. Coverage will cease if payments made by employee are not made within 30 days of due date. Premium payments for policy coverage are subject to change.

3. Employee will not continue to accrue paid time off while on FMLA.
4. In some instances, the employer may recover premiums it paid to maintain health coverage for an employee who fails to return to work from FMLA leave.

Job Restoration

Upon return from FMLA leave, an employee must be restored to his or her original job, or to an equivalent job with equivalent pay, benefits and other employment terms and conditions.

In addition, an employee's use of FMLA leave cannot result in the loss of any employment benefit that the employee earned or was entitled to before using FMLA.

XII- MILEAGE REIMBURSEMENT

All officers and employees of the Town of Corinth using their personal vehicles for necessary travel in performance of their duties will be reimbursed at the Saratoga County rate. Certificates of insurance are required for all officers and employees

using their private vehicles. All mileage must be itemized showing starting point, destination and place of return. Said statement shall be attached to a voucher before payment can be made.

XIII-DRUG AND ALCOHOL TESTING

Beginning January 1, 2003 the State Mandated Drug and Alcohol testing program will be implemented for all Town employees driving Town vehicles.

XIV-Sexual Harassment Policy

TOWN OF CORINTH SEXUAL HARASSMENT POLICY STATEMENT

The United States Equal Employment Opportunity Commission (EEOC) on September 23, 1980 amended its guidelines on sex discrimination to establish the fact that sexual harassment is a violation of Title VII of the Civil Rights Act of 1964. Town of Corinth is committed to a policy that sexual harassment constitutes illegal behavior and is prohibited in any and every work place in which Town employees are required to conduct business.

Under EEOC Guidelines, unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to the conduct is either an implicit term or condition of employment, or (2) submission to or rejection of the conduct is used as a basis for an employment decision affecting the person's rejecting or submitting to the conduct, or (3) the conduct has the purpose or effect of unreasonably interfering with an affected person's work performance or creating an intimidating, hostile or offensive work environment.

The EEOC Guidelines hold employers accountable for sexual harassing conduct by (1) supervisory personnel, (2) between fellow employees, and even by non-employees (for example persons delivering goods) where the employer "knows or should have known" of such conduct.

Town of Corinth recognizes sexual harassment as a form of employee misconduct, and provides affected employees with rights of redress and compliant resolution channels for incidents of sexual harassment. Complaints which cannot be resolved

between the involved parties should be recorded by the victim of sexual harassment, and presented in writing to (1) supervisory personnel, (2) Department Heads and (3) the Town Supervisor, in successive order. Complaints may also be made to either the New York State Human Rights Division or the United States Equal Employment Opportunity Commission.

The Town Attorney will conduct swift and thorough investigations of all unresolved allegations of sexual harassment including follow-up reports, and will enforce appropriate sanctions including disciplinary action against employees engaging in sexual harassment.

Training for appropriate staff in each department shall be given on the identification of sexual harassment how to process complaints, and the role and responsibility of supervisory personnel in the prevention of sexual harassing incidents.

Town of Corinth is committed to a working environment free from sexual harassment and its effects. This policy shall be distributed to all Town departments for posting in a common location within such areas.

XV – INTERNET POLICY

Effective January 1, 2002 the Town of Corinth hereby adopts a policy entitled, “Use of Technology and Internet Policy”. A copy of said policy is on file in the Town Clerk’s Office.

XVI – CELL PHONE POLICY

It is recognized that specific Town Employees will be required to carry cellular telephones to meet their job responsibilities. Job Titles requiring cellular telephones shall be listed and given to the Town Board each year along with a report of usage and costs involved.

The employee shall make every attempt to use their cellular phones for only business purposes, not barring an occasional Emergency call. Audits will be done monthly on all accounts so as to be no abuse of shared cellular minutes. If an abuse of outside of town business calls is made, the employee could be responsible for calls made outside of Town Business. If inappropriate call abuse is discovered, such employee shall be asked to sign a written financial responsibility statement to

continue use of a Town of Corinth Cellular Telephone. Employees are also reminded of the State law preventing driving while on the telephone.

XVII- LIGHT DUTY POLICY

Any light duty medical cases coming before the Town will be handled on a case by case basis.

XVIII- EMPLOYEE PRIVACY POLICY

It is the policy of the Town of Corinth to protect and maintain the privacy of all employees, this policy extends to medical records and personal and financial information.

1. MEDICAL RECORDS & INFORMATION

- a. Pre-employment physicals, if required, will be limited to a determination of whether the individual is capable of performing their essential job functions with or without accommodation.
- b. Requests about an employee's fitness for continued employment will be limited to the determination of whether the employee is capable of returning to work and performing essential job functions and/or whether the employee poses a risk to others.
- c. Employees' medical records, including return to work slips, doctors' notices regarding absences, insurance application forms, etc. will be kept in a private and secure location and will not be subject to access by co-workers and/or the public.
- d. Medical information will not be forwarded from the Town of Corinth to anyone, including doctors, new employers, health insurance companies or administrators, etc. without the written consent of the employee.
- e. Results of drug or alcohol testing will be treated as medical records and afforded the same protections as other medical records.

f. Notwithstanding the provisions of this policy, should an employee file for workers' compensation, disability and/or unemployment compensation benefits, and should it become necessary in the administration, management, or defense of such claims to review and/or release medical records, an employee who refuses to allow release of medical records for these purposes, may forfeit their rights to benefits and/or be subject to personnel action consistent with state and/or federal laws.

2. PUBLIC ACCESS TO RECORDS

The New York Public Officers Law, more commonly known as the Freedom of Information Law, requires the Town to make records available for public inspection and copying. It is the policy of this Town to comply with the Public Officers Law. Consistent with the Law, the following records may be released:

- a. An employee's name, public office address, title, and salary;
- b. Oaths of Office;
- c. Dates of Employment and/or Termination; and
- d. Employment history.
- e. The following information will not be released as part of a Freedom of Information Law response and, if part of a document that is otherwise subject to public inspection, this information will not be redacted.
 - i. Social Security Numbers;
 - ii. Medical Records;
 - iii. Reasons for absences;
 - iv. Marital and/or family status; and
 - v. Banking information such as financial institutions and/or account numbers.

This list is subject to change based upon developments under this law.

3. COURT ORDERS/SUBPOENAS

Nothing in this policy shall prevent the release of information when required:

- a. To investigate a theft or crime believed to have been committed on Town property or involving Town property;
- b. In accordance with an Order or Subpoena which on its face appears to be duly issued; or
- c. When required by the Internal Revenue Service or other federal agency.

4. AUTHORIZED RELEASE OF INFORMATION

It is the policy of this Town to obtain releases from employees before transmitting information even if the transmittal of such information is for the benefit of the employee. Examples include:

- a. Transmittal of information necessary to activate a direct deposit or payroll transfer;
- b. Information necessary to obtain employee benefits;
- c. Information necessary for the initiation, management or termination of a workers' compensation, unemployment compensation, disability, or other claim.

Employees may be required to sign releases in order to participate in employee benefit programs or to receive wage compensation benefits.

5. GROUNDS FOR PERSONNEL ACTION

In the event that an employee accesses another employee's personal information without proper authority, disseminates private information in violation of this policy, or obtains and uses private employee information for any unauthorized purpose, that employee shall be subject to discipline consistent with state and federal laws.

IX WORKPLACE VIOLENCE POLICY

1. Purpose

To define the policy of the Town Of Corinth that all employees have the right to work in an environment free from physical violence, threats and intimidation.

2. Policy

The safety and security of all our employees is of utmost importance to the Town Of Corinth (“the Town”). The Town will not tolerate workplace violence of any type, from any source. This includes, but is not limited to, threats, threatening and abusive behavior, or acts of violence against (a) employees, visitors, users of our facilities or other individuals, or (b) Town buildings equipment or property. In addition, weapons of any kind are prohibited in the workplace, unless specifically authorized (see Section 4 below for exceptions).

3. Definitions

- 3.1 **Violence or threats:** Prohibited acts of workplace violence include but are not limited to threats, intimidation, physical attack or property damage.

Threat: the expression of intent to cause physical or mental harm. Such an expression constitutes a threat without regard to whether the person communicating the threat has the ability to carry it out, and without regard to whether the threat is made on a present, conditional or future basis. In determining whether the conduct constitutes a threat, including whether the action causes a reasonable apprehension of harm, the Town will consider the totality of the circumstances.

Physical attack: without limitation, unwanted or hostile physical contact such as hitting, pushing, kicking, shoving, throwing of objects or fighting.

Intimidation: includes but is not limited to stalking or engaging in actions, either verbal or physical, which frighten or coerce.

Property damage: intentional damage to or destruction of property owned by the Town personnel, contract and temporary employees, volunteers, customers and anyone else on Town property.

Other examples of violence include but are not limited to:

Stalking another employee.

Distributing “hate” literature or engaging in other communication that advocates violence.

Any behavior that would qualify under the Town’s Anti-Harassment Policy including but not limited to threatening phone calls, e-mails, letters, stalking, and/or suggestions or intimidation of violence.

Being in possession of weapons on Town property, including private vehicles in Town parking lots or in Town vehicles, unless specifically authorized (see Section 4 below for exceptions).

3.2 **Weapon:** includes a device, instrument, material or substance which is used for, or can cause, death or bodily injury, or damage to property. Weapons include, but are not limited to: an explosive or an explosive weapon, a device principally designed, made or adapted for delivering or shooting an explosive weapon, a machine gun, a rifle or shotgun, a handgun, a firearm silencer, a switchblade knife or any other type of knife or brass knuckles, or any other implement for infliction of bodily injury, damage to property, or death, which has no common lawful purpose. Pocket knives or knives used solely for eating, food preparation or distribution, are not considered “weapons” for purposes of this policy unless used to inflict bodily injury or property damage.

- 3.3 **On the worksite/in the workplace:** includes all real property owned or occupied by the Town, Town vehicles and personal vehicles when performing Town business off Town property.
- 3.4 **Reasonable suspicion:** the degree of knowledge sufficient to induce an ordinarily prudent and cautious person to believe that the circumstances being presented are more likely to be true than not. Reasonable suspicion must be based on an articulatory, specific and objective basis and may include direct observation, or information received from a source believed to be reliable.
- 3.5 **Employee:** for purposes of this policy, persons receiving a payroll check, contractors and volunteers.
- 3.6 **Possession:** includes but is not limited to, the presence of a weapon on the employee, in his/her motor vehicle, desk, lunch box, toolkit, bag, purse, cabinets, office, etc.

4. Weapons

Despite laws which provide for permits allowing individuals to carry concealed handguns (New York State Penal Law Article 400), it is the Town's policy to prohibit the possession of all weapons, including handgun, on property owned, operated or under the control of the Town. Weapons of any kind are prohibited in the workplace. The only exceptions to this prohibition are as follows:

Firearms used for instructional or Town-sanctioned ceremonial purposes.

Persons employed in the Army, Air Force, Navy, Coast Guard, or Marine Service of the United States or any member of the

New York National Guard when in the discharge of their official duties and acting under orders requiring them to carry arms or weapons.

Civil officers of the United States in the discharge of their official duties.

Officers and soldiers of the militia and the National Guard when called into actual service.

Officers of the state, or any county, city or town, charged with the enforcement of the laws of the state, when in the discharge of their official duties.

Any registered security officer/guard who meets licensing requirements, who is discharging such officer's duties.

Any law enforcement officer, police officer, or bonded and sworn deputy sheriff may carry handguns always pursuant to a written directive by the executive supervisor of the organization to which the person is attached or employed, despite the person's regular duty hours or assignments

5. Prohibited Activities

The Town specifically prohibits the following and may discipline an employee up to and including dismissal for any of the following:

- 5.1 Use, possession, or sale of any weapon on the work site.
- 5.2 Storing any weapon in a motor vehicle, desk, lunch box, locker, toolkit, bag, purse, cabinets, office or other repository on the worksite.

- 5.3 Refusing to submit to an inspection for the presence of a weapon based on reasonable suspicion.
- 5.4 Refusing to allow inspection of storage areas specified in 5.2
Above based on a reasonable suspicion that a weapon or weapons will be found in such an area.
- 5.5 Conviction under any criminal statute for the illegal use or possession of a weapon or for committing a violent act against the person or property of another.
- 5.6 Engaging in violence or threats of violence.

6. Notification and Reporting

All Town personnel are responsible for notifying the contact person designated below of any threats or violence that they witness or receive or that they are told another person witnessed or received. Even without a specific threat, all employees should report any behavior they have witnessed that they regard potentially threatening or violent or which could endanger the health or safety of an employee when the behavior might be or has been carried out on a Town-controlled site or is connected to Town employment or Town business. Employees are responsible for making this report regardless of the relationship between the individual who initiated the threatening behavior and the person or persons being threatened.

7. Restraining and Protective Orders

An employee who applies for or obtains a protective or restraining order that lists Town properties as protected areas must provide to the designated contact person listed below a copy of the petition and declarations used to seek the order and a copy of any temporary or permanent protective or restraining order that was granted.

8 Confidentiality

The Town understands the sensitivity of the information requested and has developed confidentiality procedures that recognize and respect the privacy of the reporting employee. Note that we cannot promise absolute confidentiality because we may have to report this to a law enforcement agency, other governmental agency, etc. However, we will maintain the anonymity of the reporting employee when at all possible.

9. Town Response to Threats and Violence.

In the event a complaint or concern arises with regard to compliance with this policy, the Town will promptly conduct an investigation to determine the validity of the complaint and what, if any, corrective action should be taken to resolve the matter and promote a violence-free workplace.

Depending on the seriousness of the allegation(s) and other factors that the Town deems relevant, such as security concerns potential disruptions, etc., any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property shall be removed from the premises as quickly as safety permits and shall remain off Town premises pending the outcome of an investigation.

Following investigation which indicates this policy was violated, the Town will initiate an immediate and appropriate response. This response may include, but is not limited to, suspension and/or termination of any business relationship, reassignment of job duties, suspension or termination of employment and/or criminal prosecution of the person or persons involved. Other corrective action might include: coaching, mediation, other disciplinary action, transfer or demotion, reaffirmation of the policy, individualized or group training, etc.

10. Retaliation.

The Town Of Corinth respects the right of employees to raise concerns regarding violent activities and cooperate with necessary investigations. Retaliation against employees who report violence or participate in investigations is strictly prohibited. "Retaliation" is broadly construed. It

includes not only overt retribution, but also acts such as refusal to communicate or cooperate regarding work related matters, withholding information or assistance needed to perform one's job, more closely scrutinizing and employee's work performance, etc.

An employee who feels (s)he has been retaliated against for reporting violence or participating in an investigation should promptly report the retaliation to his/her immediate supervisor. If the employee, for any reason, feels uncomfortable reporting the alleged retaliation to his/her immediate supervisor, the employee may report to the Department Head or the Human Resources Director.

11.Coverage.

The Town at its discretion may from time to time modify this policy. In the event the policy is revised, a copy of the revised policy will be provided to each employee.

12. Designated Contact Person

Name: Richard B. Lucia
Title Supervisor
Department: Supervisor
Phone: 518-654-9232 Ext, 2
Cell Phone: 518-361-9962

Location: Corinth Town Hall
600 Palmer Avenue
Corinth, New York 12822

RESOLUTION #76 **EMPLOYEES HANDBOOK**

BE IT RESOLVED that each employee of the Town of Corinth be given an Employee Handbook. Each employee must sign for said handbook. The Employee Handbook includes the following: the Code of Ethic Policy, Benefits for Full Time Employees, Investment Policy, Procurement Policy, Harassment in the Work Place, Employee Disciplinary Procedures, Use of Technology and the

Internet Policy, Cell Phone Policy, Workplace Violence Policy and Employee Privacy Policy.

RESOLUTION #77
FIXED ASSETS

BE IT RESOLVED that the Town Board appoint the Town Bookkeeper as Fixed Asset Coordinator. Whenever a piece of equipment is purchased the department head approving the purchase must obtain a Fixed Asset Card from the bookkeeper and fill it out with all required information, for example price, model, brand, where purchased, serial numbers, source of funds, etc. They will return the completed card to the bookkeeper to be entered into her computer program and file.

Once a year fixed asset cards will be distributed to department heads and an audit will be done of each office. Each department will be required to audit another department and allow another department to audit theirs.

Supervisor Lucia gave the following State of Town Address:

STATE OF THE TOWN

JANUARY 3, 2013

Richard B. Lucia, Supervisor

We are here, safe and sound in 2013. We survived 12,12 12, -12,21,12, the fiscal cliff and all the other myths and threats, about what could have happened. Thankfully they did not, and we can move ahead and reflect on 2012, and plan for 2013.

During 2012, we lost a lot of friends and loved ones, and will continue prayers for their families. We as a community continue to rally around these folks with a showing of love and support, as Corinth, New York is known for.

The Town of Day, applied and received a Certificate of Need to join in with the Town of Corinth, and The Village of Corinth, for Emergency Coverage from the Town of Corinth's Jessup's Landing Emergency Squad. The Town of Corinth will receive from Day for 2013, a Total of \$50,000 for Coverage, \$43,000 for the Squad coverage, and \$7,000 going for the reapplication of a permanent CON in March.

The Town and Village of Corinth have Their Application into the State Department of Health and The NYS, REMO and REMSCO Board, for their Permanent CON. A public hearing sponsored by the

REMSCO Board was held at the Corinth Town Hall last evening, with 11 people attending, 5 spoke for the movement of giving the permanent CON to the Town and Village Of Corinth, None spoke against. After the hearing was closed, the process goes back to REMSCO, and a decision will be made in the near future.

But because there was no opposition and the amount of support letters presented the Hearing Officer, he decided to make his determination orally to the CON Board. He chose to approve both the Con for the Town and for the Village. He then asked the CON Board if they wanted to make a determination tonight, and they did. They also approved the permanent CON for the Town and for the Village. It now goes back to the REMSCO board for movement to the State DOH on January 28, 2013. Blessings to us.

The Town Of Corinth purchased a new Basic Ambulance this year, bringing its fleet up to three ambulances, and two fly cars. As a surprise movement by the Town Board and the Town of Corinth Emergency Squad, The new ambulance was dedicated to Supervisor Richard B. Lucia, I am humbled by this, Thank You.

As the Agency continues to grow, it came at a good time, just last week, from the former Corinth Emergency Squad's Board of Directors, the presentation of the keys and deed to the former 101 Sherman Avenue Squad Building.

Sometime in the future, after the building is cleaned

up and made functional again, there will be a formal ceremony, naming the building “The Ronald Straight Memorial Building.

The Jessup’s Landing folks have done well over 1,000 calls in 2012. Keep up the good work, and Thanks to you all for your service, Volunteers and Medics. We are always accepting applications.

The Town And Village Senior Housing Committee has really made progress in the recent weeks of the year. They previously hired GAR associates, to show the need in the Community, They did a Study and only recently there has been very positive activity happening to move this along. Keep watching the Town and Village Board minutes for Continuing progress. Thank you Committee.

A new State Law went into effect in February, requesting Municipalities to post their upcoming Boards agendas on the Web sites, on the Monday before the Meetings. You can find ours there 99% of the time on townofcorinthny.org.

The Town Board also voted to change the content of the Thursday meetings, so that the bill paying days were more effective. On the first Thursday, is a bill-paying workshop, at 4:30 p.m., the second Thursday is the Official Board Meeting at 7:00 p.m., the third Thursday meeting is a bill paying, and regular business meeting at 4:30 p.m. and the fourth Thursday is an optional

workshop meeting at 4:30 p.m. On months with five Thursdays, there will not be a meeting, unless a Special one is called.

An extensive Internet and Computer Use Policy was drafted by the Attorneys and the Town Board and put into place.

Tom Bodden was hired as The Town accountant, and has changed all around the way bookkeeping has been done in the past, to be able to be compliable to the NYS comptrollers office, in an audit. I want to thank Kate, Lisa and Rose for working with Tom to make the very hard changes, all to greatly benefit the Town.

The Iowa Pacific Railroad has done a huge stroke of business for our area, with more good things to come in the future. Ridership of all train rides and promotions has far exceeded any expectations. The specialty rides like the fall pumpkin patch ride, have proven very successful.

Iowa worked very hard with the Corinth Image Committee in again providing a Train ride for our Hometown Christmas celebration.

Hopefully with working with Iowa Pacific, The Town, First Wilderness, and the LA Group, we will get our platform and train Building on site this year.

The Town Board did a proclamation this year naming our hometown Christmas celebration “Betty Bovee Day “ in Corinth in honor of all her hard work and dedication bringing functions to Corinth for the

Community to enjoy.

With the coming of freight also on the lines, and continued fun rides, we have nothing but good things to look forward to with Iowa Pacific in 2013.

Also with the hard work and dedication of local artist and muralist, Sher Millis, we have a very magnificent mural at the entrance to Corinth, of the old depot. Another pleasant attraction to our area, Thank you Sher.

Many Thanks to Shawn and the Highway crew for paving as much as the entrance road as they could this year. It surely made conditions for the 300 riders on our Christmas Train, easier to maneuver around.

Every since 1999 there has been a Saratoga County Youth Day in each community. This year the county had cut the program from the budget, and again as Corinthians do, The Town, Village, School, many employees, Corinth Youth Commission, Citizen Volunteers, Lou Somma, several organizations and individuals, donating bicycles, food and prizes, Corinth had a bigger and better fun day than before. We are all looking forward to an even bigger event this spring. A pre event meeting will kick off in the next several weeks. Many, Many Thanks to all Involved.

The Town Hall is in need of a roof replacement, which will happen in the spring. It has been winterized and made do-able until then. Thanks to the highway,

Mark, and the Town Board members , that worked on this. Looking forward to this project being done in 2013, with money already in budget.

The Town applied for another Community Development Block Grant Program this year and unfortunately, just got notified this week, that we did not make it this time. We will apply again next round, but will look for alternative programs in the meantime.

The former International Paper Company Administration Building has been officially donated to the Town, to be used as a papermaking museum. We have put up chain Link fencing around our area, and the Town Highway has put in our new driveway. There has been a lot of activity there the last six weekends or so, with programs put on by former Corinth resident Professor Steven Cernek, of Daniel Webster University.

They have proven to be very well received, with such programs as the strikes in the early 1900's as well as a film of the last reel of paper from # 11 paper machine in 2002. It shows history is thriving in our local and area residents. Watch for continuing events and progress at this location. Grants are needed for funding, If you have any leads please steer us in the right direction. Thanks for sticking to it Steve.

The comprehensive plan and zoning have had to take a temporary back seat to pressing issues, but hopefully it is on the front burner for early 2013.

Speaking of the International paper site, it is now stripped of all buildings and is on the market. There are several interested entities talking to the realtor and other Economic Developers. Hopefully something good for the Community will bring us jobs and tax base. I have pictures in my office of the bare lands, if anyone would like to stop and see them.

On Veterans Day, we held a heartwarming candlelight service for veterans currently in the service and in memory of all veterans. It was largely attended and many thanks went out to the Horace D. Washburn Post # 533, Supervisor and Chairman of the Saratoga County Veterans Committee, Mary Ann Johnson, and Barbaro Aldridge with a choir from Corinth Central School and John Seaman, for their part in this service.

Speaking of taking part, sincere thanks to Beverly Jacon for all the hard work in making preparations for this ceremony and many other ceremonies and decorations at the Town Hall, Thanks and Blessings Bev.

Thanks to Neighborhood watch chairperson, Councilman Byrnes, there has been an anonymous tip line set up with the sheriff's office to help with situations. The number will be published in the near future.

I want to thank the Town Board for all the

monitoring and work involved with the Town's Budget. This process actually goes on all year, as we monitor the expenses and revenues twice a month from the bookkeeper, to make sure we are on the right track with the current budget and looking forward to the next year's budget.

This years budget has a tax rate of \$1.52 per thousand compared to last years \$1.54 per thousand. Basically all Special Districts remained the same except for the Town Fire Protection District, which jumped from .89 per thousand to .96 per thousand for Town Fire Protection. This number is controlled by the Village budget for a Town Fire Protection Contract.

The budget includes a 2 % cost of living for all employees, some adjustments for job duties and descriptions, a new excavator lease, and a pickup upgrade for the highway department. By staying with the same medical Insurance for the New Year, we will only see a cost of only 2.8 % in our insurance coverage, compared to a 6 to 9 % increase we could have faced.

All in all we feel we presented a very fair budget to our taxpayers, once again this year.

When you do get your new tax bills for the Town and County, you will notice that the County part of your tax bill went up some, not the Town, and that the county split the amount you pay for County Tax and unfunded mandated taxes on your bill. The budget stays within \$8.000 less that the new 2% tax cap imposed by State.

This year we were audited by the Comptrollers office on how we did the 2% cap, along with other area towns, and I got a notice this week that we passed very well the way the 2 % cap was done.

This again is in part due to the new accounting by Tom and Kate. Thanks Again

There is no I in TEAM, as I have stated many times. All of this work could not have been completed without the faithful work of all employees.

Our excellent staff at Miller, Mannix, Schachner, & Hafner, protect us night and day, while being friends as well as our professionals. We are in good hands!! Thanks to all of you,

Mark Deuel has been a welcome addition to our fold, even surviving the wrath of all the women's extra jobs. Great job with the Christmas Lights, Thanks for all the extras you do all over.

My office goes from one full time and one part time position to three part time positions this year. Welcome Cherie, Lisa and Kate. Another area where it will take team work to accomplish all the chores. Thanks for your cooperation.

The Town Clerks Office has more monetary functions, as the accountant puts all cash transactions in the clerk's office where the comptrollers say they

belong. Thanks to Rose for accepting these duties and working with one deputy on a trial, Thanks to Joan for helping you, thanks for all the things we have to do many times a day to do our jobs, and for being a friend. We appreciate that you are always looking for new software to make your job more public friendly.

The Judges, Justice Clerks, Assessors Office and Code Enforcers office are well-oiled machines keeping all Town functions running smoothly. Hats off to you all.

The Planning Office has been moved to the Building and Zoning Office and will be getting new software that will upgrade and improve services in all departments. Good luck Linda and Leon.

Shawn and the Highway Crew, Thanks for all the extra things you do that make good community relations besides all the everyday things that go with your job. You are all appreciated.

Laurie, Thanks so much for the awesome job you do with the center and the seniors, they are lucky they have you as we are. Kudos

Everyone enjoys our historian Rachel Clothiers face book Corinth Museum page. There are tons of old photos of landmarks, events and People. Folks all over the country that are former Corinthians are reuniting with old friends and relatives through this media. One of the popular sets of pictures is that of the Sesqui

Centennial in Corinth, New York. With That in mind it brings us to the point that Corinth will be celebrating it's Bicentennial (200th year Birthday) in 2018. It is not to early to get a committee together interested in having a weeklong celebration similar to what was done for the Sesqui Celebration. I will call on some of the steering committee from the past for ideas and thoughts, and if you are interested in being part of the planning committee, please call me at the office or stop in and chat. Thanks in advance and thank you Rachel.

For the betterment of the community of Corinth, there is a strong working relationship between the Mayor's and Supervisor's Offices, and the respective Boards, Highway Departments and the Fire Department. We appreciate this very much as it does make a stronger Corinth,

Thanks to Bob Eggleston for his diligent watch over the Courts and Board Meetings.

As Always, special thanks to my awesome wife, Carol, who always stands beside me, no mater what the project or the amount of work involved.

Last but not least, my Town Board Members are second to none, not only are they like another family, they are all here sincerely for the Town, each excelled in their own way, making a team for Corinth, the best of all worlds. Thank you so much.

Committees were handed out Wednesday at the County for the 2013-year. I am on Veterans, Social Programs, Buildings and Grounds, and Public Safety.

To the citizens of Corinth, I sincerely admire and respect each and every one of you, and am proud to be your Supervisor, God Bless you all.

Sincerely,

**Richard B, Lucia
Supervisor**

RESOLUTION #78

MOTION TO ADJOURN

On a motion of Councilman Collura and seconded by Councilman Byrnes the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
Nays 0

RESOLVED that with no further business the board adjourn at 8:05PM.

Respectfully submitted,

Rose E. Farr, RMC
Town Clerk