

June 6, 2013

The Town Board of the Town of Corinth held a regular meeting on June 6, 2013 at 4:30 PM at the Town Hall.

Present: Richard Lucia, Supervisor  
Charles Brown, Councilman  
Edward Byrnes, Councilman  
Jeffrey Collura, Councilman  
Joshua Halliday, Councilman  
Shawn Eggleston, Highway Superintendent  
Rose E. Farr, Town Clerk  
Leon Hickok, Code Enforcement Officer

Public Present: Ray Bush and Joel Jenkins

After roll call and Pledge of Allegiance the following business was conducted:

**RESOLUTION #175**

**TRANSFER**

A motion was made by Councilman Brown, seconded by Councilman Byrnes and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday  
Nays 0

RESOLVED that the following transfer be made:

Increase Appropriations A4989.2 Paramedic Equipment General Fund A Budget Line with GRANT from Department of Health in the amount of \$83,363.00.

Transfer \$8,930.00 from Appropriations 49894.01 Paramedics Contractual to Appropriations 49892.01 Paramedic Equipment to pay off Lifepak 15 contract.

**RESOLUTION #176**

**APPROVAL OF MINUTES**

A motion was made by Councilman Collura, seconded by Councilman Halliday and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday  
Nays 0

RESOLVED that the minutes for May 9th and 16th, 2013 be approved

Town Hall Roof

Supervisor Lucia told the board that he received a letter from Architect Charles Hoffman regarding the Town Hall roof and the feasibility of the installation of a wood trussed gable roof over the existing flat roof. In the letter Mr. Hoffman said that it was his opinion that this would be a feasible and cost effective solution. In the letter Mr. Hoffman said that if the Town chose to pursue this option then he would suggest the following:

- Venting of the new attic space would be best achieved thru a system of continuous ridge & soffit vents.
- The lower roofs to the rear of the building should probably be raised up above the windows and reconfigured as a continuous extension of the upper roof (similar to what is being planned for the front),
- Agreement that full coverage "Ice & Water shield waterproof ,membrane underlayment" should be installed over the new plywood sheathing. Take care to see that it is installed per metal roofing manufacturers' specifications.
- Finally both the Truss to Plate connection, and the Plate to Roof connection should be specified or designed by a licensed Engineer.

**RESOLUTION #177**

**TO PUT OUT TO BID THE NECESSARY MATERIALS TO CONSTRUCT A WOOD TRUSS GABLE ROOF OVER THE EXISTING FLAT ROOF AT THE TOWN HALL**

A motion was made by Councilman Collura, seconded by Councilman Brown, and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday  
Nays 0

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS  
FOR NECESSARY MATERIALS TO CONSTRUCT A  
WOOD TRUSS GABLE ROOF OVER THE EXISTING FLAT ROOF  
AT TOWN HALL**

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**WHEREAS**, the Corinth Town Board has determined that a need exists for a new roof at the Corinth Town Hall and

**WHEREAS**, the Corinth Town Board has determined that the roof should be a Wood Truss Gable Roof to be constructed over the existing flat roof; and

**WHEREAS**, the Corinth Highway Department has agreed to construct said roof; and

**WHEREAS**, it is anticipated that the cost of necessary materials to construct said Wood Truss Gable Roof will be significantly in excess of \$20,000; and

**WHEREAS**, under General Municipal Law Section 103, all purchase contracts involving an expenditure of more than \$20,000 must be awarded to the lowest responsible bidder furnishing the required security, if any, after advertisement for sealed bids;

**NOW, THEREFORE, BE IT RESOLVED BY THE CORINTH TOWN BOARD AS FOLLOWS:**

**Section 1:** Town Clerk is hereby authorized and directed to cause an advertisement for bids to be published in the *Glens Falls Post Star* at least five (5) days before the date specified in Section 2 below for the opening and reading of bids.

**Section 2:** All bids received pursuant to such advertisement must be received by the Town Clerk's office no later than 3:00 p.m. on Wednesday, July 10, 2013. Such bids will be publicly opened and read by the Town Clerk at 7:05 p.m. on Thursday, July 11, 2013. The Town reserves the right to reject all bids and readvertise for new bids.

**Section 3:** The Town Supervisor and Clerk are hereby authorized and directed to take such further actions as may be necessary to provide for such advertisement for bids, provide specifications and Non-Collusive Bidding Certification forms to potential bidders, publicly open and read bids and award to the lowest responsible bidder.

**Section 4:** This Resolution shall take effect immediately.

The question of the adoption of this Resolution was duly put to a vote which resulted as follows:

ROLL CALL

AYES: Lucia, Brown, Byrnes, Collura and Halliday

NAYS: None

ABSENT: None

The Resolution was declared duly adopted by the Town Board.

Supervisor

Supervisor Lucia gave the board members a email that was received from the State regarding the assessor appointment.

Supervisor Lucia gave the board material that William Clarke had brought back from the conference that he attended in Lake Placid.

Supervisor Lucia read the following letter from Time Warner:



May 31, 2013

VIA e-mail: [rlucia@townofcorinthny.com](mailto:rlucia@townofcorinthny.com); and/or Fed Ex

The Honorable Richard Lucia  
Supervisor  
Town of Corinth  
600 Palmer Avenue  
Corinth, NY 12822

Dear Supervisor Lucia:

Effective on or about July 23, 2013, Time Warner Cable ("TWC") will take another important step towards adding additional programming and improving Internet speeds by reclaiming bandwidth through providing existing programming in digital format only. In order to continue offering customers the advanced services they expect, we must continue our efforts to manage bandwidth utilization more efficiently. Since analog channels require up to 14 times more bandwidth than channels in digital format, we began the process several years ago of converting analog channels to digital-only format.

As part of this ongoing initiative, on or about July 23, 2013, Time Warner Cable will convert additional analog channels to digital format, including Public, Education, and Government ("PEG") Access channels, which will now be carried in digital format on the Basic Service Tier ("BST"). At that time, the PEG channels will no longer be transmitted in analog format. We intend, however, to "channel map" the PEG channels so that they will remain visible on their pre-existing channel numbers when accessed through a TWC-supplied digital set top box, a Digital Adapter ("DA") or a CableCARD equipped Unidirectional Digital Cable Product ("UDCP").

A majority of our customers have already participated in previous digital conversions. Those remaining customers not subscribing to digital services will need digital equipment – for example, a television equipped with a QAM tuner, a DA, or a CableCARD-equipped UDCP – to view these channels.

For the limited customers who do not already have digital equipment we will, upon request, offer DA(s) and remote control(s) in order that those customers may continue to have access to the PEG channels. Customers should contact TWC by September 23, 2013 – to obtain DA(s) and remote control(s) at no cost until December 31, 2014. Beginning January 1, 2015 each adapter will cost 99 cents per month. Just as is the case today, no customer will be required to subscribe to a tier higher than the BST in order to continue to view the PEG channels. I would ask that you or your designee contact me as soon as possible so that we can identify any equipment needs you may have in order to ensure a smooth transition for your account.

TWC will provide customers with at least 30 days advance written notice to make this change as seamless as possible. We would also like to enlist the help of the community's local access



channel(s) to provide information to customers on this transition. As noted above, TWC will "channel map" the PEG channels so that they will continue to be found on existing channel numbers when a TWC-supplied digital set box, a DA or a CableCARD-equipped UDCP is used. Customers using other devices to receive the digital channels, such as a digital television with a QAM tuner, will find the PEG channels as follows:<sup>4</sup>

Educational Access – Channel 116 – 16  
Public Access – Channel 116 – 17

As always, I am available to discuss this matter at any time. You can reach me by emailing [john.mucha@twcable.com](mailto:john.mucha@twcable.com) or by calling 518-242-8830.

Sincerely,

A handwritten signature in black ink that reads "John Mucha".

John S. Mucha  
Director, Government Relations  
Time Warner Cable, Northeast - Albany

PEG 7 – Glens Falls, Queensbury, Hoosick

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<sup>4</sup> The actual channel number displayed on your ClearQAM device may vary depending on that device's manufacturer and/or model number. In addition, it may be necessary to perform a new channel scan before you are able to view these channels. The procedure for performing a channel scan varies from device to device. If the customer experiences any difficulties, we recommend that the customer consult the manual that came with the ClearQAM device or contact the manufacturer directly.

Supervisor Lucia said that the following are on file in his office:

- Sundae On the Farm - June 16, 2013
- Letter Time Warner - changes
- Mortgage Tax Report - \$47,705.67

Supervisor Lucia read a letter of resignation from Jacqueline M. Burnham as Director of the Adult Recreation Program after 17 years of service. The Town Board accepted the resignation with regret and thanked Jackie for all her years of service.

Supervisor Lucia read the following letter into record and presentation Highway Superintendent with a plaque:



F. Donald Myers Education Center  
Henning Road  
Saratoga Springs, NY 12866  
<http://www.wsweboes.org>  
Voice 518-581-3691 or 581-746-3691  
Fax 518-581-3565 or 518-746-3565

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May 9, 2013

Corinth Town Highway Dept.  
600 Palmer Avenue  
Corinth, NY 12822  
Attn: Shawn Eggliston

Dear Shawn:

On behalf of the Career and Technical Education staff and students at the Myers Center, we thank you for your time, support and cooperation in providing educational internship opportunities for our Work-Based Learning Program. Your willingness to work with our programs allows our students to grow and to develop their skills beyond the classroom.

We wish you a pleasant summer and look forward to working with you again during the next school year.

Sincerely,

*John Major*

Placement Coordinator  
Work-Based Learning Program

Supervisor Lucia told the board that the EMS now has its State Drug Certification.

Little League

After a discussion regarding the letter Mr. Denton sent to the Town and the response that Mr. Briner made it was the consensus of the board that a meeting be arranged so that both parties could meet with the Town Board at the same time to discuss this matter. It was also suggested that Supervisor Lucia ask Mr. Briner if he has considered looking into a net instead of the backstop.

Town Board

Councilman Byrnes

Councilman Byrnes asked if the Emergency Squad could organize a committee for recruitment purposes. Joel Jenkins said that at the present time there is no meetings and no training classes for the volunteers. Supervisor Lucia told him that there is an application that his office hands out and then the person is interviewed by himself and Rich Reuther. He said this is done for both the paramedics and the volunteers. Joel Jenkins said that himself, Mitch Saunders and Dennis Morreale would volunteer to be on the committee. Mr. Jenkins said that at the present time volunteers are losing interest.

**RESOLUTION #178**

**APPROVAL TO FORM A COMMITTEE FOR RECRUITMENT FOR EMS**

A motion was made by Councilman Byrnes, seconded by Councilman Halliday and the following resolution was

ADOPTED   Ayes 5           Lucia, Brown, Byrnes, Collura and Halliday  
              Nays 0

RESOLVED that the Town of Corinth EMS form a Committee for the Recruitment of Volunteers and training.

Councilman Collura

Councilman Collura said that he had had a discussion with Code Enforcement Officer Hickok as while ago about increasing the size of a building necessary for a building permit to be issued. He said he would like to take a look at that because he feels that the size the Town has now may be a hardship to some of its citizens.

Councilmen Brown and Halliday

Nothing

Highway

Nothing

Town Clerk

Nothing

Code Enforcement

Code Enforcement Officer Hickok told the board that his office is having trouble with the server and he is looking at having Business Automation Services backing up his work off site. Supervisor Lucia said that Steven Smead is working on installing the new server but has not completed it yet.

**RESOLUTION #179**  
**MOTION TO ADJOURN TO BILL PAYING AND PAY BILLS AS AUDITED WITH ANY**  
**EXCEPTIONS**

On the motion made by Councilman Brown and seconded by Councilman Byrnes the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday  
Nays 0

Resolved that the Board adjourns to bill paying session and pay the bills as follows

**Abstracts For 06/06/2013**

Voucher #374-#439, #1106-#1120, #2130-#2144, #3004, #3154, #3229, #3302, #3377, #3076, and #3452

General A/Town Wide - A \$ 54,887.08

General Fund/Outside Village - B \$ 2,714.68

Community Development Grant - CD \$

Highway/Part Town - DB \$ 30,177.63

Fire - SF \$

Sewer/Water

Eastern Avenue \$ 4,137.00

Tranquility \$ 1,612.50

Dorset Drive \$ 861.00

Passarelli \$ 758.00

Trust & Agency \$ 58,099.74

Lighting

Eastern Avenue \$ 211.81

Eggleston Street \$ 109.99

South Corinth \$ 182.74

**RESOLUTION #180**  
**MOTION TO ADJOURN TO EXECUTIVE SESSION**

On the motion made by Councilman Collura and seconded by Councilman Halliday the following resolution was

ADOPTED                   Ayes 5           Lucia, Brown, Byrnes, Collura and Halliday

Nays 0

Resolved that at 5:10PM the Town Board adjourned to an Executive Session on litigation with no decision made.

Respectfully submitted.

Rose E. Farr, RMC  
Town Clerk