

TOWN OF CORINTH
ORGANIZATIONAL MEETING JANUARY 15 2015

The Board met at 4:30 PM to audit the Justice, Town Clerk, Planning Department, Code Enforcement Office and Supervisor's financial books. At 4:30PM the Oaths of Office will be done for individuals who have not already been given to the following:

RICHARD B. LUCIA	BUDGET OFFICER
CHARLES BROWN	DEPUTY SUPERVISOR/EMERGENCY MANAGEMENT COORDINATOR
ROSE E. FARR	TAX COLLECTOR AND REGISTRAR OF VITAL STATISTICS
ROBERT HAFNER	TOWN COUNSEL
LEON HICKOK	CODE ENFORCEMENT OFFICER/ BUILDING INSPECTOR/ZONING ADMINISTRATOR
LAURIE CROSSMAN	DIRECTOR SENIOR CITIZENS CENTER
DELBERT CLOTHIER	ANIMAL CONTROL OFFICER
ALICIA FLOUD	DEPUTY ANIMAL CONTROL OFFICER
CALVIN ERIC BUTLER	CHAIRMAN PLANNING BOARD
RACHAEL CLOTHIER	TOWN HISTORIAN/MUSEUM CURATOR
MARCIA BREAKEY	DEPUTY TOWN HISTORIAN
JOAN SMEAD	FIRST DEPUTY TOWN CLERK/ DEPUTY TAX COLLECTOR, DEPUTY REGISTRAR
CHERIE DELANCEY	ACCOUNT CLERK/TYPIST

AMANDA DEARBORN	ACCOUNT CLERK/TYPIST
KATE HALLIDAY	BOOKKEEPER
DEBORAH ELMS	CHIEF COURT CLERK
COLETTE STRAIGHT	DEPUTY COURT CLERK
STACHIA WAGNER	DEPUTY COURT CLERK
BEVERLY JACON	ASSESSOR'S SECRETARY
LINDA HAMM	BUILDING DEPARTMENT SECRETARY/ZONING BOARD OF APPEALS SECRETARY/PLANNING BOARD SECRETARY
STEVEN SMEAD	CHAIRMAN BOARD OF ASSESSMENT REVIEW
CHRISTOPHER EGGLESTON	LANDFILL ATTENDENT
RICHARD BATES	LANDFILL ATTENDENT
JAMES YATTAW	LANDFILL ATTENDENT

Present: Richard B. Lucia, Supervisor
Charles Brown, Councilman
Edward Byrnes, Councilman
Jeffrey Collura, Councilman
Joshua Halliday, Councilman
Rose E. Farr, Town Clerk
Shawn Eggleston, Highway Superintendent
Robert Hafner, Town Counsel

Excused: Leon Hickok, Code Enforcement Officer

Public Present: Tim Halliday and Matt Rogers

After roll call, Pledge of Allegiance and prayer the following business was conducted:

RESOLUTION #2
APPROVAL OF MINUTES

A motion was made by Councilman Halliday seconded by Councilman Brown and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the minutes for December 18th, 2014 and January 12th, 2015 be approved.

Cherie Bovee

Supervisor Lucia told the board that Mrs. Bovee and her father had been in to see him about her property on Main Street. The property is both in the Village and Town of Corinth. They told the Supervisor that the Village has agreed to provide water and sewer to the property if the Town adopts a water district. He said he was told today that the Village also requires that the Town adopt a sewer district.

He asked the board if he could tell Mrs. Bovee that the Town would adopt a water district. Attorney Hafner went over exactly what is needed to consider a water district. Attorney Hafner said he had not heard about the sewer district and he would have to look into this and get back to the board. He told the board that the first step is for Mrs. Bovee to file a map plan and report prepared by a licensed engineer with the Town Clerk. He said then the Town Clerk gets copies to the board, the town attorney and the town's engineer for their review. He said after all have reviewed and are satisfied a public hearing must be scheduled and it is subject to permissive referendum with legal notices being published in the newspaper and at least thirty days must expire before a final order can be done. He said that in most towns the applicant is responsible for all the Town's fees including attorney and engineering.

The board told the Supervisor that he could notify Mrs. Bovee that they were open for review of a water district but they would have to wait for the Town attorney's research and recommendations on the sewer.

Matt Rogers, Chairman of the Village Planning Board, told the board that Mrs. Bovee was supposed to be at their meeting. He said that Mrs. Bovee had appeared before the Town Planning Board and the Village Planning Board and the Town had agreed to take Lead Agency.

Timothy Halliday asked the board if they weren't leaving it open for other people to request a water district. The board told him that each request is handled on its own.

Supervisor Lucia gave each board member literature from USI regarding Frozen Pipes.

Supervisor Lucia said the following are on file in his office:

- Mortgage Tax Report \$3,097.00
- New Rail Mail

Administrative Solutions

Michelle DeGermo, Sandy Hart and Jim Hart of Administrative Solutions appeared before the board to request that they be allowed to prepare a grant application for CDBG and an Affordable Housing Grant on behalf of the Town. Michelle said that they would charge \$500.00 per grant to apply and if the Town received the grants they would be paid through the grants for any additional work they do.

RESOLUTION #3

HIRE ADMINISTRATIVE SOLUTIONS

A motion was made by Councilman Brown, seconded by Councilman Byrnes and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLUTION AUTHORIZING CONSULTING SERVICES

WHEREAS, the Town Board of Trustees finds it in the best interests of the Town to retain the services of a consulting firm for the purpose of technical assistance in carrying out various tasks (i.e., Program Administration, Project Delivery, Compliance Management, etc.) for the Community Development Block Grant (CDBG) and Affordable Housing Corporation (AHC) funding for which the Town will submit a 2015 application; and

WHEREAS, Administrative Solutions (formerly Marvin & Company) has proven to be qualified and capable of providing these services through previous administration of similar funding for the Town; and

WHEREAS, Administrative Solutions has agreed to provide these services as requested by the Town for the fee specified in their Proposal; and

WHEREAS, Administrative Solutions is not currently under contract to provide services to the Town beyond specific activities funded by a designated grant source; now, therefore, be it

RESOLVED, that the Town agrees to approve the expenditure of grant funds (if awarded) for provision of technical assistance and consulting services by Administrative Solutions as required to carry out activities as applicable for each designated funding source.

RESOLUTION #4
HIRE ADMINISTRATIVE SOLUTIONS

A motion was made by Councilman Brown, seconded by Councilman Byrnes and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

**RESOLUTION AUTHORIZING APPLICATION FOR A
HOUSING REHABILITATION GRANTS**

WHEREAS, the Board of Trustees finds it in the best interests of the Town to seek grant funding for community revitalization in a target area that incorporates the Town of Corinth, excluding the Village of Corinth; and

WHEREAS, the Community Development Block Grant (CDBG) and Affordable Housing Corporation (AHC) Programs provide funding for such projects to municipal applicants; and

WHEREAS, the Town has determined a Housing Rehabilitation Program to be in the best interest of supporting community and economic revitalization in the target area; and

WHEREAS, the Housing Rehabilitation Program will help support continued sustainable economic growth in the community by alleviating pockets of blight throughout the residential areas in all three participating municipalities; now, therefore, be it

RESOLVED, that the Town of Corinth has agreed to submit CDBG and/or AHC applications, and as such the Supervisor is hereby designated as the representative for the grants and is further authorized to sign such documentation and provide such information as may be required for timely completion of the applications.

RESOLUTION #5
SET PUBLIC HEARING

A motion was made by Councilman Byrnes, seconded by Councilman Halliday and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the Town of Corinth set a Public Hearing on the CDBG Program for January 29, 20`5 at 4:40PM.

RESOLUTION #6

ADJOURN BILL PAYING UNTIL JANUARY 22, 2015

A motion was made by Councilman Halliday, seconded by Councilman Byrnes and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the regular bill paying meeting scheduled for today be rescheduled to January 22, 2015.

RESOLUTION #7

ASSOCIATION OF TOWNS

A motion was made by Councilman Halliday, seconded by Councilman Byrnes and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the Town of Corinth appoint Supervisor Richard Lucia as voting Delegate for the Association of Towns School and Town Clerk Rose Farr as Alternate Delegate.

The following are on file in the Supervisor's office:

- Landfill Report
- Saratoga County Office of Emergency Management Newsletter
- Letter from NYMIR
- Saratoga County Industrial Agency Minutes for November and December
- Tomahawk News
- Thank You from Linda Hamm
- Town of Corinth Train Depot and Platforms Kick Off Meeting Minutes
- Saratoga County EMS Council minutes for December
- Senior Sentinel
- Assessor's Report
- Saratoga County Fire Advisory Board minutes
- APA Meeting Agenda for January

Supervisor Lucia read the following letter into the record from Corinth Central School Superintendent Starr:

CORINTH CENTRAL SCHOOL DISTRICT

105 OAK STREET

CORINTH, NEW YORK 12822

WWW.CORINTHCSD.COM

Lisa Meade
Middle School Principal/ Director of Special Education
Phone 654-9005, ext. 3412
Fax 654-2129
E-mail meadel@corinthcsd.com

Daniel R. Starr, Ed.D., Superintendent
Phone (518) 654-2601
Fax (518) 654-6266
E-mail starrd@corinthcsd.com

Brian Testani
High School Principal
Phone 654-9005, ext. 3431
Fax 654-6132
E-mail testanib@corinthcsd.com

John Hales
Business Administrator
Phone (518) 654-9000
Fax (518) 654-6266
E-mail halesj@corinthcsd.com

Jennifer Ross-Steimle
Elementary Principal
Phone 654-2960, ext. 1
Fax 654-6235
E-mail steimlej@corinthcsd.com

January 7, 2015

Supervisor Richard Lucia
600 Palmer Ave.
Corinth, NY 12822

Dear Dick,

School districts across New York, including Corinth, are making cuts to educational programs as we adjust to rising costs that are outpacing revenue. I strongly feel that we must provide each and every child with the resources they need to be successful. That is why I am asking for your continued support of our schools. We appreciate your hard work and commitment to serving this community and our school district. I hope we can continue to work together this year to further the educational mission of schools in the region, and particularly here at home.

Our agenda as Superintendents is 3-fold:

4. Reform the state aid distribution system to provide for more equity.
5. Eliminate the Gap Elimination Adjustment (GEA) by the 2015-16 fiscal year.
6. Maintain the interest rate used in state building aid calculations for a capital project at the level in use by the state when the capital project was originally bonded.

In addition, I invite you and your Board to attend an important event in Saratoga Springs this winter as we highlight the needs of our students and our public schools. Corinth will have a team at the **Stand Up for Upstate Schools** regional advocacy event on **Thursday, January 22**, in the **Saratoga Springs High School Auditorium**, 1 Blue Streak Blvd., Saratoga Springs. The feature of the evening will be a panel discussion with broadcast journalist **Susan Arbetter** serving as the moderator and involving the following:

- **Nicole Clarke**, a parent from Galway Central School District
- **Dr. Kristine Duffy**, president of SUNY Adirondack
- **Allison Lanfear**, a senior from Warrensburg Central School District
- Robert Lowry, deputy director for advocacy and communication with the New York State Council of School Superintendents
- Peggy Murphy, director of Human Resources, facility security officer and corporate secretary for Espey Mfg. & Electronics Corp. in Saratoga Springs
- An executive from **GLOBALFOUNDRIES**
- **A teacher** to be determined

The event will begin at **6 p.m.** As our representative and strong ally, I hope you can join us there.

I appreciate your consideration of the above points, and look forward to seeing you at the Stand Up for Upstate Schools regional advocacy event. If you will be able to attend, your RSVP is requested by calling (518) 654-2601. Thank you for supporting us and for your continued service to this community.

Best Regards,

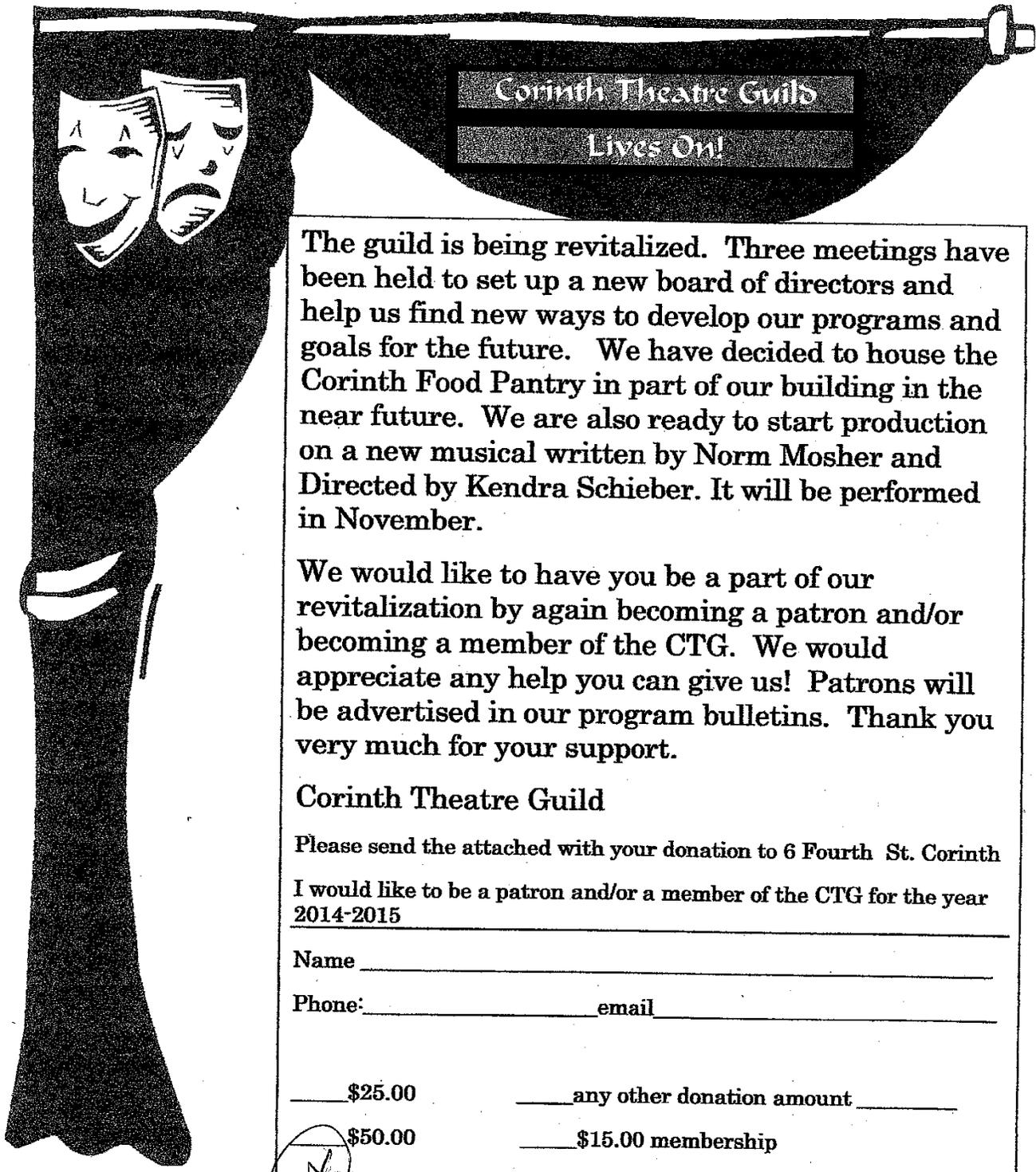


Daniel Starr, Ed.D.

OUR FOCUS IS LEARNING

Supervisor Lucia read the following letter from the Corinth Theatre Guild:

Jan. 12, 2015



Corinth Theatre Guild
Lives On!

The guild is being revitalized. Three meetings have been held to set up a new board of directors and help us find new ways to develop our programs and goals for the future. We have decided to house the Corinth Food Pantry in part of our building in the near future. We are also ready to start production on a new musical written by Norm Mosher and Directed by Kendra Schieber. It will be performed in November.

We would like to have you be a part of our revitalization by again becoming a patron and/or becoming a member of the CTG. We would appreciate any help you can give us! Patrons will be advertised in our program bulletins. Thank you very much for your support.

Corinth Theatre Guild

Please send the attached with your donation to 6 Fourth St. Corinth

I would like to be a patron and/or a member of the CTG for the year 2014-2015

Name _____

Phone: _____ email _____

_____ \$25.00 _____ any other donation amount _____

_____ \$50.00 _____ \$15.00 membership

\$100.00

RESOLUTION #8

DONATE TO CORINTH THEATRE GUILD

A motion was made by Councilman Collura, seconded by Councilman Halliday and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the Town of Corinth send One Hundred Dollars (\$100.00) to the Corinth Theatre Guild.

Supervisor Lucia gave each member of the Town Board a list of hours and job description for the three ladies working in his office.

Supervisor Lucia told the board that the bus fare for the trip to Association of Towns was \$49.00 each payable to the Town of Corinth. He said the town pays for the employee but the spouse/friend must pay their own fare.

TOWN ATTORNEY

Attorney Hafner told the board that he had reviewed the Recycling Agreement and everything legally looked good. He told the board that paragraph 17 speaks about insurance and they should make sure that the County gets the Town a copy of their insurance for the Town Attorney to review and the Town gets the County a copy of their insurance for the County attorney to review.

RESOLUTION #9

AUTHORIZE SUPERVISOR TO SIGN INTERMUNICIPAL RECYCLING AGREEMENT

A motion was made by Councilman Collura, seconded by Councilman Halliday and the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

RESOLVED that the Supervisor is hereby authorized to sign the Intermunicipal Recycling Agreement with Saratoga County.

TOWN ATTORNEY (Continued)

Attorney Hafner reported on bulletin Code Enforcement Officer Hickok received regarding the Uniform Fire and Prevention Code regarding the time to correct a defect. He said that the code now reads a specific 30 days for a defect to be fixed. He said that this should be used from this point forward and the Town of Corinth Code Chapter 75 will have to be amended by local law which his office will prepare the papers for.

The following reports are on file in the Supervisor's office:

- Town Clerk
- Highway
- Animal Control
- Building Inspector
- Justices
- Planning Department
- Zoning Board – No Meeting
- Senior Center

Public Input

None

Town Board

Councilman Collura

Councilman Collura update the board on the reservoir property.

Councilman Collura wished Linda Hamm the best.

Councilman Brown

Councilman Brown stated that there would be no Emergency Management meeting this month.

Councilman Halliday

Nothing

Councilman Byrnes

Councilman Byrnes also wished Linda Hamm the best and said that she was in his thoughts and prayers. Councilman Byrnes also wished everyone a Happy New Year.

Town Clerk

Town Clerk Farr said her office has been very busy collecting taxes.

Highway Superintendent

Highway Superintendent Eggleston said that if he was to have somebody working at the recycling by February 1st he thought he should start now. He said he thought two part-time people in case one got sick.

The organizational meeting of the Town Board of the Town of Corinth was held January 8, 2014 at the Town Hall commencing at 7:00 PM.

RESOLUTION #10
MOTION TO ADOPT ORGANIZATIONAL
RESOLUTION AS PRESENTED

A motion was made by Councilman Brown, seconded by Councilman Halliday the following Organizational Resolutions #11 through #80 as presented were approved, except as follows:

Richard Lucia – abstains from Resolutions #11, #12, #23 for Brian Lucia and yes for all the rest, and #38

Councilman Brown – abstain from Resolution #15 and #46

Councilman Halliday - abstain from Resolution #26

Resolution #14 each councilman abstained for their own salary

Roll Call: Richard Lucia - yes
Charles Brown - yes
Edward Byrnes - yes
Jeffrey Collura - yes to everything except Resolution #78
regarding Workplace Violence
Joshua Halliday - yes

Carried: 5 – Yes
0 – Noes

RESOLUTION #11
SUPERVISOR’S SALARY

BE IT RESOLVED, that the salary of Supervisor Richard B. Lucia at \$27,757.00.00 for the year 2015.

RESOLUTION #12
BUDGET OFFICER

BE IT RESOLVED, that Richard B. Lucia be named Budget Officer for the year 2015, at a salary that remains the same of \$3,137.00 for the year 2015.

RESOLUTION #13
JUSTICE SALARY

BE IT RESOLVED, that the salaries of the Town Justices Ambrose F. Clothier and Lane J. Schermerhorn be set at \$16,089.00 each for the year 2015.

RESOLUTION #14
COUNCILMAN'S SALARIES

BE IT RESOLVED, that the salary of Councilmen Charles Brown be set at \$7,789.00 (which includes \$1,200.00 for Emergency Management Coordinator); the salary for Edward Byrnes, and Joshua Halliday each be set at \$6,589.00 and Jeffrey Collura remain at \$6,334.00 the year 2015.

RESOLUTION #15
DEPUTY SUPERVISOR

BE IT RESOLVED, that Councilman Charles Brown be named Deputy Supervisor at a salary of \$1,194.00 for the year 2015.

RESOLUTION #16
HIGHWAY SUPERINTENDENT SALARY

BE IT RESOLVED, that the Town Highway Superintendent Shawn Eggleston's salary be set at \$58,691.00 for the year 2015.

RESOLUTION #17
SOLE ASSESSOR'S SALARY

BE IT RESOLVED, that Tina Dimitriadis be named as Sole Assessor at a salary, that remains the same, of \$48,000.00 for the year 2015 plus paid health insurance for One (1) person for the remainder of her (6) year contract.

RESOLUTION #18
ASSESSOR'S OFFICE SECRETARY'S
SALARY

BE IT RESOLVED, that the Assessor's office will have regular hours at which time there will be an Assessor's Office Secretary to help the public. This secretary will be Beverly Jacon an hourly salary of \$13.18 an hour for actual time worked or benefited time earned for the year 2015.

RESOLUTION #19
TOWN HALL CUSTODIAN'S AND BUILDING AND GROUNDS
KEEPER'S SALARY

BE IT RESOLVED, that the salary for the Custodian and Grounds Keeper, Mark Deuel will be \$18.87 per hour for actual time worked or benefited time earned for the year 2015, and

BE IT RESOLVED, that the salary building Maintenance person, Zen Baudoux,IV will be \$19.89 per hour for actual time worked or benefited time earned for the year 2015; and

BE IT FURTHER RESOLVED, that Emergency Part-Time Town Hall Custodial Help be paid \$10.71 per hour for the year 2015.

RESOLUTION #20
TOWN COUNSEL

BE IT RESOLVED, that Miller, Mannix, Schachner & Hafner, LLC. be named Town Counsel at a contract of \$30,000.00 for the year 2015.

RESOLUTION #21
ZONING BOARD OF APPEALS STIPEND

BE IT RESOLVED, that the Chairman of the Zoning Board of Appeals be paid a stipend of Seventy and 40/100 Dollars (\$70.40) per meeting that is attended, on a quarterly basis, for the year 2015 and the Zoning Board of Appeals Members

receive a stipend of Fifty-Three and 48/100 (\$53.47) for each meeting attended, again on a quarterly basis, and

BE IT FURTHER RESOLVED that the following are the names and the terms of the members of the Zoning Board of Appeals:

William Clarke – 4 years – Chairman
Glenn Tearno - 3 years
Jeffrey Fedor - 1 years
Sigrid Koch - 5 year

RESOLUTION #22
ATTORNEY FOR ZONING BOARD OF APPEALS

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Zoning Board of Appeals for the year 2015, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Zoning Board of Appeals meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting for the year 2015.

RESOLUTION #23
MACHINE OPERATORS' AND LABORERS' SALARY

BE IT RESOLVED, that the salary of machine operators in the Town of Corinth be set at \$20.81 per hour, and the salary of laborers in the Town of Corinth be set at \$18.62 per hour both plus longevity of 5 cents per hour after five years service, and an additional 5 cents per hour after ten years of service, and an additional 5 cents per hour after fifteen years of service for the year 2015.

BE IT FURTHER RESOLVED, that the following is a list of the individual highway employees and their hourly rate of pay not including longevity:

Jason Lent (MEO)	\$21.23
John Mann Jr.(MEO/Mechanic)	\$21.23
Kevin Mann (Welder/MEO)	\$21.23
Joseph Marcotte (MEO)	\$21.23

Wade Holmes (MEO)	\$21.23
Jason DeLong (MEO)	\$21.23
Robert DeLong (MEO)	\$21.23
Adam Vincent	\$21.23
Christopher Eggleston (Full time Weigh Master)	\$16.98
Richard Bates (Part-time Weigh Master)	\$11.91
James Yattaw (Part-time Weigh Master)	\$11.91
Brian Lucia (Cleaner)	\$11.56

RESOLUTION #24
EMERGENCY HELP

BE IT RESOLVED that the Emergency Highway Help for the Town of Corinth be set at a salary of \$11.44 per hour for the year 2015 and

BE IT FURTHER RESOLVED that Summer Highway Help for the Town of Corinth be set at a salary of \$10.25 per hour for the year 2015.

RESOLUTION #25
SUPERVISOR'S ACCOUNT CLERK/TYPIST

BE IT RESOLVED, that Cherie DeLancey be appointed Account Clerk/Typist at an hourly salary of \$14.28 an hour for actual time worked up to twenty-four (24) hours a week for the year 2015.

BE IT FURTHER RESOLVED, that Amanda Dearborn be appointed Account Clerk/Typist and Fixed asset Coordinator at an hourly salary of \$13.18 an hour for actual time worked up to Twenty (20) hours a week for the year 2015.

RESOLUTION #26
BOOKKEEPER

BE IT RESOLVED, that Kate Halliday be appointed Bookkeeper at an hourly rate of \$20.81 an hour, full time with a minimum of 34 hours and a maximum of 37-1/2 hours and without health insurance at this time, for the year 2015.

RESOLUTION #27
COURT CLERK

BE IT RESOLVED, that Deborah Elms be appointed Town of Corinth Court Clerk at an hourly rate of pay of \$22.28 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2015.

RESOLUTION #28
DEPUTY COURT CLERK

BE IT RESOLVED, that Colette Straight be appointed Deputy Court Clerk at an at an hourly rate of pay of \$13.18 an hour for 30 hours per week to be disbursed on an hourly basis for actual time worked plus benefits for the year 2015.

BE IT FURTHER RESOLVED, that Stachia Wagner be appointed Deputy Court Clerk for vacation and sick time at the hourly rate of \$13.18 per hour for the year 2015. She will work up to three (3) days per week.

RESOLUTION #29
TOWN CLERK'S SALARY

BE IT RESOLVED, that the salary of Town Clerk Rose E. Farr be set at \$34,224.00 for the year 2015.

RESOLUTION #30
DEPUTY TOWN CLERK

BE IT RESOLVED, that the Town Clerk be authorized to appoint Joan Smead as First Deputy Town Clerk at an hourly rate of \$13.18 per hour as needed for the year 2015.

RESOLUTION #31
REGISTRAR OF VITAL STATISTICS

BE IT RESOLVED, that the Town Clerk Rose E. Farr, be appointed Registrar of Vital Statistics at a salary of \$1,693.00 for the year 2015.

RESOLUTION #32
COLLECTOR OF TAXES

BE IT RESOLVED, that Rose E. Farr be named Collector of Taxes for the year 2015 with a salary of \$7,756.00.

RESOLUTION #33
SENIOR CITIZEN DIRECTOR

BE IT RESOLVED, that Laurie Crossman shall be named Director of the Corinth Senior Citizens Center Program for the year 2015 at a salary of \$35,830.00 and the person substituting for the Director be paid the hourly rate of \$13.18 per hour.

BE IT FURTHER RESOLVED, that Ida Hicks shall be named van driver and will be paid the hourly rate of \$13.18 per hour for the year 2015. The person substituting for the van driver will be paid \$10.76 per hour.

RESOLUTION #34
ANIMAL CONTROL OFFICER

BE IT RESOLVED, that Delbert Clothier shall be named Town of Corinth Animal Control Officer at a salary of \$75.25 per day plus full benefits for the year 2015 and \$11.44 per hour weekends during the year 2015 and holidays on the honor system, and

BE IT FURTHER RESOLVED, that Alicia Floud be named Deputy Animal Control Officers at a salary of \$60.88 per day and \$11.44 per hour weekends as needed when Animal Control Officer is absent on the honor system for the year 2015. Mr. Clothier is also appointed to dispose of road kill animals at the rate of \$17.00 per carcass, and

BE IT FURTHER RESOLVED, that the person on call on Saturday, Sunday and holidays will also be paid Thirty-one and 17/100 Dollars (\$31.17) per day for the year 2015.

RESOLUTION #35
BUILDING INSPECTOR, CODE ENFORCEMENT OFFICER AND
ZONING ADMINISTRATOR

BE IT RESOLVED THAT Leon Hickok. be named full-time Building Inspector/ Code Enforcement Officer and Zoning Administrator for the Town of Corinth at a salary of \$33,747.00 plus benefits for the year 2015 and \$4,740.00 as Zoning Administrator for the year 2015.

RESOLUTION #36
ATTORNEY FOR PLANNING BOARD

BE IT RESOLVED that Martin Pozefsky be appointed attorney for the Planning Board for the year 2015, and be it further

RESOLVED that the attorney be paid Four Hundred Dollars (\$400.00) for each Planning Board meeting he attends and Two Hundred Dollars (\$200.00) if he does not attend a monthly meeting.

RESOLUTION #37
PLANNING BOARD CHAIRMAN STIPEND

BE IT RESOLVED that the Chairman of the Planning Board be paid a stipend of \$70.40 per meeting that is attended, plus \$75.00 per month for work performed at home, on a quarterly basis, for the year 2015 plus telephone charges while on town business only and the Planning Board Members receive a stipend of \$53.09 for each meeting attended, again on a quarterly basis.

BE IT FURTHER RESOLVED that the members of the Planning Board served as board members for the following terms:

Louise Reed	-	2 years
Joan Beckwith	-	5 year
Philip Giordano	-	4 years
Althea Rivette	-	3 years
Calvin E. Butler	-	1 year - Chairman
Daniel Willis	-	Alternate

RESOLUTION #38
BUILDING DEPARTMENT CLERICAL
AND ZONING BOARD OF APPEALS/PLANNING BOARD SECRETARY

BE IT RESOLVED that Linda Hamm be named Building Department Secretary, Zoning Board of Appeals Secretary and Planning Board Secretary at a combined hourly salary of \$15.68 per hour including all jobs to be disbursed on an hourly basis for actual time worked or benefited time earned plus full time benefits for so long as this position remains at full time status.

RESOLUTION #39
TOWN BOARD'S MEETING WITH PLANNING BOARD AND ZONING
BOARD OF APPEALS

BE IT RESOLVED that the Town Board will meet with the Planning Board and Zoning Board of Appeals twice a year as follows:

- The Town Board will meet separately with the Planning Board and Zoning Board of Appeals once in early Fall and once in late Winter 2015.

RESOLUTION #40
YOUTH COMMISSION CHAIRMAN

BE IT RESOLVED that Craig Falkenbury be appointed as Youth Commission Chairman for the Town of Corinth for the year 2015 a salary of \$1,754.00. The Village of Corinth also pays Craig Falkenbury compensation for this.

RESOLUTION #41
BOARD OF ASSESSMENT REVIEW

BE IT RESOLVED that the Chairman of the Board of Assessment Review be paid the sum of Two Hundred Dollars (\$200.00) and the members be paid One Hundred Dollars (\$100.00) for the year 2015, and

BE IT FURTHER RESOLVED that the names of the members of the Board of Assessment Review and their terms are as follows:

William Clarke - 01/07/2010 to 09/30/2014

Steven Smead - 02/28/2013 to 09/30/2017 - Chairman
David R. Woodcock - 02/28/2013 to 09/30/2015
Gregory Berg - 10/01/2011 to 09/30/2016
George Knauer - 10/01/2013 to 09/30/2018

RESOLUTION #42
HIGHWAY FOREMAN

BE IT RESOLVED that Highway Superintendent Shawn Eggleston be authorized to appoint a Highway Foreman at his discretion as needed for the year 2015. The Foreman Position pays an additional 50 cents per hour during time served in that position.

RESOLUTION #43
TOWN HISTORIAN

BE IT RESOLVED that Rachel Clothier be named Town Historian for the year 2015 and to be paid a salary of \$1,000.00 and

BE IT FURTHER RESOLVED that Marcia Breakey be appointed Deputy Historian.

RESOLUTION #44
MUSEUM CURATOR

BE IT RESOLVED that Rachel Clothier be appointed Museum Curator for the year 2015 with a salary of \$1,000.00.

RESOLUTION #45
TOWN COURT ATTENDANT

Be it resolved that the Town appoint Robert Eggleston as court attendant and security for the year 2015 to be paid \$19.10 per hour to attend Court nights and

Town Board, Planning Board and Zoning Board of Appeals meetings as needed with a minimum of two hours per meeting.

RESOLUTION #46
EMERGENCY MANAGEMENT COORDINATOR

Be it resolved that the Town appoint Deputy Supervisor Charles Brown as Emergency Management Coordinator for the year 2015 with a salary of \$1,200.00 for the year 2015.

RESOLUTION #47
REGULAR MEETING NIGHTS

BE IT RESOLVED that the Town Board of the Town of Corinth shall meet on the second Thursday of every month at 7:00 P. M. A bill paying meeting will be held on the first and third Thursday of each month at 4:30 P.M. The first portion will deal with pending business, and public input. The Board will then adjourn the meeting into a bill paying session. For Vouchers to be paid that date they must be to the Town Clerk by 12:00 noon the Tuesday before bill paying meeting. When necessary there will also be a workshop meeting on the fourth Thursday of the month at 4:30 PM.

RESOLUTION #48

BE IT RESOLVED that Resolution #66 sets forth that full time Town Hall employees will work five days a week for a total of 37.5 hours per week except for the court that will work a total of 30 hours per week. Actual work hours may vary with flex time at the discretion of the Town Board or Supervisor.

RESOLUTON #49
OFFICIAL DEPOSITORY

BE IT RESOLVED that Saratoga National, the Corinth Branch, be designated as the official depository for all funds for the Town of Corinth for the year 2015.

RESOLUTION #50
OFFICIAL NEWSPAPER

BE IT RESOLVED that the Glens Falls Post Star be designated as the Official Newspaper of the Town of Corinth for the year 2015 and all legal ads be also sent to the Pennysaver.

RESOLUTION #51
INVESTMENT POLICY

BE IT RESOLVED that the Town Supervisor and/or the Deputy Supervisor be authorized to invest moneys not immediately needed as prescribed by the Town of Corinth's Investment Policy adopted December 28, 2005. A copy of said Investment Policy is on file in the Town Clerk's Office.

RESOLUTION #52
HIGHWAY SUPERINTENDENT EXPENDITURES

BE IT RESOLVED that the Town of Corinth Highway Superintendent be authorized to expend money according to a Procurement Policy adopted , 2014. Said Procurement Policy is on file in the Town Clerk's Office and the Town Clerk shall give a copy yearly to the department heads, and

BE IT FURTHER RESOLVED on motion of Councilman Halliday and seconded by Councilman Byrnes to waive the reading of the Procurement Policy since only the amounts have changed.

RESOLUTION #53
TOWN EXPENSES

BE IT RESOLVED, that any Town Department purchase must be according to the terms in the Procurement Policy adopted by the Town of Corinth on 2014. A copy of said Procurement Policy is on file in the Town Clerk's Office. A new Procurement Policy shall be forth coming in the month of January, 2015.

RESOLUTION #54
MONTHLY FINANCIAL REPORT

BE IT RESOLVED that the Town Supervisor be authorized to make monthly financial reports as prescribed by Article 4 Section 50F of the General Municipal Law. Each Member of the Town Board is to receive a copy of such report, and

BE IT FURTHER RESOLVED that the Town Board will be adopting a policy requiring the bookkeeper to produce the following three reports: Operating Statement, Balance Sheet and A Budget/Actual Comparison, along with a Fund Analysis on a monthly basis along with any notes or anecdotal information that will inform the Town Board.

RESOLUTION #55
TOWN BOARD COMMITTEES

BE IT RESOLVED that the Town Supervisor appoints the following persons listed on the following committees for the year 2015 and they will hereby work with and report on said committees at the Town Board meetings.

Emergency Management	Councilman Brown and Collura
Town Buildings and Lands	Councilmen Halliday and Collura
Town Roads	Councilmen Byrnes and Brown Highway Supt. Shawn Eggleston
Town/Village Relations (includes Fire Department)	Councilman Brown and Councilman Byrnes
Equalization and Assessment	Councilman Halliday and Councilman Collura
Town Youth Committee	Councilman Byrnes and Councilman Halliday

Town Insurance	Melanie Denno, Lori Hay, Town Board and Town Employees
Landfill	Councilmen Collura and Byrnes Highway Supt. Eggleston
Records Management Advisory Committee	Supervisor Lucia, Councilman Brown and Town Clerk Farr
Chaplain	Supervisor Lucia
Town Web Page	Steven Smead-Web Master
Senior Citizen Board	Councilman Brown
Advisor to County Youth Bureau & Senior Housing	Councilman Byrnes
Land Use/Zoning Liaison	Councilman Halliday
Advisory to County Fire Council	Raymond Bush

RESOLUTON #56
ASSOCIATION OF TOWNS & TRAINING

BE IT RESOLVED, that a maximum of five Town Officers be authorized to attend the Association of Towns meeting in New York City, the Town Supervisor, two Town Councilpersons, Town Clerk, Highway Superintendent and bookkeeper for the year 2015. If these people turn down his or her turn, the Supervisor may designate someone else who needs schooling. Necessary expenses will be a legal charge to the Town of Corinth, each person to be paid registration, travel to and from, hotel expenses, and a limit of \$350.00 to be followed by receipts. Also the Town Counsel may attend with the same expenditures every other year and the Planning Board Attorney with partial expenses of \$350.00.

RESOLUTION #57
PARAMEDICS

BE IT RESOLVED that the Town of Corinth hire paramedics at an hourly rate of \$19.10 and a paramedic director at the annual salary of \$18,720.00 for the year 2015. Expense accounts must be by itemized vouchers; and

BE IT FURTHER RESOLVED that full time paramedics will be paid \$21.61 an hour after their 90 day probationary period.

RESOLUTION #58
VILLAGE FIRE PROTECTION

BE IT RESOLVED that the Town Board of the Town of Corinth and the Village of Corinth duly enter into a contract for fire protection to said district of the Town of Corinth upon terms and provisions set forth, amount of said contract for the year 2015 is \$319,573.00. A copy of said contract to be filed in the office of the Town Clerk.

RESOLUTION #59
WATER RENT PENALTY

BE IT RESOLVED, that the Town of Corinth, after the end of the month in which the water rent is due, shall charge a 5% penalty for late payment of water rent for the first month, and 2% additional each month thereafter, for late payment of water rents for Eastern Avenue, Dorset Drive, Tranquility Estate and Passarelli Water Districts up to a total of 10% penalty for the year 2015.

RESOLUTION #60
BUDGET APPROPRIATIONS

BE IT RESOLVED that except as authorized by law, no officer, board (does not mean Town Board), department, or commission shall incur any liability or enter into any contract without its provision, therefore shall have been made in the annual

budget, and in case, in excess of the amount appropriated for such year, and

BE IT FURTHER RESOLVED that pursuant to Section 117 of Town Law of New York State, any contract, verbal or written, and in violation of this section shall be null and void as to the Town and no money belonging to the Town shall be paid therefore, and

BE IT FURTHER RESOLVED that if funds appropriated for a particular Town Department are completely depleted before the close of a fiscal year, no further expenditures shall be made for liabilities incurred for that Department unless the amount of the appropriation is increased by the town board, and funds are available to finance the increase, and

BE IT FURTHER RESOLVED that each Elected Official and Employee, paid and non-paid, shall be given a certified copy of this resolution by the Town Clerk.

RESOLUTION #61
HEALTH OFFICER

BE IT RESOLVED that George Siniapkin, MD shall be named Health Officer for the Town of Corinth for the year 2015.

RESOLUTION #62
CORINTH FREE LIBRARY

BE IT RESOLVED that the Town of Corinth shall contribute \$14,790.00 for the year 2015 to the Corinth Free Library.

RESOLUTION #63
PAY PERIODS

BE IT RESOLVED that all wages of all Town Employees be paid on a bi-weekly basis for the year 2015.

RESOLUTION #64
TOWN ENGINEERS

BE IT RESOLVED that Clough Harbour & Associates and LA Group be named Town Engineers on an as needed basis, and

BE IT FURTHER RESOLVED that the Town Supervisor can seek other local qualified engineers for some areas of work.

RESOLUTION #65
INDEPENDENT AUDITORS

BE IT RESOLVED that Thomas Bodden be appointed as Independent Auditor for the Town of Corinth for the year 2015 at a fee of \$515.00 per month flat rate and \$37.50 per trip mileage pursuant to his contract with the Town of Corinth.

RESOLUTION #66
MEMORANDUM OF UNDERSTANDING

BE IT RESOLVED that the annual memorandum of understanding including culverting, bridge repairs, channel clearing and/or realignment of streams for a distance of 100 feet or less, be entered into with the Regional Office of the Department of Environmental Conservation under Article 15 of the Environmental Conservation Law.

RESOLUTION #67
LANDFILL CLOSURE PROVISION

BE IT RESOLVED that the Town Supervisor be authorized to sign any D.E.C. mandates on Landfill Closure that may come about.

RESOLUTION #68
SMOKING AREAS

BE IT RESOLVED that the Corinth Town Hall is a NO SMOKING HALL other than designated smoking area. This area is outside. All smoking to be done at least twenty (20) feet away from the doorways. Also all breaks are to be taken on premises.

BE IT RESOLVED that smoking breaks need to be limited to two (2) 15 minute breaks per day. The recommended times for these breaks are 10:00 AM and 2:00 PM. These breaks must be limited to two (2) per day. These breaks are to be staggered by personnel so someone is in the building to cover each office and not everyone is out of the building at once. A copy of this resolution shall be given to each person working in the Town Hall and will be enforced. Those violating the designated breaks could be docked time.

RESOLUTION #69
HOSPITAL RECORDS

BE IT RESOLVED that fees for obtaining old hospital records will be a search fee of \$5.00 and 25 cents each for a copy, plus postage and handling for a patient's own request, a legal request will have a \$15.00 search fee, and a 25 cents per copy, plus postage and handling. A patient is urged to sign out his or her own records to keep.

BE IT FURTHER RESOLVED that Donna Balcom be appointed as ARH Records Manager at the rate of \$15.00 per hour for hours spent in this capacity.

RESOLUTION #70
COMMITTEE CHAIRMAN

BE IT RESOLVED that committees working for the Town of Corinth listed below will be continued and the persons listed below will serve as Chairman of said Committees for a term of one year each, up for re-appointment each year.

Planning Board

C. Eric Butler

Zoning Board of Appeals	William Clarke
Assessment Board of Review	Steven Smead
Landfill C & D	Jeffrey Collura
Scenic Rail	Richard Lucia
County Senior Advisory Committee	John Randall
County Fire Advisory Board	Raymond Bush
County Youth Board	Edward Byrnes

RESOLUTION #71
DEPUTY HIGHWAY SUPERINTENDENT

BE IT RESOLVED the Town Board appoint Robert DeLong to be Deputy Highway Superintendent and assume the duties of that office when the Highway Superintendent (Shawn Eggleston) is absent in 2015.

RESOLUTION #72
OTHER PRACTICES

BE IT RESOLVED the Town Hall Business Hours will be as follows:

Monday through Wednesday	-	7:30 AM to 4:00 PM
Thursday	-	8:00 AM to 4:00 PM
Friday	-	8:00 AM to Noon

Justice Court hours will be the same except they will be open on Friday from 7:30 AM to Noon.

BE IT FURTHER RESOLVED that the Town Board requests Town Hall employees to dress accordingly for an office job serving the public. Jeans and sneakers may be worn only on dress down day. (Friday)

RESOLUTION #73
TOWN HALL EMERGENCY CLOSURE

BE IT RESOLVED that in the event of an emergency closure due to inclement weather. All employees scheduled to work at that given time will be compensated for any time off. Any employee not scheduled to be at work at the time of closure will not be compensated in any way.

RESOLUTION #74
PETTY CASH FUND

BE IT RESOLVED that there be established a petty cash fund in the Bookkeeper's office of \$100.00 for the year 2015, for use in small items such as extra postage, miscellaneous and such.

RESOLUTION #75
CODE OF ETHICS

BE IT RESOLVED that each and every employee of the Town of Corinth receive a copy of the adopted Town of Corinth Code of Ethics by the Town Clerk.

RESOLUTION #76
CODE OF ETHICS

On motion made by Councilman Brown and seconded by Councilman Halliday the reading of the Code Of Ethics is hereby waived.

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
 Nays 0

SECTION 1: Pursuant to the provisions of Section 860 of the General Municipal Law, the Town Board of the Town of Corinth recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this resolution to promulgate these rules of ethical conduct for the officers and employees of the Town of Corinth. These rules shall serve as a guide for official conduct of the officers and employees of the Town of Corinth. The rules of ethical conduct of this resolution as adopted, shall not conflict with, but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal offices and employees.

SECTION 2. DEFINITIONS: (a) Municipal officers or employees means an officer or employee of the Town of Corinth, whether paid or unpaid, including members of any administrative board or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a chief engineer or assistant chief engineer.

(B) Interest” means a pecuniary or material benefit accruing to a municipal officer or employee unless the context otherwise requires.

SECTION 3. STANDARD OF CONDUCT: Every officer or employee of the Town of Corinth shall be subject to and abide by the following standards of conduct:

(a) GIFTS: He shall not directly or indirectly, solicit any gift or accept or receive any gift having a value of Seventy-five Dollars (\$75.00), whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence or could be reasonably expected to influence him, in the performance of his official duties or was intended as a reward for any official action on his part.

(b) CONFIDENTIAL INFORMATION: He shall not disclose confidential information acquired by him in the course of his official duties or use such information to further his personal interest.

(c) REPRESENTATION BEFORE ONE’S OWN AGENCY: He shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer. Member or employee of any municipal agency which he has jurisdiction or which has power to appoint any member, officer or employee.

(d) REPRESENTATION BEFORE ANY AGENCY FOR A CONTINGENT FEE: He shall not receive or enter into any agreement, expressed or implied for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees at any time of fees based upon the reasonable value or the services rendered.

(e) DISCLOSURE OF INTEREST IN LEGISLATION: To the extent that he knows thereof, a member of the Town Board and any officer or employee of the Town of Corinth, whether paid or unpaid, who participates in the discussion gives official opinion to the Town Board on any legislation before the Town Board shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

(f) INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES: He shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with his official duties

(g) PRIVATE EMPLOYMENT: He shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his official duties.

(h) FUTURE EMPLOYMENT: He shall not, after termination of service or employment with such municipality, appear before any board or agency of the Town of Corinth in relation to any case, proceeding or application in which he personally participated during the period of his service or employment which was under his active consideration.

SECTION 4: Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee or any claim, account, demand or suit against the Town of Corinth, or any agency thereof on behalf of himself or

any member of his family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

SECTION 5: DISTRIBUTION OF CODE OF ETHICS. The Supervisor of the Town of Corinth shall instruct the Town Clerk to distribute a copy of this Code of Ethics to every officer and employee of the Town of Corinth within thirty (30) days after the adoption of this resolution. Each officer or employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his office or employment.

SECTION 6. PENALTIES In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

SECTION 7. EFFECTIVE DATE This resolution shall take effect January 1, 2011.

RESOLUTION #77
CORINTH INDUSTRIAL AGENCY APPOINTMENTS

BE IT RESOLVED that the Town of Corinth hereby appoints the following people for the following terms to the Corinth Industrial Agency:

B. Beverly Towers –1 year – 2011-2014
Melanie Denno - 2 years – 2011-2015
Brenda Peris - 3 years – 2011-2016
Richard B. Lucia - 4 years - 2013-2017

RESOLUTION #78
TOWN OF CORINTH BENEFITS FOR FULL TIME EMPLOYEES

On motion made by Councilman Halliday and seconded by Councilman Brown the reading of the Town of Corinth Benefits for Full Time Employees is hereby waived.

ADOPTED Ayes 4 Lucia, Brown, Byrnes, and Halliday
 Nays 0

I. WAGE COMPENSATION:

- A. Hourly rate for Town hourly employees and yearly annual salary for appointed employees shall be established by the Town Board annually.
- B. Full time employment should be defined as 40 hours per week for the Highway Department and 37-1/2 hours per week for Town
 - 1. Highway Department employees and full time paramedics shall be paid time and one half for any hours worked in excess of forty hours per week. The need for employees to work overtime will be decided on a daily basis and will be authorized by the Superintendent of Highways and Paramedic Director.
- C. All full time and part time employees of the Town of Corinth will be paid a longevity of 5 cents per hour after five years consecutive service, and an additional 5 cents per hour after ten years of consecutive service, and an additional 5 cents per hour after fifteen years of service for the year 2015. This will not include elected officials.
- D. According to State Law regardless of the defined full time hours, overtime will only be paid after the employee has worked 40 hours or 10 hours per day.
- E. All full time employees will receive eight (8) hours pay for any holiday in the Town's List of Holidays. If the Holiday is worked, they will receive, time and one half for the hours worked that day, plus the eight (8) hours holiday pay.
- F. All personal and vacation time must be used by December 31st of the current year. Only sick time may be carried over to another year.

II – VACATION TIME

- A. Vacation time is based upon the following:
(All based on forty hours per week/5 days per week – highway)

(All based on 37-1/2 hours per week/5days per week – Town Hall employees)
(All based on 30 hours per week/4 days per week – Court employees)

Vacation Time, Holiday Time, Personal Time and Sick Time will be deducted in hourly increments.

After an anniversary date of 1 year; 5 years or 10 years vacations will be paid as follows:

1. Length of employment by Town 1-4 years = 2 weeks paid
2. Length of employment by Town 5-9 years = 3 weeks paid
3. Length of employment by Town 10+ years = 4 weeks paid

B. Vacation time is to be requested one (1) week in advance. In case of emergency, subject to the Department Head, an exception may be made.

All advance requests for time off must be made in writing on the Time-Off Request form and submitted first to the Department Head and thereafter to the Town Supervisor for final approval. Vacation time is not intended to be used to change the employee's normal work schedule.

III – FUNERAL LEAVE

Permanent-Full Time employees are eligible to three (3) days funeral leave for the death of the following: mother, father, sister, brother, spouse, significant other, child, grandmother, grandfather, mother-in-law, father-in-law, or the grandparent of the employee's spouse. These three (3) days must be sequential and include the date of the funeral.

IV – JURY DUTY

Permanent, full time employees will be paid the difference between his jury duty pay and his or her regular pay. Employees are to return to regular duties provided he or she has four or more hours left of his or her regular day.

V – HOLIDAYS

A. All permanent, full time employees shall have the following paid holidays (following Sararoga County):

- | | |
|-----------------------------------|--------------------------------------|
| 1. New Year's Day-01/01/2015 | 7. Columbus Day-10/12/15 |
| 2. Martin Luther King Day-1/19/15 | 8. Veterans Day-11/11/15 |
| 3. President's Day-2/16/15 | 9. Thanksgiving Day – 11/26/15 |
| 4. Memorial Day-05/25/15 | 10. Day after Thanksgiving -11/27/15 |
| 5. Fourth of July-07/03/15 | 11. Christmas – 12/25/15 |
| 6. Labor Day-09/07/15 | |

B. When Highway Department employees are called in on an emergency basis on a paid holiday, the employee would receive holiday pay plus time and one-half for the hours worked.

C. Employees must work the regular day before and after the holiday in order to receive holiday pay if scheduled to work.

VI – PERSONAL DAYS

Permanent, full time employees are entitled to two (2) days per year personal time. This time to be used within the year not accumulative.

VII – SICK LEAVE

All permanent, full-time employees of the Town accumulate one (1) day of sick leave per month, at the completion of the month. Sick leave may be used only in the event of the employee's own illness, or in the event the employee needs to care for a family member who resides in the employee's household. Sick days may not be used before they are accrued. Sick leave may be used in one hour increments. Employees are encouraged to schedule doctors' appointments outside of their regular working hours. In the event this is not possible, sick leave for doctors' appointments may be used with advance approval of the employee's supervisor.

Employees hired before January 1, 2011, may accumulate up to a maximum of one hundred twenty (120) days of sick leave. Employees hired prior to January 1998 who have accumulated sick days beyond 120 days will have such excess accumulated days held in reserve to be available to the employee in the event his/her accumulated sick leave falls below the 120 day cap.

Employees hired on or after January 1, 2011 may accumulate up to a maximum of sixty (60) days of sick leave.

If an employee retires from employment with the Town, and qualifies for retirement under the New York State Retirement System, he/she may be paid for unused sick leave up to the 120 day cap. (For employees hired January 1, 2011 and after the cap will be 60 days). Payment will be calculated as follows: The hourly rate of the employee will be determined based upon the average base hourly salary for the three years prior to retirement. No adjustment will be made for shift differentials, overtime, stipend or other payments that may have been paid above and beyond the hourly base rate.

If an employee is terminated from employment for any reason other than retirement or disability retirement, the employee shall have no claim for pay in lieu of unused sick leave.

Employees returning to work after three consecutive sick days shall provide written documentation from their doctor of their illness and their fitness to return to work. If the absence was due to a family member's illness, written documentation of illness, from a doctor, shall be provided.

If an employee calls in sick the last scheduled working day before a holiday or the first scheduled working day after a holiday he/she is required to have a written confirmation of illness from a doctor in order to be paid for the holiday.

At the employee's option, three (3) sick days per year can be converted to personal days. The employee must notify his/her supervisor, and obtain approval, by noon of the previous work day if a personal day is to be taken. With prior approval, a personal day can be used the day before or after a holiday.

All leaves must be reported to the Supervisor and the Bookkeeper on a daily basis. Work place accidents must be promptly reported on a form provided by the employer.

If an employee is eligible for leave under the Family Medical Leave Act (FMLA), such employee must use all available paid sick leave before taking unpaid leave for the remainder of the FMLA leave. The employee may, at his/her option, use accumulated vacation or personal leave during an FMLA leave. Employees on FMLA leave will not accrue additional sick or vacation days.

Abuse of sick leave may result in discipline up to and including discharge.

VIII – NEW YORK STATE RETIREMENT COVERAGE

A three (3) percent contribution will be paid by any employee who has not been in the retirement system for 10 years and who are in Tiers 3, 4 and 5. Also part time employees may join if they desire. Employees in the New York State retirement system more than 10 years do not have to contribute as per new rule set forth by the New York State Retirement as of October 1999.

When a permanent, full time employee reaches 55 years of age, AND has been a Town employee for a minimum of 15 consecutive years, he will be eligible for paid medical insurance upon retirement, for the employee only as long as the retiree is under the town's insurance plan and the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility medical insurance upon retirement, for the employee only as long as the retiree is under the cap set by Town Board. A surviving spouse may purchase their insurance through the Town Plan at their own expense.

A Town permanent, full time retired employee is eligible for Medicare eligibility reimbursement from the S.S. check on a year to year motion by Corinth Town Board.

All town retirees retiring prior to the 1998 resolution will have paid insurance only as long as they remain under the town's insurance plan.

IX DEFERRED COMPENSATION

All employees of the Town of Corinth if they wish are entitled to enroll in New York State Deferred Compensation Plan.

X – HEALTH INSURANCE

A. Permanent, full time employees shall have their health insurance benefits paid by the Town of Corinth as follows:

Individuals and retirees at no cost for the year 2015

Two person and family the Town pays 80% of the monthly premium and the employee pays 20% as a payroll deduction.

If any permanent, full time employee chooses not to participate in the health insurance plan for an entire year they will receive a payment of \$1,000.00 at the end of the year.

XI – FAMILY MEDICAL LEAVE ACT

The Town of Corinth complies with the Federal Family and Medical Leave Act (FMLA) of 1993. This provides for up to 12 weeks (defined by employee's normal work week) in a 12 month period, of unpaid job protected leave for eligible employees for certain medical or family needs.

The Highway Superintendent is the manager for the FMLA compliance for all highway employees. The Town Supervisor is the manager for FMLA compliance for all Town Employees.

Employee Eligibility

An eligible employee is one who has been employed by the Town of Corinth for at least 12 months before leave request and who has worked at least 1,250 hours in the 12 months prior to date leave commences.

Leave Entitlement

An eligible employee may request a FMLA leave for one or more of the following reasons:

1. The birth of his/her child and to care for the newborn child.
2. The placement with the employee or a child for adoption or foster care.
3. To care for the employee's spouse, son, daughter or parent with a serious health condition.
4. Because of a serious health condition that makes the employee unable to perform the functions of his/her job.
5. The employee must provide medical certification 30 days before the leave begins or if the leave was unforeseeable, 15 days from the date the leave was requested.
6. The employer may require medical certification to support a request for leave because of a serious or chronic health condition.

The Town of Corinth reserves the right to request a second or third opinion (at the employer's expense) and a fitness for duty report to return to work.

Conditions

1. The 12-week leave is based on a rolling 12-month period measured forward from the first date the leave is used.
2. All eligible accrued paid vacation, sick time and personal days must be used first and are a part of the maximum 12-week leave. The remaining days of the FMLA leave will be unpaid. However, employee benefits (Health Insurance, Disability Insurance) will be continued by the Town of Corinth during this unpaid balance of the FMLA leave.

In case of an employee who is responsible for payment of health insurance benefits, the contribution will be paid at the same level for the 12-week leave as if he/she was working. Coverage will cease if payments made by employee are not made within 30 days of due date. Premium payments for policy coverage are subject to change.

3. Employee will not continue to accrue paid time off while on FMLA.
4. In some instances, the employer may recover premiums it paid to maintain health coverage for an employee who fails to return to work from FMLA leave.

Job Restoration

Upon return from FMLA leave, an employee must be restored to his or her original job, or to an equivalent job with equivalent pay, benefits and other employment terms and conditions.

In addition, an employee's use of FMLA leave cannot result in the loss of any employment benefit that the employee earned or was entitled to before using FMLA.

XII- MILEAGE REIMBURSEMENT

All officers and employees of the Town of Corinth using their personal vehicles for necessary travel in performance of their duties will be reimbursed at the Saratoga County rate. Certificates of insurance are required for all officers and employees

using their private vehicles. All mileage must be itemized showing starting point, destination and place of return. Said statement shall be attached to a voucher before payment can be made.

XIII-DRUG AND ALCOHOL TESTING

Beginning January 1, 2003 the State Mandated Drug and Alcohol testing program will be implemented for all Town employees driving Town vehicles.

XIV-Sexual Harassment Policy

TOWN OF CORINTH SEXUAL HARASSMENT POLICY STATEMENT

The United States Equal Employment Opportunity Commission (EEOC) on September 23, 1980 amended its guidelines on sex discrimination to establish the fact that sexual harassment is a violation of Title VII of the Civil Rights Act of 1964. Town of Corinth is committed to a policy that sexual harassment constitutes illegal behavior and is prohibited in any and every work place in which Town employees are required to conduct business.

Under EEOC Guidelines, unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to the conduct is either an implicit term or condition of employment, or (2) submission to or rejection of the conduct is used as a basis for an employment decision affecting the person's rejecting or submitting to the conduct, or (3) the conduct has the purpose or effect of unreasonably interfering with an affected person's work performance or creating an intimidating, hostile or offensive work environment.

The EEOC Guidelines hold employers accountable for sexual harassing conduct by (1) supervisory personnel, (2) between fellow employees, and even by non-

employees (for example persons delivering goods) where the employer “knows or should have known” of such conduct.

Town of Corinth recognizes sexual harassment as a form of employee misconduct, and provides affected employees with rights of redress and compliant resolution channels for incidents of sexual harassment. Complaints which cannot be resolved between the involved parties should be recorded by the victim of sexual harassment, and presented in writing to (1) supervisory personnel, (2) Department Heads and (3) the Town Supervisor, in successive order. Complaints may also be made to either the New York State Human Rights Division or the United States Equal Employment Opportunity Commission.

The Town Attorney will conduct swift and thorough investigations of all unresolved allegations of sexual harassment including follow-up reports, and will enforce appropriate sanctions including disciplinary action against employees engaging in sexual harassment.

Training for appropriate staff in each department shall be given on the identification of sexual harassment how to process complaints, and the role and responsibility of supervisory personnel in the prevention of sexual harassing incidents.

Town of Corinth is committed to a working environment free from sexual harassment and its effects. This policy shall be distributed to all Town departments for posting in a common location within such areas.

XV – INTERNET POLICY

Effective January 1, 2002 the Town of Corinth hereby adopts a policy entitled, “Use of Technology and Internet Policy”. A copy of said policy is on file in the Town Clerk’s Office.

XVI – CELL PHONE POLICY

It is recognized that specific Town Employees will be required to carry cellular telephones to meet their job responsibilities. Job Titles requiring cellular

telephones shall be listed and given to the Town Board each year along with a report of usage and costs involved.

The employee shall make every attempt to use their cellular phones for only business purposes, not barring an occasional Emergency call. Audits will be done monthly on all accounts so as to be no abuse of shared cellular minutes. If an abuse of outside of town business calls is made, the employee could be responsible for calls made outside of Town Business. If inappropriate call abuse is discovered, such employee shall be asked to sign a written financial responsibility statement to continue use of a Town of Corinth Cellular Telephone. Employees are also reminded of the State law preventing driving while on the telephone.

XVII- LIGHT DUTY POLICY

Any light duty medical cases coming before the Town will be handled on a case by case basis.

XVIII- EMPLOYEE PRIVACY POLICY

It is the policy of the Town of Corinth to protect and maintain the privacy of all employees, this policy extends to medical records and personal and financial information.

1. MEDICAL RECORDS & INFORMATION

- a. Pre-employment physicals, if required, will be limited to a determination of whether the individual is capable of performing their essential job functions with or without accommodation.
- b. Requests about an employee's fitness for continued employment will be limited to the determination of whether the employee is capable of returning to work and performing essential job functions and/or whether the employee poses a risk to others.
- c. Employees' medical records, including return to work slips, doctors' notices regarding absences, insurance application forms, etc. will be kept in a

private and secure location and will not be subject to access by co-workers and/or the public.

d. Medical information will not be forwarded from the Town of Corinth to anyone, including doctors, new employers, health insurance companies or administrators, etc. without the written consent of the employee.

e. Results of drug or alcohol testing will be treated as medical records and afforded the same protections as other medical records.

f. Notwithstanding the provisions of this policy, should an employee file for workers' compensation, disability and/or unemployment compensation benefits, and should it become necessary in the administration, management, or defense of such claims to review and/or release medical records, an employee who refuses to allow release of medical records for these purposes, may forfeit their rights to benefits and/or be subject to personnel action consistent with state and/or federal laws.

2. PUBLIC ACCESS TO RECORDS

The New York Public Officers Law, more commonly known as the Freedom of Information Law, requires the Town to make records available for public inspection and copying. It is the policy of this Town to comply with the Public Officers Law. Consistent with the Law, the following records may be released:

a. An employee's name, public office address, title, and salary;

b. Oaths of Office;

c. Dates of Employment and/or Termination; and

d. Employment history.

e. The following information will not be released as part of a Freedom of Information Law response and, if part of a document that is otherwise subject to public inspection, this information will not be redacted.

- i. Social Security Numbers;
- ii. Medical Records;
- iii. Reasons for absences;

- iv. Marital and/or family status; and
- v. Banking information such as financial institutions and/or account numbers.

This list is subject to change based upon developments under this law.

3. COURT ORDERS/SUBPOENAS

Nothing in this policy shall prevent the release of information when required:

- a. To investigate a theft or crime believed to have been committed on Town property or involving Town property;
- b. In accordance with an Order or Subpoena which on its face appears to be duly issued; or
- c. When required by the Internal Revenue Service or other federal agency.

4. AUTHORIZED RELEASE OF INFORMATION

It is the policy of this Town to obtain releases from employees before transmitting information even if the transmittal of such information is for the benefit of the employee. Examples include:

- a. Transmittal of information necessary to activate a direct deposit or payroll transfer;
- b. Information necessary to obtain employee benefits;
- c. Information necessary for the initiation, management or termination of a workers' compensation, unemployment compensation, disability, or other claim.

Employees may be required to sign releases in order to participate in employee benefit programs or to receive wage compensation benefits.

5. GROUNDS FOR PERSONNEL ACTION

In the event that an employee accesses another employee's personal information without proper authority, disseminates private information in violation of this policy, or obtains and uses private employee information for any unauthorized purpose, that employee shall be subject to discipline consistent with state and federal laws.

IX WORKPLACE VIOLENCE POLICY

1. Purpose

To define the policy of the Town Of Corinth that all employees have the right to work in an environment free from physical violence, threats and intimidation.

2. Policy

The safety and security of all our employees is of utmost importance to the Town Of Corinth ("the Town"). The Town will not tolerate workplace violence of any type, from any source. This includes, but is not limited to, threats, threatening and abusive behavior, or acts of violence against (a) employees, visitors, users of our facilities or other individuals, or (b) Town buildings equipment or property. In addition, weapons of any kind are prohibited in the workplace, unless specifically authorized (see Section 4 below for exceptions).

3. Definitions

- 3.1 **Violence or threats:** Prohibited acts of workplace violence include but are not limited to threats, intimidation, physical attack or property damage.

Threat: the expression of intent to cause physical or mental harm. Such an expression constitutes a threat without regard to whether the person communicating the threat has the ability to carry it out, and without regard to whether the threat is made on a present, conditional or future basis. In determining whether the conduct constitutes a threat, including whether the action causes a reasonable apprehension of harm, the Town will consider the totality of the circumstances.

Physical attack: without limitation, unwanted or hostile physical contact such as hitting, pushing, kicking, shoving, throwing of objects or fighting.

Intimidation: includes but is not limited to stalking or engaging in actions, either verbal or physical, which frighten or coerce.

Property damage: intentional damage to or destruction of property owned by the Town personnel, contract and temporary employees, volunteers, customers and anyone else on Town property.

Other examples of violence include but are not limited to:

Stalking another employee.

Distributing “hate” literature or engaging in other communication that advocates violence.

Any behavior that would qualify under the Town’s Anti-Harassment Policy including but not limited to threatening phone calls, e-mails, letters, stalking, and/or suggestions or intimidation of violence.

Being in possession of weapons on Town property, including private vehicles in Town parking lots or in Town vehicles, unless specifically authorized (see Section 4 below for exceptions).

- 3.2 **Weapon:** includes a device, instrument, material or substance which is used for, or can cause, death or bodily injury, or damage to property. Weapons include, but are not limited to: an explosive or an explosive weapon, a device principally designed, made or adapted for delivering or shooting an explosive weapon, a machine gun, a rifle or shotgun, a handgun, a firearm silencer, a switchblade knife or any other type of knife or brass knuckles, or any other implement for infliction of bodily injury, damage to property, or death, which has no common lawful purpose. Pocket knives or knives used solely for eating, food preparation or distribution, are not considered “weapons” for purposes of this policy unless used to inflict bodily injury or property damage.
- 3.3 **On the worksite/in the workplace:** includes all real property owned or occupied by the Town, Town vehicles and personal vehicles when performing Town business off Town property.
- 3.4 **Reasonable suspicion:** the degree of knowledge sufficient to induce an ordinarily prudent and cautious person to believe that the circumstances being presented are more likely to be true than not. Reasonable suspicion must be based on an articulatory, specific and objective basis and may include direct observation, or information received from a source believed to be reliable.
- 3.5 **Employee:** for purposes of this policy, persons receiving a payroll check, contractors and volunteers.

- 3.6 **Possession:** includes but is not limited to, the presence of a weapon on the employee, in his/her motor vehicle, desk, lunch box, toolkit, bag, purse, cabinets, office, etc.

4. Weapons

Despite laws which provide for permits allowing individuals to carry concealed handguns (New York State Penal Law Article 400), it is the Town's policy to prohibit the possession of all weapons, including handgun, on property owned, operated or under the control of the Town. Weapons of any kind are prohibited in the workplace. The only exceptions to this prohibition are as follows:

Firearms used for instructional or Town-sanctioned ceremonial purposes.

Persons employed in the Army, Air Force, Navy, Coast Guard, or Marine Service of the United States or any member of the New York National Guard when in the discharge of their official duties and acting under orders requiring them to carry arms or weapons.

Civil officers of the United States in the discharge of their official duties.

Officers and soldiers of the militia and the National Guard when called into actual service.

Officers of the state, or any county, city or town, charged with the enforcement of the laws of the state, when in the discharge of their official duties.

Any registered security officer/guard who meets licensing requirements, who is discharging such officer's duties.

Any law enforcement officer, police officer, or bonded and sworn deputy sheriff may carry handguns always pursuant to a written directive by the executive supervisor of the organization to which the person is attached or employed, despite the person's regular duty hours or assignments

5. Prohibited Activities

The Town specifically prohibits the following and may discipline an employee up to and including dismissal for any of the following:

- 5.1 Use, possession, or sale of any weapon on the work site.
- 5.2 Storing any weapon in a motor vehicle, desk, lunch box, locker, toolkit, bag, purse, cabinets, office or other repository on the worksite.
- 5.3 Refusing to submit to an inspection for the presence of a weapon based on reasonable suspicion.
- 5.4 Refusing to allow inspection of storage areas specified in 5.2
Above based on a reasonable suspicion that a weapon or weapons will be found in such an area.
- 5.5 Conviction under any criminal statute for the illegal use or possession of a weapon or for committing a violent act against the person or property of another.
- 5.6 Engaging in violence or threats of violence.

6. Notification and Reporting

All Town personnel are responsible for notifying the contact person designated below of any threats or violence that they witness or receive or that they are told another person witnessed or received. Even without a specific threat, all employees should report any behavior they have witnessed that they regard potentially threatening or violent or which could endanger the health or safety of an employee when the behavior might be or has been carried out on a Town-controlled site or is connected to Town employment or Town business. Employees are responsible for making this report regardless of the relationship between the individual who initiated the threatening behavior and the person or persons being threatened.

7. Restraining and Protective Orders

An employee who applies for or obtains a protective or restraining order that lists Town properties as protected areas must provide to the designated contact person listed below a copy of the petition and declarations used to seek the order and a copy of any temporary or permanent protective or restraining order that was granted.

8 Confidentiality

The Town understands the sensitivity of the information requested and has developed confidentiality procedures that recognize and respect the privacy of the reporting employee. Note that we cannot promise absolute confidentiality because we may have to report this to a law enforcement agency, other governmental agency, etc. However, we will maintain the anonymity of the reporting employee when at all possible.

9. Town Response to Threats and Violence.

In the event a complaint or concern arises with regard to compliance with this policy, the Town will promptly conduct an investigation to determine the validity of the complaint and what, if any, corrective action should be taken to resolve the matter and promote a violence-free workplace.

Depending on the seriousness of the allegation(s) and other factors that the Town deems relevant, such as security concerns potential disruptions, etc., any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property shall be removed from the premises as quickly as safety permits and shall remain off Town premises pending the outcome of an investigation.

Following investigation which indicates this policy was violated, the Town will initiate an immediate and appropriate response. This response may include, but is not limited to, suspension and/or termination of any business relationship, reassignment of job duties, suspension or termination of employment and/or criminal prosecution of the person or persons involved. Other corrective action might include: coaching, mediation, other disciplinary action, transfer or demotion, reaffirmation of the policy, individualized or group training, etc.

10. Retaliation.

The Town Of Corinth respects the right of employees to raise concerns regarding violent activities and cooperate with necessary investigations. Retaliation against employees who report violence or participate in investigations is strictly prohibited. "Retaliation" is broadly construed. It includes not only overt retribution, but also acts such as refusal to communicate or cooperate regarding work related matters, withholding information or assistance needed to perform one's job, more closely scrutinizing and employee's work performance, etc.

An employee who feels (s)he has been retaliated against for reporting violence or participating in an investigation should promptly report the retaliation to his/her immediate supervisor. If the employee, for any reason, feels uncomfortable reporting the alleged retaliation to his/her immediate supervisor, the employee may report to the Department Head or the Human Resources Director.

11.Coverage.

The Town at its discretion may from time to time modify this policy. In the event the policy is revised, a copy of the revised policy will be provided to each employee.

12. Designated Contact Person

Name: Richard B. Lucia
Title Supervisor
Department: Supervisor
Phone: 518-654-9232 Ext, 2
Cell Phone: 518-361-9962

Location: Corinth Town Hall
600 Palmer Avenue
Corinth, New York 12822

RESOLUTION #79 **EMPLOYEES HANDBOOK**

BE IT RESOLVED that each employee of the Town of Corinth be given an Employee Handbook. Each employee must sign for said handbook. The Employee Handbook includes the following: the Code of Ethic Policy, Benefits for Full Time Employees, Investment Policy, Procurement Policy, Harassment in the Work Place, Employee Disciplinary Procedures, Use of Technology and the Internet Policy, Cell Phone Policy, Workplace Violence Policy and Employee Privacy Policy.

RESOLUTION #80 **FIXED ASSETS**

BE IT RESOLVED that the Town Board appoint the Amanda Dearborn as Fixed Asset Coordinator. Whenever a piece of equipment is purchased the department head approving the purchase must obtain a Fixed Asset Card from the bookkeeper

and fill it out with all required information, for example price, model, brand, where purchased, serial numbers, source of funds, etc. They will return the completed card to the bookkeeper to be entered into her computer program and file.

Once a year fixed asset cards will be distributed to department heads and an audit will be done of each office. Each department will be required to audit another department and allow another department to audit theirs.

Supervisor Lucia gave the following State of Town Address:

STATE OF THE TOWN

JANUARY 8, 2015

RICHARD B. LUCIA, SUPERVISOR

Happy New Year, My prayers go out to those in mourning, sick, or going through troubled times. My wish for you in 2015 is that you see an improvement in your life and those of your loved ones. May your love of God see you through these times.

Town Government wise, we have had a very successful year being conservative with your town tax dollars. We have kept the town tax rate between \$1.52 and \$ 1.54 a thousand for over eight years.

2015 brings us a town tax rate of \$1.53 per thousand. Up one cent a thousand from last year. The B fund went down one cent per thousand. And the DB highway went down three cents a thousand. Those in special districts saw that the lighting has gone up, but those in water districts will see a significant increase, as the Village has informed us, from whom we pay for the water, has told us there will be a substantial increase in our rates as they do their budget in the spring.

We have included a 2% cost of living raise for our employees. My budget is well under the State Mandated Tax Cap.

After the final tax levy came in from the county, this being the document I use to calculate the tax rate for the year, the State has lowered the rate for State owned lands, over One Million dollars, causing me to recalculate our accounts, so as not to raise our town taxes.

I and the town board are very proud to be able to offer this year's budget with these savings.

Just for the record, the Town has been able to put a new roof on the Town Hall, add new parking facilities, and pave an extra three miles of town road, at no extra cost to the taxpayers, by using savings and revenues. With a huge thanks to the Town highway crew and Town Hall Maintenance crew. We have also put in a new furnace system in the Town Hall, New Bathrooms, new stove chairs and refrigerator at our Senior Center, again with Grants and no extra cost to our Taxpayers.

The Town Board has Worked with The Corinth Village Board and New York Rural Preservation Associates, L.P., known as Conifer, on a new Pilot Agreement to renovate and make several upgrades to the Adam Lawrence Apartments.

The Town Board declared a proclamation on the anniversary of her passing, declaring January 16, 2014 and every January 16 hereafter, to be Vivienne Rosenbrock Day, to give forward in her memory, or in memory of a loved one. The Random Acts of Kindness shown by our loving community have been awesome.

3

The new Comprehensive plan is a work in progress, the new plan vs the now plan is on the Town Of Corinth Website, for the public to look over, for feedback and comments. Shortly we will be having public workshops for further questions and answers. Watch for penny saver ads and Website posting.

The Town Highway was approved to order a new compact wheel loader at a lease to own price of \$79,103.00 over a five year period.

A bequeath to the Town Of Corinth Palmer Avenue

Museum, will see a welcome addition to this site run by Our Historian Rachael Clothier. Mrs. Clothier also has a huge following with her daily picture of Old Time Corinth, with a lot of Historical George Holland photos, on her face book page. Check these out and check your memory with the other present and former Corinth residents. Thank You Rachael.

Matthew Rogers was hired by the Town Board to work on several projects, including the new Railroad depot Project, the Economic Development for Wilton Mountain, And former Prison Property, and with the Village on the reservoir Property. Each of these new projects has a new committee ready,. Willing and able to promote their particular project. If you are interested in any of these committees, please contact the Town Hall.

Congratulations to Town Clerk Rose Farr, for being awarded the prestigious award as a Registered Municipal Clerk. This award recognizes the professional competency of Mrs. Farr in fulfilling the responsibilities of her office.

The Board Passed a local law regarding the authorizing of Contract awards based upon best value methodology. It is found that this works very well at the County level as well as other municipalities.

The Board continues to work with the First Wilderness Corridor on several projects, including rail depot funding, and the new mapping led by Pam Morin on the Complete Hudson River Corridor Towns.

EMS week was held with an open house at the Ronald Straight Memorial Squad Building. Complete with a landing of a medevac copter. The Town now has a system in place for the public to rent the Community rooms and kitchen, also contact the Town hall for information. Jessup's landing EMS, now has three full time paramedics, plus many part time medics, along with our Volunteers. Thank you for your Service to our Community.

Thanks again to the Horace D. Washburn Post # 533 that provided for a very moving Memorial day parade, and Cemetery

Ceremonies, with Help from The Corinth Volunteer Fire Company. Thanks to these Groups of Volunteers.

The Town will enter into a new contract with Saratoga County for Single Stream Recycling, which will begin sometime in February or March of 2015. Recyclables taken to center will no longer have to be sorted, except for metal. Everything else that you recycle now will be disposed of in one bin. All C&D waste will still be handled in the same way you do it now, at the scales or the Landfill Office.

Another very successful July fourth Parade, Water Ski Show, Booths, Music, and Fireworks were presented by the small but energetic, Corinth Image Committee. The Christmas Parade, tree lighting, Santa Clause, and again Fireworks for Christmas. What small town has fireworks after the Christmas Parade? Why Corinth New York, of Course. Many thanks to the Corinth Merchants Association for their help and participation in these events. Hats off to the NCSRR Company for providing a Special train ride on Christmas. Thanks Images!!

Security cameras were purchased and placed in and about the Town Hall. A contract has been awarded to GTM services to install a new Time Clock System in all Town areas, also includes a new payroll system, which is electronically tied into the new Clock System, Making for more accurate record keeping, payroll and compliance.

The Board has also updated the Town's Employee Handbook, to make it more functional.

The Town Fun Day, this year was the most outstanding ever done. With a Local Business donation of \$2,000 to purchase Bicycles, and the generosity of other organizations ,community minded citizens, and volunteers, too numerous to mention, we gave away over 60 Bikes to local Children. The Village contributed the money to buy all the t shirts for the event, and many organizations and citizens gave of their time, money and donations for this day. The event is also supported by the Corinth Youth Commission and Corinth Central School. Special Thanks

go to Ex Officer Lou Soma and Corinth resident, Gary Williams for going the extra miles everytime.

I wish to thank Gregg Berg and Albert Brooks Jr.. For filling in for us when our Code enforcement Officer was recuperating from surgery. Your service was much appreciated.

The Town contracted with the Saratoga Chamber of Commerce for a supply of electricity, for a twenty Four month period, for a much less expensive rate.

The Town has entered into a coalition agreement with the Adirondack Gateway Council. We are part of a grant given to Glens Falls, South Glens Falls, Corinth Moreau, Hadley and Chester. This Grant will allow for the application of grants for cleanup of brownfield sites with hazardous materials or petroleum. The grant is 100% funded with no match from the communities.

I was privileged to be asked by Mrs. Denice Fay, to participate in the Schools Career Experience / Job Shadow Day. Student Kirkclind Mihalek Spent the day working as the Town Supervisor, and did a fantastic job with all his duties, going above and beyond, learning his responsibilities, as did Ms Alexandria Fink, with her day at the Jessup's Landing EMS Building. These folks are our future and we shall be well served. Thank You for the honor.

One of my proudest moments this year was the "Town of Corinth Honors our Hometown Heroes" concert presented at the High School Auditorium. A Standing room only crowd received this awesome evening of presentations by Mrs. Carol Cutler and the High School Band, Mrs. Barbro Aldridge and the High School Chorus, Saratoga county Veterans Administrator, Mr. Frank McClement. our own Horace d Washburn Post # 533, color Guard. And Honorable Lane Schemerhorn as Chaplain.

The Keynote speaker, a Corinth High School Graduate, Lt. Col. Stuart Smead , gave a heartbreaking, heartwarming and inspirational presentation, touching everyone in the room.

It closed with a picture slide presentation honoring all local men and woman veterans, put together, after months of hard work by Mrs. Beverly Jacon. Thanks again to all.

I want to thank Tom Bodden and Kate Halliday for bringing our accounting up to date and keeping it that way.

Also to Cherie and Amanda for keeping my office in running order.

The addition of Zen Boudeau to the Town Maintance Staff with Mark, make all of the town buildings and lands much easier to maintain, Thanks Gents.

Shawn, Thanks to you and your crew again for keeping our citizens roads, culverts etc, extremely well maintained and safe. You guys are always up to the task the board asks of you. You also do shared services with the Village and surrounding towns, making it lighter on everyone's budgets.

Laurie, has done an awesome job for 29 years, keeping the Senior Center like a second home to our most valued assets, our seniors. Thanks Laurie, Staff, drivers and Volunteers.

Special Thanks to Our Judges and Court Staff for your professionalism to our citizens, The Town Clerks Office, Our Attorneys Office The Building Department, The Assessor's Office and Our Planning, Zoning and Board of Review Boards, Animal Control and Landfill Staff, all make it easier for the public to deal with local Government, Thank You.

For all of the Volunteer folks and groups that make Corinth a great place for our Youth, Seniors, and Veterans, God Bless you as, you make it worthwhile.

As I close a sincere thank you and appreciation to my Town Board, for allowing all these things to happen for our Hometown America, Corinth New York. It is great working with each of you, having a particular skill to bring to the table.

Thank You

Richard B. Lucia, Supervisor

RESOLUTION #81
MOTION TO ADJOURN

On a motion of Councilman Collura and seconded by Councilman Halliday the following resolution was

ADOPTED Ayes 5 Lucia, Brown, Byrnes, Collura and Halliday
Nays 0

RESOLVED that with no further business the board adjourn at 6:30 PM.

Respectfully submitted,

Rose E. Farr, RMC
Corinth Town Clerk