

November 30, 2017

The Town of Corinth Town Board held a workshop meeting on November 30, 2017 at 4:30PM at the Town Hall.

Present: Richard Lucia, Town Supervisor  
Charles Brown, Councilman  
Edward Byrnes, Councilman  
Jeffrey Collura, Councilman  
Rose E. Farr, Town Clerk  
Shawn Eggleston, Highway Superintendent  
Cheri Sullivan, Deputy Town Clerk  
Albert Brooks, Code Enforcement

Excused: Joshua Halliday, Councilman

Public: C. Eric Butler, Sherry Mann, Maureen Kelly, Tricia Santiago

After roll call and the pledge of allegiance the following business was conducted:

**RESOLUTION #291**

**TRANSFERS**

On a motion by Councilman Collura and seconded by Councilman Byrnes the following resolution was

ADOPTED	Ayes	4	Lucia, Byrnes, Brown, and Collura
	Nays	0	
	Absent	1	Halliday

RESOLVED that the following transfer be made:

Transfer \$100,000.00 from A Fund balance to EF fund balance

Transfer \$2,570.00 from Jessup's Savings 2713 to EF Fund 6367 for purchase of beds increasing Budget Appropriations to \$112,570.00

**RESOLUTION #292**

**MOTION TO APPROVE MEETING MINUTES FROM NOVEMBER 9<sup>th</sup> AND TABLE NOVEMBER 16<sup>th</sup>, 2017**

On a motion by Councilman Byrnes and seconded by Councilman Brown the following resolution was

ADOPTED	Ayes	4	Lucia, Byrnes, Brown, and Collura
	Nays	0	
	Absent	1	Halliday

RESOLVED that meeting minutes from November 9, 2017 be approved, and be it further

RESOLVED that the meeting minutes of November 16, 2017 be tabled until December 7, 2017.

Supervisor Lucia told the board that he needed to know what committees they wished to be on. A clarification was made that the committees that were discussed were: Sheriff, Youth, Fire and Main St. School. Councilman Byrnes said that he could be on the Youth since he was already on the Youth Commission. He suggested that a Village Board member be added to the Youth Commission Board. Supervisor Lucia told him that the Village has their own. Councilman Collura said he didn't think councilman had to be added to the Fire Committee since two councilman were already appointed in the Organizational Minutes.

Supervisor Lucia told the board that they were invited to the Firemen's Christmas Party on December 16<sup>th</sup> at Fort William Henry.

Supervisor Lucia said that the Food Pantry does not want the suburban. He said that they appreciated the gesture but they did feel that the vehicle would work for them.

Supervisor Lucia spoke about the following:

- Favor Program
- County Tax State Unfunded Mandates
- FERC Notice – Hydro
- Public Service Letter
- NYS Agriculture and Market Report on Corinth Dog Control
- Senior Sentinel
- Two weeks Real Estate Sales from County
- Fire Report October

Supervisor Lucia told the board members that Melanie Denno will be at the Town Board Meeting on December 7<sup>th</sup> to discuss the New York Paid Family Leave. Supervisor Lucia gave each board member material for them to review regarding this matter.

Supervisor Lucia told the board that he had signed the next water papers for Laberge.

Supervisor Lucia reminded the board of the Hometown Christmas events happening this weekend.

Councilman Byrnes asked if the Dog Control Officer was ever going to give the board members the reports that they asked for. Supervisor Lucia told him that her report was in his folder. Councilman Byrnes said that the report was better but was not what he had asked for.

Supervisor Lucia told the Board that there will be a NYS citizen Preparedness meeting Monday, December 4<sup>th</sup> at 2:00PM at the Fire House. He also told the board that there would be Homeland Security Training in Ballston Spa and Clifton Park if anyone was interested.

Supervisor Lucia told the board that it was with great regret that they accept Councilman Brown's resignation as Emergency Management Coordinator. He said that Tammy and Brian Martineau have agreed to take over the position.

Supervisor Lucia read a note from Justice Ambrose Clothier thanking the board for allowing him to attend the Justices Conference and notifying the board that there are going to be new mandates for the Court. Supervisor Lucia suggested that they have Judge Clothier come to a board meeting and explain what will be happening.

Supervisor Lucia said that the bookkeeper has placed reports in the board member’s mailboxes for their review.

**RESOLUTION #293**  
**MOTION TO APPROVE BILLS AS AUDITED WITH EXCEPTIONS**

On a motion by Councilman Byrnes and seconded by Councilman Collura the following resolution was

ADOPTED	Ayes	4	Lucia, Brown, Byrnes, and Collura
	Absent	0	
	Nays	1	Halliday

RESOLVED that the bills be approved as audited with exceptions as follows

**2017 ABSTRACT**  
**Abstracts For 11/30/2017**

Voucher A - #170691- #170735, B - #172372- #172391; DB #173333-#173349; EF #177285 - #1772302; SL So Corinth #174017; SL Eastern Ave - #174047; SL Eggleston St - #174065

<u>General Fund A</u>	\$101,224.44
<u>General Fund/Outside Village - B</u>	\$ 12,623.19
<u>Community Development Grant - CD</u>	\$
<u>Highway/Part Town - DB</u>	\$ 49,911.58
<u>Medical – EF</u>	\$ 104,750.45
<u>Home Improvement</u>	\$
<u>CDBG</u>	\$
<u>Fire - SF</u>	\$
<u>Sewer/Water</u>	
Eastern Avenue	\$
Tranquility	\$
Passarelli	\$
Dorset	\$
<u>Lighting</u>	
Eastern Avenue	\$ 247.72
Eggleston Street	\$ 128.74
South Corinth	\$ 213.85

## Town Board

### Councilman Byrnes

Councilman Byrnes thanked Trisha Santiago for the email regarding the Building Department. He also told Supervisor Lucia that his card for the back door does not work. Supervisor Lucia told him that someone just turned in one so he could have that one.

### Councilman Collura

Councilman Collura said the Slimmer Family was in his thoughts and prayers. He said that there will be a breakfast at the Fire House to benefit them at a later date. Town Clerk Farr told the board that she was contacted today by NYS OGS and they asked who they could contact to do something for the Slimmer family.

Councilman Collura told the board that they had a very good meeting of the Reservoir Committee. He spoke about the electrical with Highway Superintendent Eggleston. Both agreed that this was very detailed and they needed someone to oversee it. It was decided to contact Dean Seelow to see if he was still interested and if so to commence work.

Councilman Collura asked when the Mill Building was going to be turned over for the Mill Museum. Supervisor Lucia told him that there were a couple of things that needed to be done before the building could be leased. Supervisor Lucia spoke about the Dedication that happened and how Village Trustee Kelley and her mother worked so hard to clean the premises for the dedication ceremony. He said that about 30 people attended.

### Town Clerk

Town Clerk asked the board if they would agree on a straight 10% penalty on the water rent if not paid within the quarter that it is due. She explained that this would work better with her software and for the paperwork that had to be issued to the County.

She asked if the Town was adding \$40.00 to each bill this year for a reserve for maintenance. The board said that this had been discussed.

Town Clerk Farr told the board that there was an incident regarding the renewal of the license for mobile home parks, travel trailer parks and junkyards. She read Section 91-10 Issuance of License (Town Code) into record.

**§ 91-11. License renewal.**

- A. An application for the renewal of any mobile home park or travel trailer camp permit which was issued in accordance with the provisions of this Part 1 must be filed with the Town Clerk on or before December 1 preceding the expiration of the permit. Evidence of on-site inspection by the Building Inspector or Code Enforcement Officer between May and September must be submitted in order to obtain permit renewal.
- B. The renewal application shall not be accompanied by a plan of the park or camp unless changes have been made to it, nor is it necessary that the application be accompanied by a copy of the rental agreement, unless a new rental agreement has been entered into subsequent to the time of filing the previous application.
- C. Upon the approval of the Building Inspector or Code Enforcement Officer and by resolution of the Town Board, the Town Clerk shall issue a renewal permit to be effective upon the expiration of the previous permit and continue in force for a period of one year.
- D. At the time the renewal permit is issued, the applicant shall pay the required fee as set forth from time to time by resolution of the Town Board.<sup>4</sup> [Amended 12-5-1996 by L.L. No. 2-1996]
- E. Such renewal shall not be transferable or assignable, except upon approval by the Town Board.
- F. Any license not renewed for a period of six months shall be considered abandoned, and the applicant must complete the entire permitting process outlined in this Part 1.

4. Editor's Note: The current fees are on file in the Town Clerk's office.

She asked that next year that this law is followed and no incident should happened.

Town Clerk Farr told the board that an appointment needed to be made for Request of Funds under the CDBG Grant. She said right now she is the only one that can sign for a request of funds and if something were to happen to her there would be no one.

**RESOLUTION #294**

**MOTION TO APPOINT SIGNORS FOR REQUEST OF FUNDS FROM CDBG**

On a motion by Councilman Byrnes and seconded by Councilman Collura the following resolution was

ADOPTED	Ayes	4	Lucia, Brown, Byrnes, and Collura
	Absent	0	
	Nays	1	Halliday

RESOLVED that the following be appointed as signors for Request of funds from CDBG:

Town Clerk –	Rose E. Farr
Deputy Town Clerk -	Cheri Sullivan
Bookkeeper-	Kate Halliday

Town Clerk Farr told the board that she had received a proposal from Flatley Read to be the Town’s grant writer and she thought this should be looked into. She said she had spoken to our grant people and they went through all the applications they had on file. She said they told her that there were numerous ones for mobile homes and a letter was going out stating that due to the new guidelines they could not help them. The grant people suggested that the Town look into a Replacement Mobile Home Grant.

Deputy Town Clerk Sullivan asked the board if they could make a decision on the Water Rent and Penalty at this meeting since the office had to send out the water rent bills for January, February and March very soon.

**RESOLUTION #295**

**REGARDING WATER BILLS FOR 2018**

On a motion by Councilman Byrnes and seconded by Councilman Collura the following resolution was

ADOPTED	Ayes	4	Lucia, Brown, Byrnes, and Collura
	Absent	0	
	Nays	1	Halliday

RESOLVED that the 2018 Water Rent bills for 2018 will have a \$20.00 increase on all bills to be placed in a reserve for maintenance, and be it further

RESOLVED that the penalty for the 2018 Water Rent bills be 10% per quarter for any unpaid water rent.

Highway Superintendent

Highway Superintendent Eggleston showed the board that if they gave the Highway Department men a clothing allowance of \$450.00 each a year, there would be big savings to the Town. He asked the board members to review this and get back to him next week.

Code Enforcement

Code Enforcement Officer Brooks told the board that Department of Health (DOH) contacted his office and asked that he stop issuing permits and Certificate of Occupancy for a certain subdivision due to the fact that the developer was not doing certain things that DOH required be done. Code Enforcement Brooks said that DOH realized that they could not make the Code Enforcement Officer do this; so he was asking the board what they wanted him to do. He also said that he had been asked by one homeowner that he issue a Temporary Certificate of Occupancy. A discussion of what was not being complied with. Supervisor Lucia said that he thought the Town needed to comply with DOH. Councilman Byrnes said he thought that if the Town let one developer get away with this it would set a precedent. It was the decision of the Board that no permits, no Temporary Certificates of Occupancy and no Certificates of Occupancy be issued unless all State Department of Health requirements are met.

**RESOLUTION #296**

**MOTION TO ADJOURN**

A motion was made by Councilman Collura and seconded by Councilman Brown the following resolution was

ADOPTED	AYES	4	Lucia, Brown, Byrnes, and Collura
	NAYS	0	
	ABSENT	1	Halliday

RESOLVED with there being no further business the meeting be adjourned at 5:40 PM

Respectfully submitted,

Rose E. Farr, RMC  
Town Clerk