

April 6, 2017

The Town Board of the Town of Corinth held a workshop on April 6, 2017 at 4:30PM at the Town Hall.

Present: Richard B. Lucia-Supervisor  
Charles Brown-Councilman  
Jeffrey Collura-Councilman  
Edward Byrnes-Councilman  
Joshua Halliday-Councilman  
Shawn Eggleston-Highway Superintendent  
Albert Brooks, Sr., Code Enforcement Officer  
Rose E. Farr, Town Clerk  
Caroline McFarlane-Deputy Town Clerk

Absent: None

Public Kate Halliday-Bookkeeper  
Matt Fogarty-Paramedic Coordinator  
Tim Halliday  
Maureen Kelly

After the pledge of allegiance and roll call the following business was conducted:

Supervisor Lucia presented the meeting minutes from March 23<sup>rd</sup>. Councilman Collura stated that the following corrections needed to be made:

- 1.) Under youth programming, Councilman Collura would like the town share to be recorded at \$45,000 in regard to the amount spent in 2016.
- 2.) Under fire contract, Councilman Collura would like the villages budget amount to be on record in the amount of \$203,646

**RESOLUTION #135**

**MOTION TO ACCEPT MEETING MINUTES FOR MARCH 23, 2017 WITH CORRECTIONS**

A motion was made by Councilman Collura and seconded by Councilman Byrnes and the following resolution was

ADOPTED 5 AYES Lucia, Brown, Byrnes, Halliday and Collura  
0 NAYS

RESOLVED that the Meeting Minutes for March 23, 2017 be approved with corrections.

**Matt Fogarty**

Paramedic Coordinator Matt Fogarty presented the Town Board with the March running report for the EMS. Mr. Fogarty stated that he had a quote for a surveillance quote done for monitoring the back of the building as there have been reports of people hanging out around back. Mr. Fogarty also stated to the Town Board that timers were installed in the building for the bay lights as to conserve energy and keep the lighting bill down.

Mr. Fogarty also reported that the new ambulance was about 2-3 weeks away from taking delivery.

Mr. Fogarty also requested permission from the Town Board to attend an emsCharts User Conference from 5/16/17 to 5/19/17 with registration due by 4/13/17.

**RESOLUTION #136**

**MOTION TO APPROVE MATT FOGARTY TO ATTEND EMSCHARTS USER CONFERENCE 2017**

A motion was made by Councilman Halliday and seconded by Councilman Collura and the following resolution was

ADOPTED      5 AYES              Lucia, Brown, Byrnes, Halliday and Collura  
                         0 NAYS

**RESOLVED** that the Town of Corinth approve Matt Fogarty to attend the emsCharts User Conference 2017 at a rate of \$250.00.

Councilman Collura asked Paramedic Coordinator Matt Fogarty to revisit the discussion on the rates the Town of Corinth charges for various EMS services. Mr. Fogarty stated that the Town of Corinth was at the lower level of billing when it came down to an average provided from the Town of Corinth's billing services). Supervisor Lucia stated that the rates could be looked into and addressed.

**RESOLUTION #137**

**MOTION TO ALLOW SUPERVISOR LUCIA AUTHORITY TO ASK THAT OUR RATE BE INCREASED**

A motion was made by Councilman Halliday and seconded by Councilman Collura and the following resolution was

ADOPTED      5 AYES              Lucia, Brown, Byrnes, Halliday and Collura  
                         0 NAYS

**RESOLVED** that the Town Board approve Supervisor Lucia's authority to request a rate change on the EMS rates charged.

Paramedic Coordinator Matt Fogarty informed the Town Board that he was seeing grant monies to replace the door locking system outfitting the staff with entrance cards with a photo ID to all staff in the building.

Councilman Collura asked Paramedic Coordinator Matt Fogarty if the EMS would be interested in training for the Jaws of Life. Mr. Collura stated that there are times when a call goes out to the fire department and volunteers are not available to use this equipment. Councilman Collura added that the Town of Corinth EMS could look into purchasing a set to have on hand. Mr. Fogarty stated that he had not looked into this, Councilman Halliday added this would be an expensive adventure and that turnout gear and equipment is expensive as well as training all the paramedics. Paramedic Coordinator Fogarty stated that the Ems would need to have a hydraulic setup to operate this equipment with ambulances being outfitted with this equipment and that he would need to look into this process more for a better understanding. Councilman Collura added it would be a benefit if the fire department were to allow the EMS to use this equipment if training were provided since the Town of Corinth does contribute 64% of this budget.

**Bookkeeper Kate Halliday**

Bookkeeper Halliday presented to the Town Board a quote from KRONOS, a payroll service company. Bookkeeper Halliday stated that the current company that the Town of Corinth is using is not meeting the Town's needs and has had substantial errors come through that Bookkeeper Halliday has had to correct before the payroll gets submitted. Bookkeeper Halliday and Supervisor Lucia stated both attended webinars for this process and added that the services that are offered would enhance the Town's reporting of payroll and retirement accounts, something the current system does not do. Supervisor Lucia stated that the funding to start this process would need to be looked into further. Councilman Byrnes stated he would like the company to present to the Town Board so they had a better understanding. Bookkeeper Halliday stated she would be able to request that for the Town Board.

Town Clerk Rose Farr presented the Town Board with a resolution for the CDBG grant that is needed to move forward with the grant process. Deputy Town Clerk read the following resolution aloud:

**RESOLUTION #138**

**RESOLUTION DECLARING THE CDBG HOUSING REHABILITATION PROGRAM USING 2016 NYS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING TO CONSIST OF TYPE II ACTIONS UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)**

A motion was made by Councilman Collura and seconded by Councilman Halliday and the following resolution was

ADOPTED      5 AYES                  Lucia, Brown, Byrnes, Halliday and Collura  
                    0 NAYS

**WHEREAS**, federal grant funding is available through the New York State Homes and Community Renewal to support local housing and community development activities which are undertaken by eligible municipalities; and

**WHEREAS**, the Town of Corinth has been awarded such funding through the 2016 Program Year funding competition under the NYS Community Development Block Grant (CDBG) Program; and

**WHEREAS**, THE Town of Corinth will use the 2016 CDBG funds to implement a communitywide housing rehabilitation program for existing eligible single-family owner occupied homes located within the Town of Corinth; and

**WHEREAS**, the Town is required by federal regulations to undertake an environmental review of 2016 CDBG Program activities, including under NEPA and SEQRA, prior to the Release of Funds being issued by the NYS Office of Community Renewal; now therefore

**BE IT RESOLVED**, the Town of Corinth has completed the attached SEQR short environmental assessment form (EAF) for the CDBG Housing Rehabilitation 2016 Program, and therefore

**BE IT FURTHER RESOLVED**, the Town Board has declared the CDBG Housing Rehabilitation 2016 Program to consist of Type II Actions under SEQRA in accordance with 6 NYCRR §617.5(c)(1), (2), and (11).

Town Clerk Rose Farr presented the Town Board with the Section 3 Participation Plan for the Housing and Urban Development requesting the Town Board's permission for Supervisor signature and submittal of the forms.

**RESOLUTION #139**

**MOTION TO ALLOW SUPERVISOR SIGNATURE AND SUBMITTAL OF SECTION 3 PARTICIPATION PLAN**

A motion was made by Councilman Halliday and seconded by Councilman Collura and the following resolution was

ADOPTED      5 AYES              Lucia, Brown, Byrnes, Halliday and Collura  
                    0 NAYS

**RESOLVED** that the Town Board approve Supervisor Lucia to sign and submit the Section 3 Participation plan for the Town of Corinth.

Town Clerk Rose Farr presented the Town Board with a chart of employment positions that the Town of Corinth currently has or could have in the future with hours of retirement reported for each position in the standard work day policy.

**RESOLUTION #140**

**MOTION TO APPROVE STANDARD WORK DAY CHART OF HOURS**

A motion was made by Councilman Halliday and seconded by Councilman Collura and the following resolution was

ADOPTED      5 AYES            Lucia, Brown, Byrnes, Halliday and Collura  
                   0 NAYS

**BE IT RESOLVED** that the Town of Corinth,, Location Code 30286, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<b><u>Title</u></b>	<b><u>Standard Work Day (Hrs/day)</u></b>
Supervisor	8.00
Councilman	6.00
Town Clerk	7.50
Deputy Town Clerk	7.50
Highway Superintendent	8.00
Accountant	7.50
Clerk	7.50
Bookkeeper	7.50
Data Collector	7.50
Secretary	7.50
Typist	7.50
Custodian	8.00
Laborers	8.00
Landfill Attendants	8.00
Paramedics	8.00
EMT's	8.00
Code Enforcement Officer	7.50
Buildings & Grounds	6.00
Assessor	8.00
Senior Citizens Director	7.50
Cleaner	7.00
Court Clerk	7.50

**On file in Supervisor's Office:**

- Tentative Telecommunications ceiling
- Tomahawk News
- Girls Basketball attendance chart
- Little League Parade dates

Supervisor Lucia reminded the Town Board members to RSVP for the fireman's Old Timers night this Saturday.

Supervisor Lucia presented to the Town Board the findings from the county in regards to the omitted tax that was discussed at the joint Town/Village board meeting last month. Supervisor Lucia stated that Assessor Tina Dimitriadis reported that it was determined that she was submitting the documentation to the County properly and that it was at fault of the Village for the discrepancy in monies not received.

Councilman Brown

Councilman Brown asked who he would need to RSVP to for the Old Timers Night this Saturday.

Councilman Byrnes

None

Councilman Collura

Councilman Collura asked for an update on the bill received for the tower replacement that was to be divided between 5 different agencies. Town Clerk Rose Farr stated that the bill was sent to Jason Kemper at Saratoga County for clarification and that the Town of Corinth has not paid their portion, awaiting the word from Mr. Kemper as to how to proceed with this bill. Supervisor Lucia stated he would look into the progress of this bill and report back to the Town Board.

Councilman Collura asked Supervisor Lucia if the Town could look into getting better cell service for the area. Supervisor Lucia stated that Saratoga County was working on something since this affects a larger area than just the Town of Corinth.

Councilman Collura asked if it was ok for Code Enforcement Officer Brooks to go to doorsteps of houses in need of grant funding, and inform the residents that this money is available. Mr. Brooks stated that he does inform residents of the funding if he is there for other reasons. Town Clerk Rose Farr said there would be a public meeting and notices in the paper. Councilman Collura stated that not all residents would see this advertised and could he put the word out. Councilman Collura cited that there is a home located on Wilton Mountain Road that Mr. Brooks needs to look into further, this home and property is in need of code enforcement visit to get cleaned up.

Councilman Collura addressed last night's Village of Corinth public meeting where it was discussed that the village not renew the contract with Saratoga County Sherriff's department for the 2017-2018 budget year. Councilman Halliday addressed the Town Board in regard to this, stating that he attended the meeting last night and that he was surprised of the events but that the Village did vote to lock in the tax rate with the budget line for Sherriff coverage at \$0 and added he didn't understand the reasoning behind this. Mr. Halliday stated that there were a few public comments made to the Village Board as well as Paramedic Coordinator Fogarty's

comment to the village regarding the use of the Sherriff's department to secure scenes that the EMS is called to on certain occasions.

Councilman Halliday

Councilman Halliday stated that he asked at the Village meeting for the Village to explain the 64% contract rate and he was told by the trusts and mayor that it resembles a pie and that the village residents are represented as 1 slice of the pie and that the town residents are represented as the other portion of the pie, making it a 1/3-2/3 split. Councilman Halliday added that the Town would like to see this contract be fairer to Town residents by going off assessment and not population.

Councilman Collura requested that the meeting minutes from April 1, 2010 from the Village Board Meeting be added to the record of the Town Board meeting as follows:

## *Village Board Minutes*

*April 1, 2010 (54)*

*A budget meeting of the Village Board was held April 1, 2010 at 5:00 PM in the Village Hall, 244 Main Street.*

*Mayor Winslow called the meeting to order.*

*Roll Call: Trustee Denno, Trustee Densmore, Trustee Enekes & Trustee Lescault were present.*

*Also Present: Supt Lozier, Chief Kelley, Asst Chief Kevin Granger & Clerk/Treas Colson*

*The Board discussed the water & sewer budgets and determined the proposed budget with an increase of \$24 per year for water rent and an increase of \$4 per year for sewer rent will be presented at the public hearing.*

*The Board discussed the fire department budget extensively; numerous cost saving ideas were debated. The Board ultimately decided that the most equitable determination of the fire protection contract fee paid by the Town of Corinth is assessment based. Clerk/Treas Colson used the assessment information provided by the Town to determine an assessment rate of \$0.92 per thousand for Village and Town outside the Village residents. The Board accepted this plan as an equitable determination of fire protection cost.*

*It was agreed upon by the Board that the budget that will be presented at the public hearing on April 7, 2010 will contain a proposed tax rate of \$5.57 per thousand and a projected appropriated fund balance of \$283,488.*

*Motion by Trustee Lescault, seconded by Trustee Denno that Board adjourn, 6:10 PM.*

*Carried – 4 – 0*

*Nicole M. Colson*

*Clerk/Treasurer*

Councilman Halliday added that a regular schedule of joint Village/Town meeting would be a good idea.

Councilman Collura asked the Town Board if there was a written record where the Town of Corinth agreed to pay the 64% of the fire contract. Supervisor Lucia and Town Clerk Farr both stated that there wasn't a written record to be found.

Maureen Kelly from the public section of the meeting requested to speak. Supervisor Lucia explained that this is a workshop where the public isn't allowed to speak but granted Ms. Kelly's request to speak. Ms. Kelly asked the Town Board why they wouldn't just ask Fire Chief Kelly for the answers to the contract issues. Councilman Collura responded that it wasn't the services that were in question, it was the contract amounts that they needed clarifications on and that was handed in the Village Hall not the Fire Department offices.

Councilman Halliday stated that he would like the Supervisor to reach out to the Mayor to set up a meeting for the month of May.

Town Clerk

Town Clerk Rose Farr presented the Town Board with a website pamphlet that Mike White from the Corinth Youth Soccer program presented for approval. Ms. Farr explained that this was a website that could be set up for registration purposes and that the initial request he made was denied because it was stated that credit cards would be used, something the Town of Corinth doesn't support. Town Clerk Rose Farr clarified that this was just for the website services, that monies could still be collected via cash/check and presented for deposit, and that there would be a fee of \$1.75 per registration that Mike White stated would be collected in the projected soccer registration fee of \$25.00 that each player would pay. The increase of \$5.00 per player would be used for this service as well as bringing in trainers for the attendees.

**RESOLUTION #141**

**MOTION TO APPROVE CORINTH YOUTH SOCCER WEBSITE PARTICIPATION**

A motion was made by Councilman Collura and seconded by Councilman Halliday and the following resolution was

ADOPTED      5 AYES              Lucia, Brown, Byrnes, Halliday and Collura  
                         0 NAYS

**RESOLVED** that the Town of Corinth approve Mike White to set up a website for the Corinth Youth Soccer program.

Town Clerk Rose Farr presented the Town Board, pursuant to a request from Town Councilman, with the tax rates for the Village and Town portions of the Fire Budget , collected through resident taxes. Village residents are paying \$.57/1000 and Town residents are paying \$1.313228/1000, and that the taxable values for the Village is \$192,221,907 and the Town taxable value is \$294,046,902.

Town Clerk Rose Farr presented the Town Board with an email she received regarding a property located at 36 West Mountain Road in the Town of Corinth explaining that Wells Fargo has acquired this property and is willing to collaborate with local government entities and land seeking to stabilize communities and provide sustainable ownership opportunities to local

nonprofit organizations. Ms. Farr presented pictures and information that was requested from the assessor's office for the Town Board to review.

Highway Superintendent Eggleston

None

Code Enforcement Officer Brooks

Code Enforcement Officer Brooks informed the Town Board that he would address the Wilton Mountain property.

Code Enforcement Brooks presented the Town Board with information that he stumbled across on a Hadley property that he noticed also concerns the Town of Corinth zoning laws. Mr. Brooks informed the Town Board that he has forwarded this information to the zoning chair and to the Town Attorney; he will wait for a decision from them on enforcement.

Code Enforcement Officer Brooks asked the Town Board if it was possible for a wifi extender to be placed in his office as well as a cellular tower to get incoming calls on his cell phone from local contractors and residents. Supervisor Lucia stated he had Steve coming in to address this and that extenders would be placed. Councilman Halliday added that the extenders just transmit a bad signal further out; it doesn't increase the low signal that is here at the Town Hall. Councilman Halliday asked to have Steve contact him before installing equipment to better the cellular and wifi services here at the Town Hall.

Supervisor Lucia allowed Maureen Kelley to speak to the Town Board for public comment.

Ms. Kelly first apologized for "coming in hot" at the joint Village/Town meeting. Ms. Kelly stated she would personally come in to apologize the town's assessor but wanted to address the Town Board tonight.

Ms. Kelly informed Supervisor Lucia that she was attending a meeting for the IP Mill Museum tonight with Steve Cernek and wanted to know what the placement of this project had to do with the bicentennial project. Supervisor Lucia explained that the master schedule was being discussed and he is awaiting the different members to solidify their participation, adding that the only solid date set is the parade on 8/18/2018.

Ms. Kelly informed Supervisor Lucia that she and her mother would be visiting the Ticonderoga IP site to see the painting that her grandfather painted that hung in the time office of the Corinth IP site and would be requesting that this painting be on hand for the bicentennial celebrations since it originated in the Town of Corinth.

Councilman Collura wanted to address the Town Board, Public and put on record that anything in tonight's meeting regarding the fire contract was in no way degrading to the fire department and all its members, stating that he and the Town Board and very appreciative of the work that these volunteers do for the community and it is strictly budget concerns that are in question.

**RESOLUTION #142**

**MOTION TO ADJOURN**

On a motion by Councilman Collura and seconded by Councilman Byrnes the following resolution was

ADOPTED      5 AYES            Lucia, Brown, Byrnes, Halliday and Collura

0 NAYS

RESOLVED that at 5:49 PM the Town Board adjourned.

Respectfully submitted,

Caroline McFarlane  
Deputy Town Clerk