

December 5, 2019

The Town of Corinth Town Board held a meeting on December 5, 2019 at 4:30 PM at the Town Hall.

Present: Richard Lucia, Town Supervisor  
Edward Byrnes, Councilman  
Jeffrey Collura, Councilman  
Joshua Halliday, Councilman  
Eric Butler, Councilman  
Rose E. Farr, Town Clerk  
Cheri Sullivan, Deputy Town Clerk  
Shawn Eggleston, Highway Superintendent  
Albert Brooks, Code Enforcement Officer-Excused Vacation

Public:

There was public present.

After roll call and the pledge of allegiance the following business was conducted:

Supervisor Lucia spoke on the following:

- Minutes-

Deputy Sullivan explained to board that a wrong version of the November 07<sup>th</sup> minutes had been approved at the November 21<sup>st</sup> meeting.

**RESOLUTION # 296**

**TO APPROVE THE CORRECT MINUTES FROM NOVEMBER 07, 2019 WITH RESOLUTION # 281 PENDING THE APPROVAL OF TOWN ATTORNEY.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED that the correct minutes from November 07, 2019 be approved with Resolution #281 pending the approval of the Town Attorney.

**RESOLUTION # 297**

**TO APPROVE THE MINUTES FROM NOVEMBER 14<sup>TH</sup> AND NOVEMBER 21<sup>ST</sup>, 2019.**

On a motion by Councilman Collura and seconded by Councilman Halliday the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED that the minutes from November 14<sup>th</sup> and November 21<sup>st</sup>, 2019 be approved.

- Christmas Party count-

Supervisor Lucia said he needed responses for the Christmas party because they only had 31 respond and the caterer won't cook for less than 50 and he would prefer to not cancel the party.

- Parade count-

Supervisor Lucia said he needed a count to confirm for the Holiday Parade on Saturday December 07<sup>th</sup>. The line up is at 2:30 Center Street parking lot. Councilman Butler said he would be there. Councilman Byrnes and Collura said it may be possible.

- FERC Report- Regarding Feeder dam flow, on file
- Senior Sentinel- Holiday dates, on file
- Northern Forest Center Reports-Annual Booklet available in Supervisors Office
- Ag & Markets Dog Inspection-A Report on Dog Control done by State that is pass/fail and the Town Dog Officer passed.

- Morgan’s Way-

Supervisor Lucia said that he had a meeting with Highway Superintendent Eggleston and the Town Attorney this week. It was decided that the exit and cemetery were not in the original paperwork. Supervisor Lucia said there were three memos that came of it and they are as follows:

1. To revise Warranty deed in that the town will not accept emergency road or cemetery at this time
2. Title insurance mark-up letter in that final policy will include mark-up items
3. That the town has not accepted the road for dedication and until it does the client has to plow and maintain that road until things that are incorrect are corrected.

Mr. Barbera questioned, that the Town did not want the emergency exit either. Supervisor Lucia said that the town could not use that road it would be a hazard for the town trucks to use coming out onto 9N. Mr. Barbera questioned the town not wanting the cemetery because of its historical value. Supervisor Lucia said they decided it would be best to just remove that now so the dedication could move forward and then, at a later date we could go back to those. Supervisor Lucia said if they took the cemetery then the towns maintenance man would have to care for it and the highway department can not safely exit or enter the emergency road.

Supervisor Lucia said that there will be a Resolution ready at the December 12, 2019 meeting if the board wishes to approve.

**RESOLUTION # 298**

**TO TABLE THE RESOLUTION FOR MORGAN’S WAY UNTIL DECEMBER 12, 2019 MEETING.**

On a motion by Councilman Collura and seconded by Councilman Byrnes the following resolution was

ADOPTED	Ayes	5	Lucia, Byrnes, Halliday, Collura, and Butler
	Nays	0	
	Absent	0	

RESOLVED that the resolution for Morgan’s Way be tabled until the December 12, 2019 meeting.

- Bookkeepers Report-

Bookkeeper Halliday presented October’s Report and said they are a little behind. Bookkeeper Halliday said the Town auditor said they were more fiscally sound than they had believed they were due to the controlled spending by Town employees. Bookkeeper Halliday also stated that they will need a resolution to change the bill pay to the 19<sup>th</sup>. Town Clerk Farr said if they do that they need to decide if there is a meeting on the 26<sup>th</sup>. The following was decided.

**RESOLUTION # 299**

**TO ACCEPT THE SUPERVISORS REPORT AS PRESENTED FOR OCTOBER 2019.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to accept the Supervisors report for October 2019.

**RESOLUTION # 300**

**TO CHANGE BILL PAY TO DECEMBER 19, 2019 BECAUSE THERE WILL BE NO TOWN BOARD MEETING ON DECEMBER 26, 2019.**

On a motion by Councilman Halliday and seconded by Councilman Byrnes the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to change bill pay to December 19<sup>th</sup> because there will be no Town Board meeting on December 26<sup>th</sup>, 2019.

**Town Board & Town Offices:**

Councilman Collura-

Discussed the following:

- Asked where they were with the Railroad. Supervisor Lucia said that was going to be discussed in executive session.

Councilman Byrnes-

Discussed the following:

- Appreciate all the work that went into the Veterans Day event.
- Wanted to thank Jessups Landing EMS for their quick and professional response.

Councilman Halliday-No Comment

Councilman Butler -

Discussed the following:

- Asked if they water issue situation was improving in the Town Clerks office. Deputy Sullivan said it was moving forward.
- Maureen Kelley on Palmer Town Ridge initiative that was being done by Saratoga Plan.

Maureen said there was a meeting at the Wilton Town Hall on December 16 @4pm with the oversight committee and the Town of Corinth is on this committee. This committee is not setting up 4 sub committees and the Town of Corinth is on it. Ms. Kelley said they will be needing the MOA from Town of Corinth to move forward. Ms. Kelley stated the Town of Corinth Supervisor should have received this and he should forward it to the Town Attorney for approval so that it can be ready for the meeting on the 16<sup>th</sup> of December. This initiative is to build a trail from the Moreau State Park to the Town of Corinth and somehow connect the trail to Saratoga state park and the Locust Grove State Forest.

This space between the Palmer Town Ridge and the Green mountains of Vermont is the #1 Conservation area in the continental United States.

Town Clerk Farr-

Discussed the following:

- Board of Assessment review- Town Clerk Farr said the appointments expired in September and the officers have been contacted and wish to remain on the board, so a resolution needs to be made.

**RESOLUTION # 301**

**TO APPOINT DAVID WOODCOCK TO THE BOARD OF ASSESSMENT REVIEW FOR TERM BEGINNING ON OCTOBER 1, 2019- SEPTEMBER 30, 2024.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to appoint David Woodcock to the Board of Assessment Review for term beginning October 01, 2019 – September 30, 2024

- Collette @ Electronic Office Supplies –

Town Clerk Farr said she spoke with Collette @ Electronic Office Supplies about the copiers and how they are not scanning. That Steve was here while she was on the phone with Collette and she doesn't know if it was that he couldn't fix it or didn't have the time. However Electronic office would charge \$95.00 a year to maintain an address and \$95.00 to set it up. Town Clerk Farr asked that it be approved contingent on whether Steve was interested in fixing it or not. Town clerk Farr said having a scanner is crucial to getting work done because everyone wants everything by email. The Following Resolution was approved.

**RESOLUTION # 302**

**TO AUTHORIZE THE SUPERVISOR TO APPROVE A CONTRACT WITH ELECTRONIC OFFICE SUPPLY TO MAINTAIN IP (EMAIL)ADDRESS ON COPIERS AT TOWN HALL FOR \$95.00 A YEAR WITH A ONE TIME SET UP FEE OF \$95.00 SHOULD STEVE SMEAD NOT BE INTERESTED.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED that the Supervisor be authorized to approve a contract with Electronic Office Supply to maintain an IP (email) address on all copiers at the Town Hall for \$95.99 a year with a one-time set up fee of \$95.00 should Steve Smead not be interested.

- CDBG

Town Clerk Farr said there was a home in the process of being sold that had received CBDG and Affordable housing monies within the last year. The Town Board has the option to waive the loan of these monies or to collect the amount of \$19,596.00 and put it into a fund that could be used for further housing assistance. There was further discussion and the following action was taken.

**RESOLUTION # 303**

**TO COLLECT \$19,596.00 FROM OWNER OF HOME THAT RECEIVED CDBG GRANT MONIES AND ONCE COLLECTED TO RETURN THESE MONIES TO A FUND FOR ANOTHER CDBG GRANT RECIPIENT.**

On a motion by Councilman Byrnes and seconded by Councilman Halliday the following resolution was

ADOPTED       Ayes   5           Lucia, Byrnes, Halliday, Collura, and Butler  
                  Nays   0  
                  Absent 0

RESOLVED that the Town Board collect \$19,596.00 from the owner of the home that received CDBG grant monies and once collected to return these monies a fund for another CDBG grant recipient.

Deputy Town Clerk Sullivan -

Discussed the following:

- A Resolution needed to be made for Shawn.

Deputy Sullivan said at the meeting of the 21<sup>st</sup> the board okayed holding the monies pertaining to the purchase of the truck but that there needed to be a motion authorizing the bookkeeper to do so. Town Clerk Farr said the bookkeeper needs this resolution in order to save the monies and keep them from going into the general fund account at the end of the year.

**RESOLUTION # 304**

**TO AUTHORIZE THE TOWN BOOKKEEPER TO TAKE THE MONIES IN ACCOUNT DB 51302.04 IN THE AMOUNT \$17,735.40 AND THE AMOUNT OF \$28,460.00 FROM THE SALE OF SURPLUS FOR A TOTAL OF \$46,195.43 AND TRANSFER TO A RESERVE ACCOUNT.**

On a motion by Councilman Halliday and seconded by Councilman Butler the following resolution was

ADOPTED       Ayes   5           Lucia, Byrnes, Halliday, Collura, and Butler  
                  Nays   0  
                  Absent 0

RESOLVED to authorize the Town Bookkeeper to take the monies in account DB 51302.04 in the amount of \$46,195.43(\$28,460.00 and \$17,735.43 from the sale of surplus) and transfer into a reserve account.

Highway Superintendent Eggleston – No comment

Supervisor Lucia said he received a call from Ralph Petruzzo today and he was looking for a letter from the Town stating that the board approve phase two of his development as he would like to get his first lot cleared.

Building/Code Enforcement Officer Brooks –Excused

**RESOLUTION # 305**

**MOTION TO ADJOURN TO EXECUTIVE SESSION @ 5:15 ON PERSONNEL WITH DECISION.**

On a motion by Councilman Byrnes and seconded by Councilman Butler the following resolution was

ADOPTED       Ayes   5           Lucia, Byrnes, Halliday, Collura, and Butler  
                  Nays   0  
                  Absent 0

RESOLVED to adjourn to executive session on personnel with decision at 5:15pm.

**RESOLUTION # 306**

**TO RECONVENE.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to change bill pay to December 19<sup>th</sup> because there will be no Town Board meeting on December 26<sup>th</sup>, 2019.

**RESOLUTION # 307**

**MOTION TO MOVE PAY DATE FROM DECEMBER 26, 2019 TO DECEMBER 24,2019 WITH ANY DESCREPIENCIES IN HOURS TO BE ADDRESSED AT NEXT PAYROLL.**

On a motion by Councilman Collura and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to move pay date from December 26,2019 to December 24, 2019 with any discrepancies to be addressed at next payroll.

**RESOLUTION # 308**

**MOTION TO ADJOURN TO EXECUTIVE SESSION @ 5:37 ON PERSONNEL & LITIGATION WITH NO DECISION.**

On a motion by Councilman Byrnes and seconded by Councilman Butler the following resolution was

ADOPTED      Ayes    5            Lucia, Byrnes, Halliday, Collura, and Butler  
                     Nays    0  
                     Absent 0

RESOLVED to adjourn to executive session on personnel with decision at 5:15pm.

Respectfully submitted



Cheri Sullivan, RMC  
Deputy Town Clerk  
Town of Corinth