

# TOWN OF CORINTH, REGULAR TOWN BOARD MEETING SEPTEMBER 12, 2024 @ 6:00PM

## CALL MEETING TO ORDER

**ROLL CALL:** Eric Butler, Supervisor  
Patrick Clothier, Councilman  
Kiley Crooks, Councilwoman  
Melanie Denno, Councilwoman  
Carey Mann, Councilman  
Albert Brooks, Building/Code Officer  
Matt Fogarty, EMS Coordinator  
Shawn Eggleston, Highway Superintendent  
Brenda Peris, Town Clerk

**EXCUSED:** Albert Brooks, Building/Code Officer  
Matt Fogarty, EMS Coordinator

## PLEDGE:

### **RESOLUTION #187**

#### **APPROVAL OF MINUTES**

A motion was made by Councilwoman Crooks and seconded by Councilwoman Denno the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** that the Town Board Meeting Minutes for August 12, 2024, be approved.

### **RESOLUTION#188**

#### **APPROVAL OF ABSTRACTS**

A motion was made by Councilman Clothier and seconded by Councilman Mann the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** that the abstracts of September 12, 2024, be approved as follows:

ABSTRACT  
Abstracts for 09/12/2024

Voucher A – 240488 - 240535

B –242339 -242366

CM –247202 - 247214

DB –243233 - 243249

General Fund A \$ 28,884.67

General Fund/Outside Village – B \$ 13,863.16

Highway/Part Town – DB \$ 345,069.49

Medical – CM \$ 9,896.96

Home improvement \$

SW Consolidated Water \$

Lighting

Eastern Avenue 245009 \$ 229.48

Eggleston Avenue 246009 \$ 140.51

South Corinth 244009 \$ 233.26

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TOTAL \$ 398,317.53

**REPORTS:** The following reports given to the Town Board for review:

- Sheriff
- Overtime
- Building
- Clerks
- Highway Work & Fuel
- Mortgage Tax
- Landfill

**FOOD PANTRY:** Pick up request, one day a month. The Corinth community cupboard Food Pantry, located at 6 Fourth St. Corinth NY is requesting help to pick up food once a month. John Aldrige spoke about the food pantry founded in 1982, is a 501c non-profit run by 35 volunteers, the vast majority being senior citizens. Hank Allen is the manager, Amanda Steen, asst. manager, Kathy Lozier and Louise Carney, treasurers, and John Aldridge is the executive director. The pantry served over 6092 people and anticipate that this year will be even more. With the anticipation of more people, we are asking for an increase when doing our grants. From January to September the volunteers have moved 103,663 pounds of food and 133 trips so far this year to pick up food. The volunteers have been using their own vehicles to pick up the food. The amount of food is outgrowing the vehicles. The Village of Corinth has agreed to picking up the food once a month and asking for the Town of Corinth to do the same. It would be approximately 2 hours a month. A discussion was held.

**RESOLUTION #189**

**FOOD PICKUP FOR PANTRY**

A motion was made by Councilman Mann and seconded by Councilwoman Denno the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** that the Town of Corinth agrees to pick up and drop off food from South Glens Falls and deliver to the Corinth Community Cupboard Food Pantry once per month.

**BID OPENING:** Fuel System and New Fuel Tank. One bid was received by RM Dalrymple Company Inc. for \$34,940.30.

**RESOLUTION#190**

**TO ACCEPT BID FOR FUEL SYSTEM AND FUEL TANK**

A motion was made by Councilwoman Crooks and seconded by Councilman Clothier the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to accept the bid contingent upon the Highway Superintendent confirming that the specifications meet the request.

**RESOLUTION #191**

**TO FUND FUEL SYSTEM AND FUEL TANK WITH ARPA FUNDS**

A motion was made by Councilman Clothier and seconded by Councilwoman Denno the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to fund the fuel management system and fuel tank using ARPA funds.

**RESOLUTION #192**  
**TO MOVE MONEY**

A motion was made by Councilwoman Crooks and seconded by Councilman Mann the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to move \$8,000.00 from Planning #8020.1 to Planning #8020.4-Planning Board Members are contractual employees

**RESOLUTION #192**  
**TO UPDATE BUDGE LINES TO ALIGN WITH STATE COMPTROLLER’S BUDGET LINES**

A motion was made by Councilwoman Denno and seconded by Councilman Mann the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to update budget line 97856.04 Installment Purchase Principal DB Highway fund of \$63,831.00 to \$53,955.00 97106.04-Debt Service on Bond Principal DB Highway Fund and \$9876.00 to 97107.04-Interest on Debt Service DB Highway Fund.  
This will align to the State Comptroller’s current budget lines.

**COUNTY REQUEST:**

**RESOLUTION #193**  
**PROCLAIMING OCTOBER 17<sup>TH</sup> AS “SURRENDER DAY”**

A motion was made by Councilman Mann and seconded by Councilman Clothier the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**WHEREAS**, on October 17, 1777, British General John Bourgoyne surrendered his sword to Patriot General Haracio Gates, marking the first time in history that a British army ever surrendered; and

**WHEREAS**, this historic moment, known as the Turning Point of the Revolutionary War, happened in Saratoga County and saved the American's war for independence; and

**WHEREAS**, we wish to honor the heroic patriots of the past and the generations of Saratoga County public and private citizens who secured and commemorated the Turning Point Victory; and

**WHEREAS**, the Town of Corinth will commemorate the 250<sup>th</sup> anniversary of the Battles of Saratoga and Turning Point victory in 2027; and

**WHEREAS**, October 17<sup>th</sup> has been celebrated in communities surrounding the sword surrender site as "Surrender Day" for more than one hundred years; and

**WHEREAS**, we wish to elevate this commemoration to a countywide holiday to commemorate the Battles of Saratoga, the siege of the British Army, and its ultimate surrender to the Patriot Army; and

**WHEREAS**, a commemoration as such will facilitate the appropriate deference to the substantial impact the victory had on the founding of the United States of America and the future prosperity and manner for which citizens in the public and private sectors may honor its legacy for generations; and

**WHEREAS**, the adoption of such holiday in public communities across the region in appreciation of the Saratoga Campaign and its heritage will promote regional pride and tourism; and

**RESOLVED**, that this Town Board proudly proclaims October 17, as Surrender Day in the Town of Corinth in recognition of the Turning Point of the Revolutionary War, which happened in Saratoga County and saved the American's war for independence.

**COURT GRANT REQUEST:**

**CORINTH TOWN COURT**

600 Palmer Avenue  
Corinth, NY 12822

Town Justices  
Lane J. Schermerhorn  
Michael T. Woodcock

Phone: 518-682-6768

September 4, 2024

**Corinth Town Board**

The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming grant cycle **2024-25**, for the following items:

<u>ITEM</u>	<u>AMOUNT</u>
3 - Legal/Letter Size – Fireproof File Cabinets @ \$1,905.00 Each	\$ 5,972.96
1 - Ergonomic Mesh Office Chair	\$ 297.00
2 - Midea Air Conditions @ \$297.00 Each	\$ 594.00
1 – 3 Hole Punch	\$ 29.78
1 – Desk Organizer	\$ 29.99
	<u>\$ 6,923.73</u>

**RESOLUTION #194**

**Authorizing the Town Justice Court to Apply for funding for the Justice Court Assistance Program (JCAP) during the upcoming grant cycle 2024-25**

A motion was made by Councilwoman Crooks and seconded by Councilwoman Denno the following resolution was

**ADOPTED**            Ayes            5 Butler, Clothier, Crooks, Denno, Mann  
                             Nays            0

Excused 0

**BE IT RESOLVED**, the Town Board of the Town of Corinth Authorized the Town of Corinth town court to apply for a JCAP grant in the 2024-25 grant cycle up to \$6,923.73.

**FRIENDS OF KAYADEROSSERAS BIKE TOUR:**

**RESOLUTION #195**

**PERMISSION TO USE COUNTY ROADS IN THE TOWN OF CORINTH**

A motion was made by Councilman Clothier and seconded by Councilwoman Crooks the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to approve the use of County roads located in the Town of Corinth for the 2024 Friends of Kayaderosseras Bike Tour.

**LA GROUP ADDENDUM:**

**RESOLUTION#196**

**LA GROUP ADDENDUM FOR ADDITIONAL SERVICES**

A motion was made by Councilwoman Crooks and seconded by Councilwoman Denno the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to give Supervisor Butler permission to sign the addendum with the LA Group for additional services using the remaining County grant funds of \$2,644.01.

**PLANNING BOARD APPOINTMENT:**

**RESOLUTION #197**

**APPOINTING KEVIN CLEVELAND**

A motion was made by Councilwoman Denno and seconded by Councilwoman Crooks the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to appoint Kevin Cleveland to fill a Jan 2022 to December 31, 2026, vacated position of Trisha Santiago.

**ATTORNEY:**

**\*Investment Policy:** Attorney Jackie White stated that they had put together a draft investment policy that was in large part based upon the form that the state has put together for municipalities to use and provisions and suggestions that the municipality can opt between. The Attorney's had suggested talking to the bookkeeper and banking institutions to decide what makes the most sense. After the Supervisor consulted with those folks the Attorney revised the investment policy to incorporate that information. There were a couple of questions as to the naming of the Town's Bank and the maximum limit for what can be held in deposit at one time. Once approved the Policy is not set in stone. It should be reviewed annually and changes made as necessary.

**\*Comprehensive Plan Determination:** Joint comprehensive plan with the Village. LaBella proposal was \$50,000.00. Will the procurement Policy come into play? In NY State bidding is not required for professional services. If funded through a grant, the grant procedures may require a bid. The Village may also have to put out a bid depending on their procurement policy.

**SUPERVISOR:**

**\*Joint Meeting:** Tuesday September 24, 2024, at 6PM at the Emergency Squad /comprehensive plan update. (This meeting was canceled after the board meeting).



**\*Letter from Lee Baker:** Supervisor Butler read the following letter from Lee Baker

**August 30, 2024**

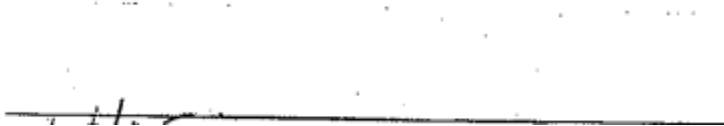
**To: Supervisor Butler and Corinth Town Board,**

On the evening of June 29th I became very ill and asked my daughter to call 911. Fortunately for me Paramedic Derek Briner lives directly across the street from me on Barbara MacD Drive, and heard the 911 call go out. Derek was not on duty, however he was at my house in seconds after the call, had me on oxygen and was assessing my condition. The ambulance arrived very quickly and the two young women working, Victoria Hayes and Brittany Markowski, were very quick and calm and soon had me in the ambulance and on my way to the hospital. The professionalism and calm demeanor of these ladies put me at ease and made me feel much more comfortable. They are wonderful at their job.

Derek, even though he was not on duty, accompanied me in the ambulance and made sure I was taken to a room in the ER before he left. That is just an example of the kind of man, paramedic and neighbor he is.

Corinth is so fortunate to have this paramedic program and the dedicated people who provide their services. I just wanted to let you know of my experience, and I am sure there are many more similar experiences where people have been helped and possible even saved. I am sure you realize how important these paramedics are and that you show them your support when you prepare your budget.

Thank you for your time and attention.



Sincerely,  
*Lee Baker*  
Lee Baker

**PUBLIC COMMENT:**

**Jim Murray:** \*The stop sign at Main St and Eggleston seems to be working well.

\*EMS—In March of 2019 I used the EMS to take my wife to the hospital and the EMS team was fantastic.

**Jennifer Michelle:** There is something special in Matt to be able to keep the EMS going, people committed and good response.

**Ms. Bloomfield:** Spoke about a water leak on her father William Lynch’s property. It took a bit to get the DPW out to look at it and took some time for the contractor to fix it. It caused a very large bill during the June 2024 billing period. The Leak caused her bill to double. Back in June she contacted the Town Hall to try and dispute the bill. The Town could not adjust the bill. The Town is charged by the Village of Corinth for water use and the Town passes that to the homeowner. By waiving the water bill the Town would still be responsible for paying the Village causing the Town to use Taxpayer money and we can’t do that. An online payment through Ms. Bloomfield’s bank was processed on June 28<sup>th</sup> to pay the June bill. The Clerk’s office did not receive the payment until July 8, causing late fees of \$109.78. Ms. Bloomfield asked the Town Board to waive the late fee as she has always paid on time. The Town Clerk verified that this was the case. The Town Board discussed the issue. They asked Ms. Bloomfield for proof of when the payment was processed at her bank, which she provided.

**RESOLUTION #198**  
**RELIEVE LATE FEE**

A motion was made by Councilman Clothier and seconded by Councilman Mann the following resolution was

<b>ADOPTED</b>	Ayes	3	Butler, Clothier, Mann
	Nays	2	Crooks, Denno
	Excused	0	

**RESOLVED** To relieve the late fee of \$109.78 charged to William Lynch for the June 2024 water billing quarter due to the extenuating circumstances. As to not set a precedence, all future situations in the Town Water District will be reviewed on a case-to-case basis.

**RESOLUTION#199**  
**ADJOURN TO EXECUTIVE SESSION ON PERSONNEL**

A motion was made by Councilwoman Crooks and seconded by Councilman Mann the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to adjourn to executive session on personnel with decision.

**RESOLUTION #200**  
**TO COME OUT OF EXECUTIVE SESSION**

A motion was made by Councilwoman Crooks and seconded by Councilwoman Denno the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to come out of executive session on personnel

**RESOLUTION #201**  
**HIRING COURT CLERKS**

A motion was made by Councilman Mann and seconded by Councilman Clothier the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to hire Heather Lutz at \$22.00 per hour starting on September 23, 2024, and Tina Westad \$23.50 per hour starting on September 30, 2024, as fulltime court clerks for the Town of Corinth Court.

**RESOLUTION #202**  
**TO ADJOURN MEETING**

A motion was made by Councilman Mann and seconded by Councilman Clothier the following resolution was

<b>ADOPTED</b>	Ayes	5	Butler, Clothier, Crooks, Denno, Mann
	Nays	0	
	Excused	0	

**RESOLVED** to adjourn the Town Board meeting at 7:23PM