

TOWN OF CORINTH, REGULAR TOWN BOARD MEETING

APRIL 24, 2025, AT 6:00PM

CALL MEETING TO ORDER: Supervisor Butler Called the meeting to order at 6:00pm

ROLL CALL:

- Eric Butler, Supervisor
- Patrick Clothier, Councilman
- Kiley Crooks, Councilwoman
- Carey Mann, Councilman
- Matt Fogarty, EMS Coordinator
- Shawn Eggleston, Highway Superintendent
- Brenda Peris, Town Clerk

EXCUSED:

- Melanie Denno, Councilwoman
- Albert Brooks, Building/Code Officer

PLEDGE:

RESOLUTION #112

APPROVAL OF MINUTES

A motion was made by Councilman Mann and seconded by Councilman Clothier the following resolution was

| | | |
|----------------|---------|----------------------------------|
| ADOPTED | Ayes | 4 Butler, Clothier, Crooks, Mann |
| | Nays | 0 |
| | Excused | 1 Denno |

RESOLVED, that the Town Board Meeting Minutes dated April 10, 2025, be approved.

RESOLUTION#113

APPROVAL OF ABSTRACT

A motion was made by Councilman Clothier and seconded by Councilwoman Crooks the following resolution was

| | | |
|----------------|------|----------------------------------|
| ADOPTED | Ayes | 4 Butler, Clothier, Crooks, Mann |
|----------------|------|----------------------------------|

Nays 0
Excused 1 Denno

RESOLVED, the abstracts of April 24, 2025, be approved as follows:

ABSTRACT
Abstracts for 04/24/2025

Voucher A – 250213-250234(void 250222)
Voucher B – 252156-252172
Voucher CM – 257098-257111(void 257097)
Voucher DB – 253101-253116

| | |
|----------------------------------|--------------|
| General Fund A | \$ 39,470.80 |
| General Fund/Outside Village – B | \$ 6,233.47 |
| Highway/Part Town – DB | \$ 18,750.03 |
| Medical – CM | \$ 12,477.42 |

| | |
|-----------------|----|
| Fire Protection | \$ |
|-----------------|----|

| | | |
|-----------------|--------|-------------|
| SW Consolidated | 225010 | \$ 4,879.12 |
|-----------------|--------|-------------|

Lighting

| | |
|------------------|----|
| Eastern Avenue | \$ |
| Eggleston Street | \$ |
| South Corinth | \$ |

TOTAL \$ 81,810.84

REPORTS: The following reports given to the Town Board for review:

Mortgage Tax
Sales Tax
Landfill

RESOLUTION #114
OPRHP CFA GRANT

A motion was made by Councilwoman Crooks and seconded by Councilman Mann the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, that the Town of Corinth will apply for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation’s Municipal Parks and Recreation Grant Program to fund the ongoing development of the Corinth Town Park, which will involve the construction of multi-use games area (MUGA) courts and the installation of playground equipment and free play amenities;

RESOLVED, that the Town of Corinth is authorized and directed to accept these grant funds in an amount not to exceed \$1,000,000, as described in the grant application;

RESOLVED, that the Town of Corinth will provide at least a 10% local match in support of the proposed project;

RESOLVED, that the Town of Corinth is authorized and directed to agree to the terms and conditions of the State of New York Contract of Grants (“Contract”) with OPRHP for such development of Corinth Town Park;

RESOLVED, that the Town of Corinth is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED; that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Town Supervisor.

SEQRA:

Short Environmental Assessment Form Part I & II for 9N Property

RESOLUTION #114

SEQRA PART I

A motion was made by Councilwoman Crooks and seconded by Councilman Clothier the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to allow Supervisor Butler to sign the SEQRA Short Environmental Assessment Form Part I-Project Information.

RESOLUTION #115

SEQRA PART 2

A motion was made by Councilman Clothier and seconded by Councilwoman Crooks the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to allow Supervisor Butler to sign the SEQRA Short Environmental Assessment Form Part 2-Impact Assessment

TRANSFERS:

RESOLUTION #116

TRANSFER OF FUNDS

A motion was made by Councilman Clothier and seconded by Councilman Mann the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to transfer \$4,879.12 from water repair reserve fund SW230 to SW2140.20 for Hydrant replacement.

ZBA/PB Appointment:

RESOLUTION #117

WILLIAM DUELL PB APPOINTMENT

A motion was made by Councilwoman Crooks and seconded by Councilman Mann the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to move William Duell from the Zoning Board Alternate and appoint him as the Planning Board Alternate.

SUPERVISOR ITEMS:

***Little League:** The parade and opening day. Line up for the parade will be at 10am Saturday April 26, 2025, and will start at 11am.

***Comptroller training:** Supervisor Butler and Malissa went to Finance training with the comptroller.

*Discussed problems that all Towns have experienced.

*Audits and policies

*comptroller's office is always available to help.

*AFR training

*Cemetery: Highway went in and put water in throughout the cemetery.

EMS:

***Recent State Inspection:** Matt Fogarty said that the inspection was very thorough and went well. Some suggestions for internal processes that could be completed better were received. With that in mind, we are working on redoing office space at the EMS building to provide a user-friendly, and common office space. We would like to purchase software created by a paramedic that all of our programs together and allows real time tracking. It could provide a monthly report to the Town Board, medication expirations, daily check sheets, will help pre-fill PCR (Patient Care Reports), and will speed up the process. This software would be exempt from the requirement of receiving quotes as it falls under Section 8, Letter A, #3, letter I exemptions to formal bid requirements—Computer software or programming services for customized programs or services involved in substantial modification and customizing of prepackaged software. This does require Town Board approval. A discussion was held with the Town Board.

RESOLUTION #118

PURCHASE OF EMS SOFTWARE PROGRAM

A motion was made by Councilman Mann and seconded by Councilwoman Crooks the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to approve the agreement with JBL Solutions LLC for the purchase of a data analytic program for the EMS services not to exceed \$8600 per the Town Procurement Policy Section 8, Letter A, No.3, letter I.

PUBLIC:

James Murray: Cemetery:

*Noticed that some headstones in the Corinth Rural Cemetery have fallen over, how does this get handled? Supervisor Butler said to start with the Cemetery Committee. It is the plot owner's responsibility so due to it being a liability the Town would not handle that. The Cemetery Committee may have to contact the State for guidance.

*It is fantastic that the water has been fixed at the cemetery.

Mike Mckelligot: Any information on the meeting at the Firehouse this week. Councilwoman Crooks commented during her time.

TOWN BOARD:

Councilman Mann:

*Thanked Shawn & the Highway crew for their work at the little league field. It will be a huge help.

*Healthy Corinth Coalition will have their Town/Village Clean-up Day on Sunday from 10am to 2pm. Will meet at the Barn to pick up bags and tools.

*Will not be able to have the mental health day this year but will work on scheduling something for next year.

Councilwoman Crooks:

***Meeting at the Firehouse:** The meeting was to involve the community in sharing ideas for the NY Forward Grant that we are applying for. Approximately 30 people attended the meeting with ideas such as updating Pagenstecher Park, adding equipment, and enhancing the view from outside the park; updating Pitken Park; adding enhancements to the sidewalks, etc. Really good conversations. The application requires 10 million in ideas and the State chooses what projects get completed. The committee will have a couple more meetings and then have another public meeting possible at the end of June or beginning of July. Shared the Town Grant Information.

***Image Committee:** Will have a meeting on Tuesday April 29 at 6pm. Looking to find a chairperson to lead the committee. Councilwoman Crooks will continue with the Community Day and Fall Festival.

RESOLUTION #119

ADJOURN

A motion was made by Councilman Clothier and seconded by Councilman Mann the following resolution was

| | | |
|----------------|---------|---|
| ADOPTED | Ayes | 4 |
| | Nays | 0 |
| | Excused | 1 |

RESOLVED, to adjourn to executive session on litigation & contract negotiation with no decision at 6:50pm.

Respectfully Submitted by
Brenda L Peris, Town Clerk